

**TOWN OF WOLSELEY
MINUTES
JANUARY 20, 2016**

A regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on January 20, 2016 at 7:00PM.

Present:

Councilor Ron Lyke	Councilor Gerald Hill
Councilor Troy Kyle	Councilor Randy Quintyn
Mayor Dennis Fjestad	Administrator Candice Quintyn

Absent:

Councilor Larry Hilderman	Councilor Dan McKenna
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CALL TO ORDER

A quorum being present, Mayor Dennis Fjestad called the meeting to order at 7:02PM.

DELEGATION #1: CANADIAN PACIFIC RAILWAY - MIKE LOVECCHIO AND ALESHIA PERRY @ 7:10PM

15/16

QUINTYN/LYKE to hear Mike LoVecchio and Aleshia Perry from Canadian Pacific Railway regarding councils concern for the potential increase in speed at 7:02PM.

CARRIED

- Speed Increase: Mike LoVecchio speaks on matters regarding the intention for the increase in train speed. It is important to get product from point A to B; there is a need to move assets faster, as there are currently no rail cars being manufactured. Currently, trains need to drop their speeds at crossings and then increase out of Town; they would like to get the speed consistent so there is less wear and tear on the trains with regards to the physical forces. Mike is apologetic for the process in which this notice was handled; over 40 communities received the same notification.
- A presentation was provided to Council beforehand to review prior to the council meeting. This presentation is on emergency and operational capabilities. Every train is equipped with a black box which records train speeds among various different things. CP Police are equipped with speed guns; the enforcement on speed is addressed within CP.
- Safety: Pedestrians. This is a personal responsibility. CP does do Rail Safety Week, and has a number of education sessions available to the public to bring awareness to individuals. CP also does school education sessions.
- Aleshia Perry will look into Traffic Arms and how much they will cost the Town of Wolseley to have them installed, along with what the average cost would be on rent on a per month basis.
- Aleshia Perry is on the engineering side, and there were some significant track upgrades that actually exceeded expectations. A full risk assessment had been completed on our tracks. Our rails within the Town of Wolseley are under a Class 5 rating, which means freight trains can travel up to 65mph, and passenger trains can travel up to 80 mph. The average train is approximately 7,000 feet long; a grain train on the low end is approximately 113-115 cars, and on the high end its usually up to 164 cars. Each engine is 4,400 horsepower. A program is used to make sure trains are good. Redundant checks to check the lineup of cars; there are redundancies in the operations; there is a very high degree of redundancies.

- Railroad 101 is Fire Department training. The individuals from the Hazardous Materials department in CP typically put it on. If interested contact the Public Communication line for training on Community Connect. There is an *Ask Rail* app for iPhone once certain training is completed.
- Dangerous Goods Officer, Doug Mayor is also the training officer. Mayor Fjestad is interested in perhaps getting information for a potential table top exercise. We are to come up with a plan to test our emergency plan.
- Town is encouraged to register with CANUTEC which allows us to view annual disclosure reports.
- Mike LoVecchio requests Administrator to pass on Wolseley Fire Department contact information for Doug Mayor.

Mike LoVecchio and Aleshia Perry leave the Council Chamber at 8:13PM.

AGENDA

- 16/16** QUINTYN/KYLE that the agenda, with the addition of correspondence, be adopted as presented.

CARRIED

MINUTES

- 17/16** LYKE/QUINTYN that the minutes of the Regular Meeting January 6, 2016 be approved.

CARRIED

ACCOUNTS

- 18/16** LYKE/HILL that cheque # 14163 totaling \$337,817.42 be ratified.

CARRIED

- 19/16** HILL/KYLE that cheque #'s 14164 to 14170 totaling \$7,527.93 be ratified.

CARRIED

- 20/16** KYLE/LYKE that cheque #'s 14171 to 14189 totaling \$26,303.88 be approved.

CARRIED

- 21/16** QUINTYN/LYKE to approve the Statement of Financial Activities detailed for the period ending December 31, 2015, as presented.

CARRIED

COURTHOUSE ACCOUNT

No accounts for approval at this time.

ADMINISTRATOR'S REPORT

Administrator notes to Council the Auditors will be in Office February 22.

- 1) 2016 Commercial Auto Insurance: The Town of Wolseley has declined to road hazard glass and waiver of deductible for wildlife for all Town vehicles. The Town's current liability for vehicles is at \$1 million, which is the lowest it can be. If we were to increase the liability to \$2 million, our premium would go up \$67/year.

- 22/16** QUINTYN/LYKE to increase the Town's liability on Commercial Auto Insurance from \$1 million to \$2 million for an additional \$67/year.

CARRIED

- 2) Wolseley Motel Water Meter: Water Meter at the Wolseley Motel has been leaking due to normal wear and tear. The Town Foreman has been keeping an eye on it. The meter is larger than a standard household meter as the line coming in from the raw water main is larger; because the meter is larger, it will cost more to replace. The Town Foreman proposed to the Wolseley Motel to pay for half of the cost of the new meter, and this was agreed to. Council says the Town will pick up the *full cost* of the meter, as our proposed bylaw states that due to normal wear and tear, a new meter would be supplied; however, the Town does not install meters, and the costs associated with getting a plumber to install the new meter is the responsibility of the Wolseley Motel.
- 3) Wolseley Landfill - Potential Increase from 6-hour to 8-hour: As per employment agreement with Leighton Baran, we had agreed to, and guaranteed 8-hours per week at \$14.00/hour. Currently, the Wolseley Landfill site is open during the winter on Saturdays only, 10AM - 4PM (6 hours); and summer on Wednesdays, 2PM - 8PM (6 hours) and Saturdays, 10AM-4PM (6 hours). This is only an issue in winter as it is only open one day a week. In the summer, this would be no issue as it would be a minimum of 12 hours per week. Leighton expressed he is 'okay' with how it is now. He understands the winter hour setup. Do we increase the hours of operation at the Wolseley Landfill site? Council decides to leave as is for now, but should anything else arise, please report to Council.
- 4) 2016 SUMA Registration: 2016 SUMA Agenda provided to Council.
 - Dennis is confirmed
 - Candice is confirmedAny more interested? Administrator will be registering this week.

COMMITTEE REPORTS

- LYKE - Spillway project: drawings weren't right for where the Town's waterlines were located. A Vac Truck was called in to find them. Associated Engineering's drawings were wrong, and that is what Golder based their drawings from. Richmond Street Bridge is closed; the contractor is doing the abutments; kindly asking foot traffic to stay clear.
- Black Dirt on west embankment Ungar wants to do right away. Councilor Lyke is not in favor of this because he believes it will all just wash away come Spring. If they go ahead, Ron and Rick from Westridge strongly recommend putting down some sort of matting with grass seed in it to keep from washing away.
 - Beach Area: Councilor Lyke asks if anyone has checked this area out. One area would be good to dig out on the south side of the pier; if we were to dig it out at a slope. Councilor Hill says to get council a price.
 - Ice Post Dilemma: 3m out from spillway, ground crew isn't sure they can get this down out there in the mud; engineers are strongly recommending the boom option; having capped, steel screw piles out about 3m would be okay. The height would have to be at least at high capacity height. Administrator provides draft drawing to illustrate the idea. Council is against the boom option; therefore, Council prefers the draft illustration, and decides to go with that idea.

KYLE - 2016/17 Southeast Saskatchewan Vacation Guide deadline is end of February. Councilor Kyle is thinking instead of allocating budget money to this larger advertising, to looking at doing more signage for walking trails and/or tourist booth. Looking at getting a “You Are Here” sign where it outlines different places in Wolseley; talked about streetscaping with different street lights, perhaps a partnership with WHF.

- Councilor Kyle formally requests repairs to sidewalk on west side of old IGA building. Administrator will put on the budget list and inform Public Works.

HILL - Courthouse: Ed Attridge Consulting Update to Council:

- Ed serves as Government Liaison, and has a good conversation going with Mr. Scott Brown at Heritage Conservation Branch (HCB). They are finding out if HCB can have another architect on the project, according to the Saskatchewan Architect Association (SAA).
- We believe the North entrance is eliminated from the discussions; however, they are looking at the west side as an alternate option.
- HCB proposed signing an agreement in principle;
- Ed is currently working on a comparative analysis of 5 other projects that HCB has permitted in the past.
- For now though, we wait until the SAA contacts HCB.

QUINTYN - nothing to report.

FJESTAD - Fleury Bus: Met with Lakeside Nursing Home representatives to discuss the Fleury Bus. Recreation Director stated that there was a slim chance of them using the bus for outings with the changing demographics; it is obvious they don't want to use the Fleury Bus for anything. We have three options: (1) Sell the Bus; (2) continue as is (planning involved) or; (3) if we retain, provide community bus service (i.e. Grenfell Transit), however this also takes planning and costs are involved on all aspects. Council feels an ad should be placed in the newspaper regarding the state of the Fleury Wagon Committee, and that due to lack of interest and funding, the Town is considering selling the Fleury Bus. Mayor Fjestad will work with Stephen Scriver to get something out to the public.

NEW BUSINESS

1. Office Equipment & Supplies from Wolseley Medical Clinic:

23/16

QUINTYN/KYLE to donate office supplies and equipment that came from the old Wolseley Medical Clinic, to the Wolseley Heritage Foundation office.

CARRIED

- Councilor Lyke forgot to mention in his committee report regarding the Bypass Valve at the Spillway for the drain pipe. Clarification is required as to whether or not the Town is able to sell the Bypass Valve to Ungar to use in the project. It is the Town's and was salvaged upon removal from the south side. Administrator will clarify this item with Golder and PDAP to see if there are any potential issues around this.
- Also, talking about GST - the Town remits GST on an annual basis. We are paying quite a bit of GST with this Spillway project, and should look at changing this to at least quarterly. Administrator will look into this and talk to the Auditors.

2. Bylaw No. 1-2016 - The Utility Service Management Bylaw:

24/16

HILL/QUINTYN to read for a first time, Bylaw No. 1-2016, The Utility Service Management Bylaw.

CARRIED

Administrator will prepare the Public Notice and have it advertised in the Wolseley Bulletin, as well as online on the Wolseley website. Consideration of passing this bylaw will be scheduled for February 17, 2016.

OLD BUSINESS

1. Joselyn Krenbrink-Linnell - Feral Cats: Item Tabled until Councilor Hilderman returns.
2. Fleury Wagon Committee: discussed under Mayor Fjestad committee report.

CORRESPONDENCE

1. Saskatchewan Scrap Tire Corporation - Black Gold Rush Phase III: Council feels we should express our interest, and write to the RM of Wolseley to encourage the application to this program.
2. Regina Shrine Circus - Donation/Ticket Purchase Request: Council will pass this year, as they would like to donate locally to benefit more of the youth.
3. Luckett Wenman & Associates: Do a GST/PST review to find the Town money. The company takes a percentage of whatever funds are found. Can come in as soon as January 25, 2016 to do a review.

25/16

HILL/LYKE to contract Luckett Wenman & Associates to do a PST review only.

CARRIED

4. Wolseley Memorial 'Trust A' Committee:

26/16

QUINTYN/KYLE to sign the "Trust Transfer Agreement" with the Regina Qu'Appelle Regional Authority for repatriation of the Wolseley Hospital Trust funds.

CARRIED**IN CAMERA****DISCUSSION****ANNOUNCEMENTS**

Next Regular Meeting of Council - Thursday February 4, 2016 at 7:00PM.

27/16

HILL that the meeting be adjourned at 10:30PM.

CARRIED

Dennis Fjestad
Mayor

Candice Quintyn
Administrator