

**TOWN OF WOLSELEY
MINUTES
MARCH 2, 2016**

A regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on March 2, 2016 at 7:00PM.

Present:

Councilor Ron Lyke	Councilor Gerald Hill
Councilor Troy Kyle	Councilor Randy Quintyn
Mayor Dennis Fjestad	Administrator Candice Quintyn

Absent:

Councilor Dan McKenna	Councilor Larry Hilderman
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CALL TO ORDER

A quorum being present, Mayor Dennis Fjestad called the meeting to order at 7:00PM.

AGENDA

59/16 LYKE/QUINTYN that the agenda be adopted as presented.

CARRIED

MINUTES

60/16 KYLE/HILL that the minutes of the Regular Meeting February 17, 2016 be approved.

CARRIED

DELEGATION #1: ROBERT SCHNEIDER, FOREMAN REPORT

61/16 QUINTYN/HILL to hear Robert Schneider present Foreman Report at 7:05PM.

CARRIED

- Water Treatment Plant is working well. Going to get Municipal Utilities out to look at the distribution pump, because there isn't enough pressure going into Town. It may be a singer valve. It won't be a cheap fix. Pressure is down a little bit;
- There have been issues with the turbidity at the Water Treatment Plant. Public Works have been putting extra anthracite through the filters to see if that would help;
- Canadian Paving will come down and take a look at the street they did by the Public School, to see if it needs additional work. They will show Public Works how the sweeping is done. The Town may have to rent a broom for the Loader for sweeping Richmond where it was sand sealed;
- Mayor Fjestad asked about when Public Works would require seasonal help. Rob figures end of April, beginning of May sometime, but we will see how the weather goes. Rob will let the Office know when we should start advertising;
- Rob received price quotes from Acme to camera a number of sewer lines. Looking at about 7 blocks worth, including Gordon Street and on Water Street from approximately Wolf Street to the Water Street Bridge.

Robert Schneider leaves the Council Chamber at 7:19PM.

DELEGATION #2: R.M. OF WOLSELEY NO. 155 - WATERSHED DEVELOPMENT

62/16

QUINTYN/KYLE to hear Brock Linnell and Bev Kenny at 7:20PM.

CARRIED

- Watershed Development: Brock seeking Town Council opinion for a watershed development. Brock noted he has been to a few conferences about creating a watershed, and the RM is looking for representatives from Town Council to sit on a committee;
- RM Council’s first step was seeing if the Town would be on side before they would go any further;
- April 1st deadline to get the grant going, but the watershed doesn’t have to be completely developed by then; the watershed would still be able to apply for grant, it isn’t up to each municipality to apply for the grant;
- Town Council is in favor of doing what we can to manage water, as it is in our best interests to work together with the RM of Wolseley and other surrounding municipalities as we are all affected;
- Ministry of Highways and Infrastructure is looking at putting culverts in No. 1 Hwy on the west side of Town. Summit has done a report; Chris Baran is in discussions with Highways;
- Brock can move forward to meet the April 1st deadline, now that they have confirmation from the Town that Town Council is on side with Watershed Development.
- Town Administrator will follow-up with a letter to the Wolseley RM notifying of Town Council’s support in the development of a watershed, as well as who the representatives will be.

R.M. of Wolseley No. 155 delegates leave the Council Chamber at 7:41PM.

63/16

LYKE/QUINTYN that the Town of Wolseley partner with the R.M. of Wolseley No. 155 in the development of a watershed.

CARRIED

64/16

HILL/KYLE to nominate Randy Quintyn and Ron Lyke to be the Town of Wolseley representatives for the watershed development in partnership with the R.M. of Wolseley No. 155.

CARRIED

ACCOUNTS

65/16

HILL/LYKE that cheque #'s 14258 to 14264 totaling \$7,502.66 be ratified.

CARRIED

66/16

KYLE/LYKE that cheque #'s 14265 to 14298 totaling \$80,158.90 be approved, with the exception of cheque # 14297.

CARRIED

Councilor Quintyn declares a pecuniary interest and leaves the Council Chamber at 7:53PM.

67/16

HILL/LYKE that cheque # 14297 payable to Wolseley Service Ltd. totaling \$1,691.49 be approved.

CARRIED

Councilor Quintyn returns to the Council Chamber at 7:53PM.

COURTHOUSE ACCOUNT

No accounts for approval at this time.

ADMINISTRATOR’S REPORT

1. February Bank Reconciliation: Administrator provides council with Bank Reconciliation for the period ending February 29, 2016 and notes.

68/16

HILL/QUINTYN to approve Bank Reconciliation for the period ending February 29, 2016 as presented.

CARRIED

2. Utilities - Outstanding Accounts: The following utility rolls have been outstanding over 90 days, and have been recommended for a total amount transfer to their respective Tax Rolls:

UB ROLL #
099 0060
377 0010
381 0000
504 0000

UB Roll 554 has a deadline of paying utilities IN FULL by April 30, 2016. If full payment has not been made, a water shut off will occur May 2, 2016.

69/16

HILL/QUINTYN to transfer the following UB Roll total outstanding amounts to their respective Tax Roll: 099 0060, 377 0010, 381 0000, and 504 0000.

CARRIED

3. GST Filing and Reporting: Administrator has filed the Annual GST for 2015 in the amount of \$64,529.61 (as per Auditor). Also, an *Election for GST/HST Reporting Period* form has been filed (effective Feb25/16) for changing the Town of Wolseley’s reporting period from annually to quarterly. We just have to wait for confirmation.
4. Auditors Update: Sensus Auditors were in Office February 22 conducting 2015 Audit. Everything went well, auditors are expecting a surplus.

COMMITTEE REPORTS

HILL - Budget: planning to meet with Administrator next week to go over a few things and try and have enough info ahead of time for a budget meeting with a full council. Council will have to give consideration for spending later in the year to help with the cash flow.

- Courthouse: Courthouse committee looking at bringing in the Town’s Square Root Architecture Architect in to meet with council and talk about the different entrance designs; The Courthouse grant from Saskatchewan Heritage Foundation for \$30,000 for windows and doors has been forfeited to be able to apply for another grant for the excavation and brick work. We can apply at a later date for the windows and doors grant.

KYLE - Richard Solberg has been awarded by the Saskatchewan Trail Association for his volunteer efforts.

70/16

KYLE/HILL to recognize Richard Solberg for being awarded by the Saskatchewan Trail Association for his volunteer efforts.

CARRIED

- Councilor Kyle still needs to talk to Marty Happy about the Tourist Booth Signs to see how it is coming along.

LYKE - Beach Area: Cleaning of the beach area occurred Tuesday and Wednesday this week. Ungar, Ennis, C. Baran and Deboys were involved. Still may have to put some sand in the area. We are currently looking for straw bales to use as control measures.

- Spillway: Golder is proposing 20"-24" ice posts for ice mitigation. Westridge thought to drive them in - it may be ok now that the concrete is a little more set up, but don't like the idea this time of year; Council would rather see an 18" hole drilled with 8" posts filled on the outside and the inside with cement rather than the larger posts. We are hopeful that PDAP will cover the smaller posts if it costs less than \$100,000 with the Town taking full responsibility. Most of the hoarding unit is down, but the road will remain closed for at least one more week.

QUINTYN - It has been slow at the Fire Department. A few repairs for the fire truck, but we are moving ahead. Mayor Fjestad asks how the Fire Trucks are regarding the operation, and when we would be looking to get newer units. Councilor Quintyn notes the trucks will suffice, both trucks are operating fine.

FJESTAD - Reminds council to submit their Public Disclosure Forms. Administrator notes she has received 3 out of 7 so far

- Fleury Bus: Mayor Fjestad asks Administrator how the feedback is going with respect to the mail drop. Administrator notes that a few have come in, but not enough to make any comments on. The community has a deadline of April 1, 2016 to submit them back to the Town Office.

NEW BUSINESS

OLD BUSINESS

1. TX Roll 394 - Custom Sign Invoice Appeal: Campground owner is not in possession of the custom sign he has been invoiced for (which he didn't want because the image didn't resemble a trailer); therefore, council believes he should not be invoiced for something he isn't in possession of.

71/16

LYKE/QUINTYN to remove Invoice #2013-00273 in the amount of \$108.36 from Tax Roll 394.

CARRIED

2. Bylaw No. 3-2016 - Council Procedures Bylaw: *For consideration March 16, 2016.* Administrator notes that there has not been any feedback from advertising the bylaw. Administrator reminds council to go through and read the lengthy bylaw.

CORRESPONDENCE

1. R.M. of Wolseley No. 155 (COPY) - Wolseley Hospital Trust Fund: **TABLE** to next Council meeting, March 16, 2016.
2. Wolseley Dance Club - Donation Request:

72/16

HILL/QUINTYN to donate \$100.00 to the Wolseley Dance Club for their annual Dance Competition.

CARRIED

3. Kahkewistahaw 1907 Trust - Prosperity through Partnerships Conference: Marlous Louison passed on information about a conference coming up discussing the creation of Urban Reserves to see if there would be any interest from the Town of Wolseley in attending.

4. Wolseley Horticulture Society - 2016 Planting Areas: FYI - Horticulture Society gave an update of what they were planning for 2016. They've recommended that a person who is to be hired for summer be willing to help maintain the beds that the Horticulture Society no longer wishes to be solely responsible for looking after. This will have to be discussed with Public Works Foreman. The Horticulture Society is looking for volunteers, and therefore, should anyone be interested, contact Howie Hess for joining the committee.

IN CAMERA

DISCUSSION

ANNOUNCEMENTS

Next Regular Meeting of Council - Wednesday March 16, 2016 at 7:00PM.

73/16

KYLE that the meeting be adjourned at 9:36PM.

CARRIED

Dennis Fjestad
Mayor

Candice Quintyn
Administrator