

**TOWN OF WOLSELEY
MINUTES
JANUARY 6, 2016**

A regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on January 6, 2016 at 7:00PM.

Present:

Councilor Ron Lyke	Councilor Dan McKenna
Councilor Gerald Hill	Councilor Troy Kyle
Councilor Randy Quintyn	Mayor Dennis Fjestad
Administrator Candice Quintyn	

Absent:

Councilor Larry Hilderman

CALL TO ORDER

A quorum being present, Mayor Dennis Fjestad called the meeting to order at 7:01PM.

AGENDA

1/16 QUINTYN/MCKENNA that the agenda, with the addition of correspondence, be adopted as presented.

CARRIED

MINUTES

2/16 LYKE/KYLE that the minutes of the Regular Meeting December 16, 2015 be approved.

CARRIED

ACCOUNTS

3/16 HILL/QUINTYN that cheque #'s 14091 to 14096 totaling \$7,693.84 be ratified.

CARRIED

4/16 LYKE/HILL that cheque #'s 14097 to 14114 totaling \$6,850.00 be ratified.

CARRIED

5/16 QUINTYN/MCKENNA that cheque #'s 14115 to 14121 totaling \$7,799.32 be ratified.

CARRIED

6/16 HILL/KYLE that cheque #'s 14122 to 14147 totaling \$23,255.35 be approved, with the exception of cheque # 14144.

CARRIED

Councilor Quintyn declares a financial interest and leaves the Council Chamber at 7:08PM.

7/16 LYKE/HILL that cheque # 14144 payable to Wolseley Service Ltd. totaling \$1,488.53 be approved.

CARRIED

Councilor Quintyn returns to the Council Chamber at 7:09PM.

8/16 LYKE/KYLE that cheque #'s 14148 to 14162 totaling \$57,636.80 be approved.

CARRIED

COURTHOUSE ACCOUNT

No accounts for approval at this time.

DELEGATION #1: ROBERT SCHNEIDER, FOREMAN REPORT

9/16

QUINTYN/LYKE to hear Robert Schneider at 7:12PM.

CARRIED

- Water Treatment Plant is good; had some pink water going through some of the filters, but it's only at the plant. Levels are getting back to normal now. Robert will be calling Municipal Utilities to see why the air scoured filters are letting pink in, but the other filters that aren't air scoured aren't letting pink in. Filters 1 and 5 are air scoured. We're going to look at possibly getting some kind of probe to see the layers in the filters;
- Public Works is cleaning up the shop of all recycling material and supplies. Old wooden boxes were taken to the landfill as they are no longer needed; thinking about doing some painting in the shop to make things look brighter. No need to have to worry about snow removal this year yet, so a lot of time has been spent tidying up the shop; the 6-yard recycle bins are at their specified locations for Loraas to start tipping, and some are left at the shop for the time being. Crown shred comes on January 12 to pick up the remaining mixed bales, then the Town's 6-yd Recycle bins will be put away;
- Mark Smith has this week off, so Robert and Garth are running Public Works this week.
- Water Systems Assessment report is finalized by Pinter & Associates. The report recommends a general chemical, health & toxicity test be done to the raw water every two years, which isn't a bad idea to see how your water is testing before its at the plant. They also recommend swabbing the line from wells to Town every five years.

Robert Schneider leaves at 7:30PM.

ADMINISTRATOR'S REPORT

- 1) December 2015 Bank Reconciliation: Administrator provides Council with December 2015 Bank Reconciliation and notes.

10/16

HILL/QUINTYN to approve the Bank Reconciliation for December 2015 as presented.

CARRIED

- 2) 2016 Insurance: As required pursuant to Section 113 of the MA, all employee bonds or equivalent insurance must be presented at the first meeting of council in January of each year. Council was provided with a copy of the Municipal Insurance policy.

With regards to the 2016 Commercial Auto Policy, Western Financial Group (WFG) is suggesting we increase our liability insurance on all vehicles to \$2 million. Administrator has been requested to find out what amount of liability insurance we have now, and to get a quote on what the premium would be if we increased it. Also, WFG noted that none of the vehicles have road hazard glass or waiver of deductible for wildlife. Council feels the road hazard glass and waiver of deductible for wildlife is unnecessary, as the vehicles are mainly driven in Town.

- 3) Wolf Creek Friendship Centre - Utilities Adjustment (Garbage Cart):
Another case of a waste cart being charged, when a waste cart was never present at the location. The Town was never made aware that the Friendship Centre waste cart was taken away. The garbage cart fee had been placed on the Utility Billing since the beginning of 2013. When a recycle cart was delivered, we were told it is unnecessary, as they do not have a waste cart either. How does Council feel about offering a refund? Council feels the charge is removed now, and going forward, this is corrected. No refund will be considered.
- 4) 2016 Council Meetings: Administrator provided Council with a listing of 2016 Council meetings. All but one meeting falls on either the 1st or 3rd Wednesday of each month. The one requested change is from February 3rd (as this is the last day of the SUMA convention), to Thursday, February 4th.

11/16

HILL/LYKE to approve the 2016 council meetings as follows:
January 6, 20; February 4, 17; March 2, 16; April 6, 20; May 4, 18; June 1, 15; July 6, 20; August 3, 17; September 7, 21; October 5, 19 (*Election Day October 26, 2016*); November 2, 16; and December 7, 21.

CARRIED

- 5) Outstanding Fire Invoice - Transferred to RM of Wolseley No. 155:
Invoice # 2014-00225 payable to the Town of Wolseley for Fire Services amounting to \$1,025.00 was transferred to the RM of Wolseley to add to their property taxes, as the Town had tried many times to collect payment, with no success. The RM Administrator hadn't added the amount to the Property Taxes yet, and they were in to pay the bill with no hesitations or disputes. This will be adjusted on the Town's side for the RM Cost Share reporting for the fourth quarter.
- 6) 2016 Board of Revision Services - Gord Krismer & Associates Ltd.: For assessment appeals for 2016 Property Taxes, our annual retainer fee is \$125.00 + GST and will be invoiced in January if council decides to be in favor of the following recommendation. Administrator recommends appointing Christina Krismer as the Secretary of the Board of Revision, and appointing the following panel members as the Board of Revision in the year 2016: Clint Krismer (Chairperson), Gord Krismer (Vice-Chair), Reg Skinner, Don Van Beseleare, Brian Lynch, Jeff Hutton and Loretta Sernowski.

12/16

QUINTYN/MCKENNA to appoint Christina Krismer as the Secretary of the Board of Revision, and appoint the following panel members as the Board of Revision in the year 2016: Clint Krismer (Chairperson), Gord Krismer (Vice-Chair), Reg Skinner, Don Van Beseleare, Brian Lynch, Jeff Hutton and Loretta Sernowski.

CARRIED

- 7) 2016 Auditor Appointment: Administrator recommends appointing Sensus Auditors to continue auditing the books/records for the Town of Wolseley for year 2016.

13/16

HILL/LYKE to appoint Sensus auditors to perform the 2016 Audit.

CARRIED

- 8) Ministry of Government Relations - Action Items: The Town of Wolseley received a package from the Ministry of Government Relations respecting three “Action Items” that are required to be put into place in a timely fashion, upon Bill 186 coming into force. These items are:
- (1) An employee code of conduct;
 - (2) A public disclosure statement for council members; and
 - (3) A council procedures bylaw (within 60 days after the Bill comes into force).

Samples have been provided, and the Administrator has been working on the Council Procedures Bylaw to present to Council in the near future.

COMMITTEE REPORTS

QUINTYN - Another STARS landing call to land at Carry The Kettle First Nation. The call was refused because the RCMP were already there and they are trained to land STARS; Councilor Quintyn requested the Town Office to see if we can get an updated map of Carry The Kettle First Nation as the one the Wolseley Fire Department currently has dates back to 1995. Since then there have been quite a few homes erected.

MCKENNA - Curling Rink: a group from the city had rented the building to curl;
 - Sportsplex: hosting a Snowmobile rally this weekend. Pancake breakfast Saturday, and there are a lot of prizes to be won.

LYKE - Beach area: Councilor Lyke wants to know Council’s thoughts on where the diving board usually is set up. Ron thinks we should move it because it is in a pretty shallow area, where a mound of dirt could hurt someone if they were to dive in. Council replies that the kids can move it, so there is no point to moving the anchor and digging out the mound; what we could do now is dig out the scrubber areas and get some sand spread. Will take a closer look and see if it’s worth-while to clean the area up.

- Spillway: As of Monday or Tuesday next week, Richmond Street will be closed at the Bridge for approximately 4-weeks to fix the Richmond Street Bridge abutments; Councilor Lyke proposed a change to not have 2” of water sitting at the end sill of the Spillway; Golder stated proposed change to the end sill design are not considered necessary and are not recommended. Ron asked for Council opinion; the West side is up to grade, and should be done pretty soon. There were some problems under the bridge with the storm sewer.
- CPR: Councilor Lyke asked whether the Town had it cleared up for the Parking Lot fee they invoiced us for. Administrator notes this has been adjusted and we no longer have the lease for the Parking Lot. Councilor Lyke asked if we’ve been paid for the grass cutting the Town did along the mainline, Administrator notes, yes, it has been invoiced and payment has been made.

KYLE - Nothing to report.

HILL - Budget is coming up. Administrator can do, Council must submit “wish list” with notes about what they want. Administrator will provide a Budget Worksheet.

- Courthouse: The Letter written to Scott Brown got his attention. He called Councilor Hill the day it was sent out via electronic mail. Scott Brown noted he was surprised at the *tone* of the letter. It was mentioned that nothing changed the Town’s view; Councilor Hill reaffirmed that Carlos has a personal bias towards the project, and should therefore be removed from the file;

Council hasn't changed their opinion; there may have been some miscommunications, as the Mayor wasn't sure where Scott came up with the idea that there was an understanding; Scott Brown is willing to continue working with us; Ed is contacting the Ministry, waiting for a response. Councilor Hill was wondering about issuing a Public Statement as to what's going on right now, and speak to the frustration of the project. Hill will be in contact with Stephen Scriver and work on something to publish. We will see where this goes.

FJESTAD - Beach Development: Quotes received for the screw piles:

(1) Doug Neumann: \$24,000

(2) Lavalin: \$48,000

- Committee looking at doing own contracting. Dynamic Construction is expensive. The Beach Development Committee owns, and is in possession of the engineered drawings.
- Fleury Bus: Next Thursday at 9:00am, there is a meeting between the Mayor, Ken Drever, Dick Dow, Gail Blaney from the committee and Nancy and Judy from Lakeside. They are meeting at Lakeside to discuss the Fleury Wagon Committee.
- EMO: Meeting scheduled for Monday, January 25 at 7:30PM, it will be a followup to the workshop that was done in November 2015.
- SUMA: no interest yet, Dennis confirmed he will be attending.

NEW BUSINESS

1. DRAFT Utility Service Management Bylaw: Administrator provides council with a draft of the Utility Service Management bylaw that she has been working on. A few edits were suggested. Once a first reading is complete, a Public Notice will be published to let the community know of the intention to pass this bylaw. This will be put on the agenda for next regular meeting.

OLD BUSINESS

1. Waterworks System Assessment - Round 3: Pinter & Associates Ltd. - Updates: Final Report is completed and at the Town Office for review if there is any interest in that. This was also discussed above, under Foreman Delegation.

CORRESPONDENCE

1. Joselyn Krenbrink-Linnell: Feral Cats: Cat committee is requesting if Council will allow a shelter to be put by the dumpsters behind Canada Café for the feral cats. Council has TABLED this discussion until Councilor Hilderman is back. Council also requests a picture of the shelter for use in their discussion. Administrator will respond to Joselyn.

IN CAMERA

DISCUSSION

- Councilor Kyle mentioned the incident of a farm animal that was found "running at large" on the south side of the tracks. Administrator can do a letter to the owner, and have the Bylaw Officer take a look at the area.
- Administrator provides an update of the outstanding balances of the Taxes and Utilities for the end of 2015. Councilor Hill mentions that we should incorporate into the Local Tax Exemption Agreements for new developments that Municipal Tax Abatements may be forfeited if property taxes go into arrears.

ANNOUNCEMENTS

Next Regular Meeting of Council - January 20, 2016 at 7:00PM.

14/16

KYLE that the meeting be adjourned at 9:54PM.

CARRIED

Dennis Fjestad
Mayor

Candice Quintyn
Administrator