

**TOWN OF WOLSELEY
MINUTES
JUNE 1, 2016**

A regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on June 1, 2016 at 7:00PM.

Present:

Councilor Ron Lyke	Councilor Gerald Hill
Councilor Troy Kyle	Councilor Randy Quintyn
Councilor Larry Hilderman	Mayor Dennis Fjestad
Administrator Candice Quintyn	

Absent:

Councilor Dan McKenna

CALL TO ORDER

A quorum being present, Mayor Dennis Fjestad called the meeting to order at 7:00PM.

AGENDA

170/16 HILDERMAN/QUINTYN that the agenda be adopted as presented, with the additions of Delegation: Rob Schneider Foreman Report; Administrator's Report: SAMA - Maintenance Request Item Missed; and New Business: Building Application Permit - Grant Laverdiere & Krista Johnson.

CARRIED

MINUTES

171/16 HILL/KYLE that the minutes of the Regular Meeting May 18, 2016 be approved.

CARRIED

DELEGATION

172/16 QUINTYN/LYKE to hear Robert Schneider present Foreman Report at 7:05PM.

CARRIED

- Found a 6" water main break on Poplar Street the morning of May 26; repairs were carried through until May 27. A Precautionary Drinking Water Advisory (PDWA) was issued for the area as the lines were depressurized. Everything is now operating back to normal at the Water Treatment Plant (WTP). The PDWA was lifted at 4:00PM today (Wed Jun 1) for that area.
- Dust control: looking at doing dust control next year with a granular material. Need to be able to have the equipment ready to wet roads once the granular is put on the road. It's in the works for next year; going to have a discussion with Qu'Appelle to see how they spread the granular and how it works for them. For 2016, we will be getting By-Pro Feeds Ltd. from Moosomin as we have done in previous years.
- Foreman talked to Acme Environmental to hold off on our request to camera the sewer lines until mid-June. The Bridge at Water Street is questionable, as we do not want Acme's camera equipment getting stuck and caught up under the bridge. Public Works is going to try and lower the sewer line under the bridge a little in the fall to try and straighten out the pipe.
- Summer Student: Foreman recommends hiring Nicholas Dahlman as a summer student.

173/13 HILDERMAN/KYLE to hire Nicholas Dahlman as seasonal student during the summer at \$12.40 per hour.

CARRIED

- Talked to Norm Hicks again about potholes and fixing badly spidered areas in town
- Councilor Hilderman mentions Shirley Harris’s Boarding House project and the opportunity for what the Town would need to do to allow for water and sewer to work up at the unserviced lots adjacent to the back alley (currently owned by Solomon).

Robert Schneider leaves at 7:39PM.

- Councilor Quintyn questions the urgency of putting lines in for getting the adjacent lots serviceable, as it is a major project and should be budgeted for. Need to know Shirley’s plans for the Boarding House.
- Councilor Lyke will touch base with Keith Ennis as he is the contractor for Shirley, and will find out some costing for larger lines to know where we are at.

ACCOUNTS

174/16 HILDERMAN/HILL that cheque #'s 14474 to 14481 totaling \$8,778.97 be ratified.

CARRIED

175/16 LYKE/KYLE that cheque #'s 14482 to 14513 totaling \$56,226.51 be approved, with the exception of cheque # 14492.

CARRIED

Councilor Hilderman declares a pecuniary interest and leaves the Council Chamber at 7:49PM.

176/16 QUINTYN/LYKE that cheque # 14492 payable to L. Hilderman Lumber Ltd. totaling \$475.60 be approved.

CARRIED

Councilor Hilderman returns to the Council Chamber at 7:50PM.

COURTHOUSE ACCOUNT

No accounts to approve at this time.

ADMINISTRATOR’S REPORT

1. **MAY BANK RECONCILIATION:** Administrator prepared Bank Reconciliation for the period ending May 31, 2016 and notes for review and approval

177/16 HILL/HILDERMAN to approve Bank Reconciliation for the period ending May 31, 2016 as presented.

CARRIED

2. **UPDATE: 2016 PROPERTY TAXES:** 2016 Property Taxes have been levied and taxpayers are starting to come in to pay.

3. **UPDATE: INTENTION TO DESIGNATE MUNICIPAL HERITAGE PROPERTY - WOLSELEY COURTHOUSE:** The Administrator received a phone call from Gareth Evans at the Ministry of Parks, Culture and Sport regarding the Notice of Intention to designate the Wolseley Courthouse as Municipal Heritage Property. We are unable to designate the property municipally, pursuant to clause 11(1)(a) of the *Heritage Property Act*:

Designation of property

11(1) Notwithstanding anything in *The Planning and Development Act, 2007*, any council, by bylaw and on any terms and conditions that the council considers advisable, may designate:

(a) as a Municipal Heritage Property, any heritage property that is not subject to any other designation pursuant to this Act;

The Ministry contacted Information Services Corporation (ISC) to remove the Notice of Intention as the property is already provincially designated, and cannot be municipally designated.

The Administrator then received a call from Lyla Johnson from ISC stating they received a call from an unhappy individual at the Ministry saying that adding the notice of intention was an oversight as the property is already provincially designated. Lyla stated the Notice of Intention should not have been accepted anyway as a document should have been attached with the interest registration for the notice of intention, and it was missing.

4. ELECTION WORKSHOP: Administrator will be attending the Election Workshop in Regina tomorrow (Thu Jun 2) with the RM Administrator.
5. SAMA - MAINTENANCE REQUEST ITEM MISSED: After property taxes have been levied, it has been brought to the Administrator's attention that an owner of two properties who requested combining their lots in writing, and who had a confirmation response that they would be combined; turns out the properties were missed on the 2016 Maintenance Request list for SAMA. As this was an administrative oversight, Administrator recommends abating \$500.00 of the municipal portion on one of the two properties as this would be equal to what it would have been if the lots would have been combined.

178/16

QUINTYN/LYKE to remove the municipal portion totaling \$500.00 from Property Tax Roll 340 000 due to Administrative oversight as the assessments were not combined, as they should have been for the 2016 Maintenance for Saskatchewan Assessment Management Agency.

CARRIED

COMMITTEE REPORTS

QUINTYN - Care Home: Cannot move forward with anything without having the builders lien removed. They are maintaining the grass at the property.

- Councilor Quintyn suggests administration to check on our bylaws/policies regarding the maintenance of boulevards.
- Fire Department: there was a miscommunication with Carry the Kettle (CTK) First Nation (Kimbal Ironstar). They were not in receipt of the Town's invoice for fire services. Town Office faxed a copy to Kimbal, along with a sample Fire Services Agreement. Wolseley Fire Department is working with CTK.

HILDERMAN - Tent caterpillars are everywhere

- Courthouse area is looking great.
- Lakeside Nursing Home area is not looking great; the water run area is full of debris.
- Mayor Fjestad was in discussions with the horticulture society regarding the areas they were and were not maintaining. Public Works will be assisting with watering.
- Administrator Quintyn was approached by an individual stating there were a few willing to plant and clean up the north side of the swinging bridge and the flower bed north of the spillway.

179/16

HILDERMAN/KYLE to set limit of \$500.00 for plants for north of the swinging bridge and the perennial garden north of the spillway.

CARRIED

LYKE - Water break was discussed in Foreman Report. Ennis Equipment has their invoice in; others are yet to come in. Parts for water break are fairly pricy.

- Landfill: Hours have changed on Wednesdays only; from 2PM to 8PM to 1PM to 7PM. Leighton is doing a really good job out there.
- Councilor Hilderman mentions the grass at the Spillway area is looking great. Questions when the plastic walls can be taken down. Councilor Lyke responds, once the ground is established and the okay is given from the engineers/environment.

KYLE - Mentions that a mental health councilor has been cut hours at the hospital and her meeting room was converted into an office for management. Seems a service is being cut from the community. Questions if there is anything we can do. Council responds that a letter should be written personally to RQHR. Councilor Kyle will work on a draft letter for the office to send on behalf of council.

- Baseball and Soccer is going good. Baseball game tomorrow night at 6:30PM; Soccer won championship in Vibank
- Tourist Booth: received a proposal and quote from Marty Happy

180/16

KYLE/LYKE to accept quote for proposed Tourist Booth “Wolseley Visit Guide” sign from Happy Ad Sign & Design (Marty Happy) for \$5,150.00.

CARRIED

HILL - Assistant Administrator is working towards retirement for the end of the year; looking at advertising to bring in a second person around August.

- Courthouse: moving forward with package to the Minister

FJESTAD - Bylaw Enforcement: Fortin cattle - latest letter addressed that the yearlings would be out in May; Administrator to forward letter of direction to Gerry Syrota; Areas in town were noted for next time Bylaw Officer is in Town.

- Library: had a successful BBQ that served approximately 100 people
- SplashPark: still seeking project manager

NEW BUSINESS

1. 2016 Beach Washroom Seasonal Contract Application Review and Recommendation: Only one bid was received at the Town Office for the contact position at the Beach Washroom facility.

Councilor Kyle declares a pecuniary interest and leaves the Council Chamber at 8:57pm.

- Town Council reviews the bid and resolves the following:

181/16

QUINTYN/HILDERMAN to accept bid for 2016 Beach Washroom Seasonal Contract for both Carly Kyle and Krista Johnson to share the position 50/50 for \$900.00 per month, plus a \$30.00 call out fee between the hours of 11:00PM and 8:00AM, if they are required.

CARRIED

Councilor Kyle returns to the Council Chamber at 9:04PM.

2. Adair Creek Spillway and Channel Restoration - Change Order #7:

182/16

LYKE/HILL to approve Change Order #7 for the Adair Creek Spillway and Channel Repair project for increase totaling \$92,812.34.

CARRIED

3. Town Hall/Opera House Buttress Crack Repair Tender Review and Recommendation: It is the Project Manager's and Administrator's recommendation to go with the lowest bidder, Greg Chatterson for this project.

183/16 HILL/KYLE to accept Greg Chatterson's quote for the Town Hall/Opera House Buttress Crack Repair project at \$6,753.60.

CARRIED

4. May 18/16 Bylaw Enforcement Report: *Discussed in Mayor Fjestad committee report.*
5. Building Application Permit - Grant Laverdiere & Krista Johnson (208 Spruce):

184/16 LYKE/KYLE to approve Building Application Permit for Grant Laverdiere and Krista Johnson to construct a deck to be used as outdoor living space, attached to existing home.

CARRIED

OLD BUSINESS

1. Fire Hall - Front Façade Exterior Repairs Tender Review and Recommendation: Two quotes were received for the project noted.

185/16 QUINTYN/LYKE to accept Beliveau Construction Ltd. bid for the Fire Hall Front Exterior Repairs at \$1,394.40.

CARRIED

2. Community Development Officer - Proposal to Council: This topic had been tabled from the previous council meeting. There is nothing further to report. Council discusses sitting down with individual as part of the planning process.

186/16 HILL/HILDERMAN to enter into negotiations for contract for Community Development Officer.

CARRIED

3. Building/Structural Nuisances: *(nothing to report, other than Administrator is investigating)*

CORRESPONDENCE

IN CAMERA

DISCUSSION

1. Edward Dureault - Birch Street Water Line Clarification: Ed Dureault expressed verbal concerns regarding him paying for the water main installation down Birch Street; he doesn't believe he should have to pay. An agreement was made with Ed at the time of the installation, and he knew what he was going to have to pay. The other lots in town with services on the street are priced accordingly to recover the costs from the time the water and sewer was installed. Councilor Hill has the information and will forward to the Office as his earliest opportunity. Administrator to work on how the Town is able to keep track of pricing for lots so it doesn't get lost within minutes.

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wednesday June 15, 2016 at 7:00PM.

187/16

KYLE that the meeting be adjourned at 10:04PM.

CARRIED

Dennis Fjestad
Mayor

Candice Quintyn
Administrator