

**TOWN OF WOLSELEY
MINUTES
DECEMBER 05, 2018**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on December 05, 2018 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Chris McBride (CM)	Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)	Councillor Troy Kyle (TK)
Administrator Candice Quintyn (CQ)	

ABSENT:

Councillor Stephen Scriver (SS)

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 6:58PM.

AGENDA

512/18 CM/TK that the Agenda be adopted as amended.

CARRIED

DELEGATION #1: PENNY MILES re: SASK WASTE REDUCTION WORKSHOP REPORT

513/18 JJM/KD to hear Penny Miles at 6:59PM regarding the SK Waste Reduction Council Workshop attended.

CARRIED

- Penny provided a general review of workshop in Weyburn for the SK Waste Reduction Council held in October 2018.
- A good mixture of individuals attended. The workshop was a good investment for those who went.
- There will be a household hazardous waste program start up in late 2018-2019.
- Leachate Management Programs are part of the Environmental Assessment of Landfills.
- Composting materials was discussed. Municipalities need permission from Ministry of Environment ("MoE") to have a program, however there are no regulations in place for composting programs.
- Wolseley Waste Management Strategy Committee will look at a municipal composting program for the future.
- Burn Permits are required for Landfills.
- Overall, it was a worthwhile workshop to attend.

Penny leaves the Council Chamber at 7:21PM.

MINUTES

514/18 CM/KD that the minutes of the Regular Meeting November 21, 2018 be approved as presented.

CARRIED

ACCOUNTS

515/18 RQ/JJM that cheque #'s 16974 to 16976 totaling \$3,167.76 be ratified.

CARRIED

516/18 JJM/CM that cheque # 16977 to 16984 totaling \$9,688.28 be ratified.

CARRIED

517/18 KD/JJM that cheque #'s 16985 to 17021 totaling \$30,521.49 be approved.

CARRIED

REPORTS OF ADMINISTRATION

1. November Bank Reconciliation: Administrator prepared and presented the Bank Reconciliation and notes for the period ended November 30, 2018.

518/18

RQ/TK that the Bank Reconciliation and notes for the period ended November 30, 2018 be approved as presented.

CARRIED

2. Utilities Update: Thirty-six (36) Utility Accounts remain outstanding from the last quarterly billing or beyond. Out of the 36 accounts, two (2) remain significantly outstanding in the Over 90 days category as indicated below:

UTILITY A/C #	TOTAL O/S	COMMENTS
205 0000	501.10	Admin talked to account holder Nov19/18. Account holder said they'd be in touch to make payment arrangements. No payment arrangements have been made to date. Last payment made to account was Sep5/18.
014 0030	605.76	Admin sent at least three letters and left a message at the phone number on file for the account holder, with no response at all. Last payment made to account was Jan17/18.

Further, one (1) account remains in the 61-90 day category totaling \$202; fifteen accounts remain in the 61-90 day category ranging from \$100-199; and eighteen (18) accounts remain in the 61-90 day category ranging from \$0.01-99.

Admin seeking direction from Council.

519/18

RQ/CM to send registered letters of Final Notice for UB A/C# 205 0000 and 014 0030 to make arranged payments by December 17, 2018 to administrations satisfaction; if no contact is made by then, services will be disconnected.

CARRIED

3. Western Financial Group re: Insurance Review: Renewal Quote provided by Sherrie Hazell. If Council wishes for Sherrie to attend a meeting to answer any questions or concerns, she is able to do so. The 2018 Insurance Premium was \$27,920.40 and the 2019 Quoted Insurance Premium is \$26,118.00.

Council reviews and has a few questions, and requests Western Financial Group to attend the next regular meeting to review questions.

4. 2018 Holiday Hours: Administrator proposed list of Holiday Hours from prior years' for 2018 for council to consider for the Town Office and Public Works staff.

520/18

KD/RQ to approve Hours of Operation during the holiday season for the Town Office and Public Works staff as follows:

- Mon Dec 24: 8AM to 12PM;
- Tue Dec 25: CLOSED;
- Wed Dec 26: CLOSED;
- Mon Dec 31: Business as usual (8AM to 12PM & 1PM to 5PM)
- Tue Jan 01: CLOSED.

CARRIED

5. 2018 Staff Christmas Gifts: Administrator proposed prior years' full time and part time staff Christmas gifts.

521/18

CM/TK that Council approves staff Christmas gifts as follows: \$200/each for Full Time Staff; and, \$100/each for Part Time Staff.

CARRIED

6. 2019 Council Meeting Schedule: Administrator proposed 2019 Council Meeting Schedule.

522/18

JJM/KD that Council approve the first and third Wednesday of each month for Council Meetings in 2019, with the exception of January and February as follows: January 9 & 23; February 7 & 20.

CARRIED

7. 2019 Mayor/Council Honorariums: Administrator provides council with current Mayor/Council Honorariums. Council discusses.

Councillor RQ requests a recorded vote.

Parties Present: Mayor GH, Councillors TK, KD, JJM, RQ, and CM.

523/18

KD/JJM that Mayor Indemnity increase to \$150/meeting, Council Indemnity increase to \$125/meeting, and all other honorariums remain the same.

For: Councillor TK, KD, and JJM

Opposed: Mayor GH, Councillors CM, and RQ

DEFEATED

Councillor RQ requests a recorded vote.

Parties Present: Mayor GH, Councillors TK, KD, JJM, RQ, and CM.

523A/18

TK/JJM to amend motion that Mayor Indemnity increase to \$150/meeting, Council Indemnity increase to \$125/meeting, cellphone allowance increase to \$200/year, and all other honorariums remain the same.

For: Mayor GH, Councillors TK, JJM

Opposed: Councillors CM, RQ, KD

DEFEATED

Councillor RQ requests a recorded vote.

Parties Present: Mayor GH, Councillors TK, KD, JJM, RQ, and CM.

524/18

GH/CM that Mayor Indemnity increase to \$135/meeting, Council Indemnity increase to \$110/meeting, and all other honorariums remain the same.

For: Mayor GH, Councillors TK, KD

Opposed: Councillors CM, RQ, JJM

DEFEATED

Councillor TK requests a recorded vote.

Parties Present: Mayor GH, Councillors TK, KD, JJM, RQ, and CM.

525/18

that the Mayor/Council Honorariums be approved effective January 1, 2019 as follows:

- Mayor Annual Honorarium \$2,400/year plus Council Meeting Indemnity of \$125/meeting plus annual telephone/cellphone allowance \$100/year;
- Council Annual Honorarium \$2,100/year plus Council Meeting Indemnity of \$100/meeting plus annual telephone/cellphone allowance \$100/year;
- Mileage \$0.50/km;
- Meals \$75.00 maximum per day with receipts;
- All Special Committee Meetings formally called or out of town meetings will be covered at \$25.00 per hour to a 7-hour maximum. There will be no coverage for meetings that are part of Mayor/Council portfolio within town or as a volunteer within town.

For: Mayor GH, Councillors RQ, CM, KD

Opposed: Councillors JJM, TK

CARRIED

8. 2019 SUMA Convention Reminder: Administrator asked members of council to let her know if they are 100% committed to attending the 2019 SUMA Convention in Saskatoon from February 3-6, 2019. Registrations and booking Hotel Rooms are required sooner than later. Registration costs are \$325/person if postmarked on or before Dec 18; after Dec 18 they are \$425/person. Accommodations range from \$120-175 per night (for shuttle hotels). Other hotels could be higher prices.

Administrator received the following indications from the following:
Mayor GH will attend; Councillor KD will attend; Councillor CM will get back to Administrator; Administrator will attend.

9. Reserve Transfer: As the balance owing has been sent to Fort Garry Fire Trucks for the new Fire Truck, a transfer from the Protective Services Reserve to the General Operating Account is required to offset the cost of the balance owing.

526/16 GH/RQ to transfer \$43,570 (forty-three thousand, five hundred, seventy dollars, zero cents) from the Protective Services reserve account to the General Operating Account.

CARRIED

MAYOR AND COUNCILLORS FORUM

TK - *Nothing to report.*

KD - Sportsplex: Floor mats have been put in place, the range hood in the kitchen has been cleaned, and the key log is not working as well as hoped. For the Fire Inspection, parts are on order and the bells are to be installed on Saturday. The #1 compressor motor burned out in the power outage; there is supposedly a spare one in the Town Shop. The Curling Rink brine pump also burned out around the first power outage.

527/18 KD/RQ to write letter to SaskPower to express grief regarding power failures and failures with motors at both Skating Rink and Curling Rink due to the outages.

CARRIED

- Curling Rink: There may be a Freon leak; water is being hauled from Grenfell; goal is to have curling rink open by December 10; a Fun Spiel is planned for December 14-15; more curlers are needed!
- Wolfcreek Jubilee Court supper has been rescheduled.
- Water Street Bridge - we should see a report from ZCI by the end of the week.

JJM - Feral Cats: Eight (8) died, four (4) are sick. Autopsy needs to be done to determine if it's infection or if it's poisoned. The Wolseley Community Cats Committee would like the Town to pay for two autopsies of cats.

Councillor JJM requests a recorded vote.

Parties Present: Mayor GH, Councillors TK, KD, JJM, RQ and CM.

528/18 JJM/TK to reimburse the Wolseley Community Cats Committee sanctioned by the Town of Wolseley, to autopsy up to two (2) feral cats up to \$1,000.00.

For: Mayor GH, Councillors TK, JJM, RQ, CM

Opposed: ---

Abstained: Councillor KD

CARRIED

- The women's restroom renovations at the Town Hall/Opera House should be done soon.

RQ - Fire Department: The radio system should be here next Monday for the new Fire truck. The Sponsor decals are on the truck for anyone who donated \$5,000 or more. Names on the truck include: Richardson Pioneer, Enercon, TransCanada, and Nutien.

- The Fire Department was out to help set up fire hose to go across the Swinging Bridge from hydrant to hydrant to assist with the water break situation.
- An Open House is planned for Saturday Dec 15 2018 from 1:00PM to 4:00PM at the Fire Hall. Fort Garry Fire Trucks will try to make it for the event. Once everything is confirmed, an advertisement will go out.

- CM** - Public Works: Major water break on Richmond Street between the Town Hall/Opera House and the Richmond Street Bridge. The crews are on site still trying to find the high density pipe to connect to.
- The Gordon Street sewer reline is complete.
 - The sewer main on Oak Street had an issue, and ACME Environmental Services was called to unplug the line. This has been completed.
 - The new Grader was supposed to be delivered Monday, but has been postponed.
 - The pitless adapter has been installed, the acidizing of the well has been postponed to a later date.
- GH** - While digging the water break, a storm sewer system was hit and pipe was required to be replaced. Mayor GH travelled to Saskatoon for supplies, as Regina didn't have what was required. That storm sewer system is leaking and has been for quite some time; Mayor GH suggests there could be a leak somewhere and will have to maybe camera the line or get a "listening group" to listen where the water may be coming from.
- Council should rethink if we should dig Richmond Street water line and replace back to the corner of Varennes Street to be satisfied with the line and make sure the pipe is good as it is a main water line that feeds the north end of Town including the Long Term Care Home and the Hospital. Councillor TK mentions a method of pushing big pipe or bigger pipe (line a line bore) so the road doesn't have to be dug up. Councillor KD suggests looking at bringing a second line to feed the north end of Town.
 - Mayor GH suggests doing a post-analysis on the water break, how to communicate; people were without water for three (3) days; suggest providing potable water when breaks occur over an extended period.
 - An extra valve has been installed by the back alley nearest to 213 Richmond Street to isolate the area better.
 - Mayor GH will find out where we are at with the water break in the morning and see if we go door-to-door to see if anyone needs water/take water to them.

UNFINISHED BUSINESS

1. Sportsplex Fire Alarm Inspection: Councillor KD provided a brief report, details above (see Mayor & Councillor Forum).
2. Wolseley Cemetery: No further updates.
3. Town Maintenance Shop Security: No further updates.
4. Water Street Bridge Replacement Project: Councillor KD provided a brief report, details above (see Mayor & Councillor Forum).

NEW BUSINESS

1. Well #4 Maintenance re: Ratification of Well Cleaning:

529/18

RQ/CM to proceed with well cleaning for Well #4 at a cost of \$7,111.00 plus applicable taxes.

CARRIED

2. Right of Way and Utility Easement re: New Subdivision: Minor edits were made to provisions. Amended document will come back to next meeting. Clarify with lawyer if statement about \$1.00 is required in the document.

COMMUNICATIONS

1. Brendan Dickie re: Seeking Funding: Wolseley High School seeks funding for purchasing a set of Ukulele's.

TK requests a recorded vote.

Parties Present: Mayor GH, Councillors TK, KD, JJM, RQ and CM

- 530/18** TK/JJM to donate \$650.00 (six hundred fifty dollars) from Wolseley 120 proceeds to Wolseley High School for Ukuleles as per request.

For: Councillors TK and JJM

Opposed: Mayor GH, Councillors CM, RQ and KD.

DEFEATED

Council suggests advising WHS to write a letter to the Wolseley & District Lions Club to seek funding.

2. Rexall Drugstore & Canada Café re: Bin Concerns: Mayor GH and Councillor CM talked to the parties involved and a compromise will be made to make it work for everyone involved.
3. Wolseley Home Building Centre Management re: Bin Concerns: Mayor GH and Councillor CM talked to the parties involved and a compromise will be made to make it work for everyone involved.
4. Myrna Tubman re: Downtown Christmas Tree: Councillor JJM talked to Myrna and informed that the lots have been sold.
5. Kim Baran re: Sportsplex Concession: The Arena Board asked Town Council if they could volunteer their time to work in the concession for Tournaments happening on December 8 and 15. As December 8 is too short notice, and with prior commitments on the 15th, council is unable to commit to volunteering on these dates. Council suggests the Arena Board to provide them a schedule for January and February to review to possibly make something work.

IN CAMERA

- 531/18** CM/KD to go In Camera at 9:29PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) 2019 Staff Wage Increment Discussion. Parties Present: Mayor GH; Councillors TK, KD, JJM, RQ, CM; and Administrator CQ.

CARRIED

- 532/18** RQ/CM to go out of In Camera at 10:02PM.

CARRIED

1. 2019 Staff Wage Increment Discussion:

- 533/18** GH/CM to present 2019 Staff Wages at the next regular meeting, December 19, 2018.

CARRIED**ANNOUNCEMENTS**

- Next Special Meeting of Council - Tue Dec 11, 2018 at 7:00PM at the Council Chamber (610 Varennes Street);
- Next Regular Meeting of Council - Wed Dec 19, 2018 at 7:00PM at the Council Chamber (610 Varennes Street);

ADJOURNMENT

- 534/18** TK that the meeting be adjourned at 10:03PM.

CARRIED

Gerald Hill
Mayor

Candice Quintyn
Administrator