

**TOWN OF WOLSELEY
MINUTES
FEBRUARY 17, 2016**

A regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on February 17, 2016 at 7:00PM.

Present:

Councilor Ron Lyke	Councilor Gerald Hill
Councilor Troy Kyle	Councilor Randy Quintyn
Mayor Dennis Fjestad	Councilor Larry Hilderman
Administrator Candice Quintyn	

Absent:

Councilor Dan McKenna

CALL TO ORDER

A quorum being present, Mayor Dennis Fjestad called the meeting to order at 7:00PM.

AGENDA

- 39/16** HILL/LYKE that the agenda, with the addition of additional information provided for Old Business "Joselyn Linnell - Feral Cats", be adopted as presented.

CARRIED

MINUTES

- 40/16** KYLE/HILDERMAN that the minutes of the Regular Meeting Thursday, February 4, 2016 be approved.

CARRIED

ACCOUNTS

- 41/16** KYLE/QUINTYN that cheque #'s 14228 to 14240 totaling \$8,715.25 be ratified.

CARRIED

- 42/16** HILDERMAN/QUINTYN that cheque #'s 14241 to 14257 totaling \$517,959.35 be approved, with the exception of cheque # 14248.

CARRIED

Councilor Lyke declares a pecuniary interest and leaves the Council Chamber at 7:14PM.

- 43/16** QUINTYN/HILDERMAN that cheque # 14248 payable to Mustang Vac Service Inc. totaling \$866.25 be approved.

CARRIED

Councilor Lyke returns to the Council Chamber at 7:15PM.

- 44/16** HILL/HILDERMAN that the Statement of Financial Activities for the Period Ended January 31, 2016 be approved as presented.

CARRIED

COURTHOUSE ACCOUNT

No accounts for approval at this time.

ADMINISTRATOR’S REPORT

1. Accounts Receivable Review: Admin Assistant prepared a list of Account Receivable invoices that are outstanding; invoices that either need cancelling as they are deemed uncollectable, or authorization to transfer the outstanding amounts to property taxes. Administrator provides council with A/R outstanding list. Council to deliberate...

45/16 HILDERMAN/QUINTYN to cancel Account Receivable Invoice# 2011-00120 totaling \$1,776.51 as it is deemed uncollectable.

CARRIED

46/16 HILDERMAN/LYKE to turn Account Receivable Invoice# 2013-00146 over to a collection agency to collect the amount outstanding of \$1,042.50.

CARRIED

47/16 HILDERMAN/HILL to transfer the following list of outstanding Account Receivable invoices to their respecting Tax Rolls:

INVOICE #	TAX ROLL	AMOUNT
2011-00384	086 000	\$ 125.00
2011-00386	157 000	125.00
2012-00126	204 000	25.00
2012-00231	048 000	25.00
2013-00096	276 000	225.00
2013-00273	394 000	108.36
2014-00231	394 000	30.00
2014-00266	264 000	50.00
2014-00313	064 000	75.00
2015-00309	554 000	25.00
2015-00317	211 000	252.50

CARRIED

2. Sensus Auditors: Auditors will be in the Town Office on Monday, February 22nd to do 2015 Audit. Once they have everything together they should have an idea of where we are sitting for 2015. Will report back to council.
3. 2016 Assessment Notices: 2016 Assessment Notices have been mailed out February 16th. The Assessment roll is open for inspection during regular office hours. The final date for appeals is March 31, 2016.
4. T4’s: February is coming to a close real soon; the Administrator will be preparing and filing the T4s next week, with any assistance needed from the auditors.

COMMITTEE REPORTS

LYKE - Spillway Updates: February 22nd, Ungar Construction will be back. Contractors are planning to take the hoarding unit off by February 25th. All pouring of concrete will be completed by this Thursday.

- Richmond Street Bridge: As the guardrails didn’t have a plan for replacement in the current drawings, there are plans to figure out how to put up posts to hold the railing on top of the concrete; Richmond Street should be reopened by February 22nd. The contractors are filling the abutments with A-base rather than clay.

- Adair Creek (West of Richmond Street Bridge): Contractors plan to haul in dirt and put up a silt fence.
- Ice Mitigation Posts: Ross Phillips of Golder will have something put together for clarification on dimensions and costs. Looking at having 12” posts.
- Landfill: Everything seems to be going ok at the Landfill. No need to rush and have the Landfill open more than one day per week, as this year is exceptionally slow. Landfill Supervisor is keeping the area tidy; someone was found not sorting properly.
- Public Works: Councilor Lyke commends Public Works for the excellent repair work they’ve done under the Water Street Bridge and installing new planking.

KYLE - Councilor Kyle has been corresponding with Marty Happy about tourism signs and getting different ideas. Mayor Fjestad also has some input. Costs will be forthcoming.

- As an example of street signs, Indian Head has “Attraction” signs in the downtown core pointing to direction of certain attractions. The Town of Wolseley could also look at doing this. Marty verbally quoted he could do these attraction street signs for approximately \$100.00/sign.

HILL - Courthouse: Right now we are in the process of gathering additional options for council to discuss and keep an open mind with. We are looking at the same principle at the west side to go under the south east window. There will be three different scenarios. Once we have all additional plans, we will present this to council.

QUINTYN - A fire meeting was had the other night - everything is going well. We are getting things organized for the upcoming budget.

HILDERMAN - Dam Days: Next scheduled meeting is February 25th. Looking at down-scaling the event this year and having it during the July long weekend. There won’t be a tent; however, we will keep everyone updated. The Dam Days committee is planning a large celebration for 2017 as it is Canada’s 150 Years! Keep posted.

FJESTAD - Beach Development: There is a meeting scheduled for the 10th of March. No further action - had a small discussion with Dynamic Construction at SUMA.

- Fleury Wagon Committee: Mayor Fjestad prepared and provided council with a Feedback Form titled “Do you want to keep the Fleury Bus?” Mayor seeks council input. Council recommends adding a closing date and stating to return to the Town Office by Mail, Fax or Email.
- Heritage Meeting: Mayor Fjestad stated he will be attending a meeting in Saskatoon to discuss the Town Hall/Opera House rehabilitation; when it was restored, costs involved, etc.
- Mayor Fjestad asks if there are any questions with respect to the Public Disclosure Statements that council has to fill out. Council has a problem with it being a public document once filled out, as per legislation.

NEW BUSINESS

1. Bylaw No. 2-2016 - A Bylaw to Amend Bylaw No. 6-2006: The Assessment Appeal Fee Bylaw states the fee per appeal is \$50.00. There must have been a resolution to change the fee to the current \$100.00, but there is no amending bylaw to support this. Therefore, Bylaw No. 2-2016 provides for this change.

48/16 HILL/QUINTYN to read Bylaw No. 2-2016, a bylaw to amend Bylaw No. 6-2006 The Assessment Appeal Fee bylaw, a first time.

CARRIED

49/16 QUINTYN/HILDERMAN to read Bylaw No. 2-2016 a second time.

CARRIED

50/16 KYLE/LYKE that all members present unanimously agree to consider third reading of Bylaw No. 2-2016.

CARRIED

51/16 KYLE/HILL to read Bylaw No. 2-2016 a third time and adopt this 17th day of February, 2016.

CARRIED

2. Bylaw No. 3-2016 - The Procedure Bylaw:

According to legislation passed November 19, 2015, council must enact a procedures bylaw within 60 days of these amendments coming into force, or as soon as practicable. Public notice is required prior to consideration of this bylaw.

52/16 HILL/QUINTYN to read Bylaw No. 3-2016 - The Procedure Bylaw, a first time.

CARRIED

An ad will be placed in the local newspaper for February 26 and March 11 stating council will be considering this bylaw March 16, 2016.

3. Application for Building Permit: Philippe Robidoux, 610 Poplar Street has applied for a building permit to move a new 12 x 12 foot shed onto the back of his property to use as a storage shed for tools and a workshop.

53/16 LYKE/QUINTYN to approve Application for Building Permit to Philippe Robidoux, 610 Poplar Street.

CARRIED**OLD BUSINESS**

1. Bylaw No. 1-2016 - The Utility Service Management Bylaw:

54/16 QUINTYN/LYKE to read Bylaw No. 1-2016, The Utility Service Management Bylaw, a second time.

CARRIED

55/16 KYLE/HILL to read Bylaw No. 1-2016, The Utility Service Management Bylaw, a third and final time, adopted this 17th day of February, 2016.

CARRIED

- 2. Joselyn Linnell - Feral Cats & Additional Information on TNR Program:
 - Council wonders if Joselyn has contacted the grain elevators to see if they are receptive to the idea of having cat shelters near the area. Council is not receptive to having the cat shelter (photo provided) set up in the alley by the dumpsters. Council advises to start moving the temporary shelters and start feeding the cats away from the downtown core, of course, upon approval and satisfaction of the grain elevators.
 - Council commends the work the group is doing to humanely control the population of feral cats in Wolseley by implementing the Trap-Neuter-Release (TNR) program. The time, effort and compassion the group has for the feral cats does not go unnoticed. Council is interested in contributing whatever the Town can provide for some sort of assistance. As the group suggested, having financial support from the Town “matching” what funds have been donated leaves it too open-ended; however, this matter will have to be looked at and discussed during 2016 fiscal budget.

CORRESPONDENCE

- 1. January 2016 Bylaw Enforcement Report: Administrator provides council with a copy of the Bylaw Enforcement report for January 2016. Photos were also printed and passed around.

IN CAMERA

56/16 HILDERMAN/HILL to go In Camera at 8:59PM pursuant to Sections 16 and 17 of the *Local Authority Freedom of Information and Protection of Privacy Act*. Parties present: Mayor Dennis Fjestad, Councilors’ Randy Quintyn, Larry Hilderman, Ron Lyke, Troy Kyle, Gerald Hill, and Administrator Candice Quintyn.

CARRIED

57/16 QUINTYN/HILL to go out of In Camera at 9:31PM.

CARRIED

DISCUSSION

ANNOUNCEMENTS

Next Regular Meeting of Council - Wednesday March 2, 2016 at 7:00PM.

58/16 KYLE that the meeting be adjourned at 9:31PM.

CARRIED

Dennis Fjestad
Mayor

Candice Quintyn
Administrator