

**TOWN OF WOLSELEY
MINUTES
JUNE 15, 2016**

A regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on June 15, 2016 at 7:00PM.

Present:

Councilor Ron Lyke	Councilor Gerald Hill
Councilor Troy Kyle	Councilor Randy Quintyn
Councilor Larry Hilderman	Mayor Dennis Fjestad
Administrator Candice Quintyn	

Absent:

Councilor Dan McKenna

CALL TO ORDER

A quorum being present, Mayor Dennis Fjestad called the meeting to order at 7:00PM.

AGENDA

188/16 HILDERMAN/HILL that the agenda be adopted as presented, with the additions of Administrator's Report: Dust Control Update and; New Business: Sportsplex Handicap Access Grant Information.

CARRIED

MINUTES

189/16 KYLE/QUINTYN that the minutes of the Regular Meeting June 1, 2016 be approved.

CARRIED

ACCOUNTS

190/16 HILL/HILDERMAN that cheque #'s 14514 to 14522 totaling \$10,001.95 be ratified.

CARRIED

191/16 HILDERMAN/QUINTYN that cheque #'s 14523 to 14547 totaling \$216,202.03 be approved, with the exception of cheque # 14546.

CARRIED

Councilor Quintyn declares a pecuniary interest and leaves the Council Chamber at 7:06PM.

192/16 HILDERMAN/HILL that cheque # 14546 payable to Wolseley Service Ltd. totaling \$1,852.28 be approved.

CARRIED

Councilor Quintyn returns to the Council Chamber at 7:06PM.

Councilor Lyke enters the meeting in the Council Chamber at 7:07pm.

193/16 QUINTYN/HILL that the Statement of Financial Activities detailed for the period ending May 31, 2016 be approved.

CARRIED

COURTHOUSE ACCOUNT

194/16 KYLE/HILL that cheque # 29 payable to Ed Attridge Consulting Services totaling \$5,250.00 be approved.

CARRIED

ADMINISTRATOR'S REPORT

1. Cenotaph and Town Hall/Opera House Caraganas: There happens to be some controversy surrounding the caraganas at the Cenotaph and Town Hall/Opera House. As the Administrator cannot recall the exact timeline (seemed to have all happened at once), the following is a rendition of what had occurred:
 - Administrator was asked by Town Hall Caretaker, “who is responsible for trimming the hedge between the Cenotaph and Town Hall - Wolseley Heritage Foundation (WHF) or Town of Wolseley (Town Hall Caretaker)?” As the WHF had done a great amount of work to rehabilitate the Cenotaph area, the Caretaker did not want to step on anyone’s toes;
 - Administrator was in touch with the Executive Director at the WHF, who noted this is a Town responsibility to trim the hedge bordering the Cenotaph and Town Hall;
 - Administrator got back to the Caretaker noting it was Town responsibility to trim the hedge;
 - Town Office received a documented, signed complaint on Tuesday regarding the Town Hall area. Nothing was mentioned regarding the Cenotaph grounds; however, the Town Hall grounds include the Cenotaph area. Among the other items mentioned in the complaint around the Town Hall, the caraganas that were mentioned border the Cenotaph and Town Hall;
 - Administrator got in touch with Caretaker on Tuesday morning to let her know about the areas at the Town Hall that were mentioned in the complaint, and to look at them and see what we could do. This is when the Caretaker mentioned she had already started trimming the caraganas, and was going to finish up that night (Tuesday);
 - Administrator cannot recall when the controversy had started - either Wednesday or Thursday. Due to the unfortunate timing, as the WHF has a planned cenotaph rededication event happening on Tuesday, June 14 - the back portion (north easterly side) of the caraganas had been trimmed nearly to ground level.

It is unfortunate this happened prior to the rededication ceremony. The trimming of the caraganas was not intended to be malicious in any way, and was simply an oversight. The Town may, at council discretion, send a letter acknowledging our support for both our Caretaker and WHF continued work for the betterment of the Town of Wolseley.

Council wishes to write a letter of support for Laurie.

2. SAMA - Maintenance Request Item Missed: After property taxes have been levied, it has been brought to the Administrator’s attention that a ratepayer of five (5) adjacent properties who was ensured that these properties would be tied into one assessment on the SAMA 2016 Property Maintenance list; turns out the properties were missed on the 2016 Maintenance Request list for SAMA. Administrator recalls discussing the combining of the lots with the ratepayer, but could not find anywhere where it was documented. As it turns out, there was a letter dated July 22, 2015 from the Town ensuring them this would be done.

As this was an administrative oversight, Administrator recommends abating \$2,000.00 of the municipal portion on the four (4) lots (\$500 x 4) as this would be equal to what it would have been if the lots would have been combined; of course, the abatement is at council’s discretion.

195/16

HILDERMAN/HILL to remove one hundred per cent (100%) of the municipal portion from Tax Rolls 539 060, 539 070, 539 080 and 539 090 totaling \$2,000.00 due to Administrative oversight as the assessments were not combined, as they should have been for the 2016 Maintenance for Saskatchewan Assessment Management Agency (SAMA).

CARRIED

3. Beach Washrooms Update: 2016 Beach Washrooms Contract is signed by all parties and is in place for the 2016 season. The Caretakers were in this past week/weekend to get everything organized and see what was all needed. Two items came up: (1) Apparently, there is no way to fill up the mop bucket with water other than in the sink used for hand washing, which is not very user friendly; and (2) needing to turn off/disconnect the heaters in each washroom as someone keeps cranking them up when they leave the facility.
4. Dust Control Update: The company who sells the granular product for Dust Control that the Town Foreman is interested in purchasing for next year has offered a deal if we were to purchase the product this year. As the company will be in the area in the near future, if the Town were to decide to buy three (3) totes this year it would cost approximately \$1,299 per tote, as opposed to \$1650 per tote next year. We would be saving approximately \$1,100 in freight, and the way it would work out, we would have more product, and we wouldn't have to budget for dust control next year.

Council is reluctant as we should try the product first, before purchasing three (3) totes and storing over the winter months.

COMMITTEE REPORTS

HILL - Three (3) ladies went and planted and cleaned up the flower beds on the north side of the swinging bridge, it looks really good.

KYLE - Tourist Booth: See if Public Works can fix the stools at the Tourist Booth that the workers have to sit on; Councilor Kyle handed out draft proposal of the sign drawing to get council's thoughts. Nothing has to be determined tonight, just start thinking about how we would like the information presented.

LYKE - Landfill: Leighton Baran is doing such a good job at the landfill. Councilor Lyke asks Administration to contact Joey from Curtis Construction to keep us informed as to when he is in the area to pick up our scrap metal pile.

- Spillway: road repair/sidewalk - sidewalk was poured concrete with rebar, not cement blocks. We're planning to extend the pavement approximately three (3) feet instead of replacing the sidewalk. The pavement, where to begin and end was discussed with Ross Philips from Golder Associates.
- Public Works: Councilor Lyke asks for administration to pass along to public work to cut weeds down on north-west side of creek (area adjacent to Robert Taylor's garage); also, to clean the screen on storm sewer on south side of spillway, perhaps install a larger screen.
- Lagoon: the wall dividing the two cells needs maintaining. Need to make about ideally 18 feet wide all along. Right now it is about 4 feet wide on one end and increases in width to 20 feet on the other end.
- RM of Wolseley will be gravelling our entrances soon.
- Golf Course Bridges are in and they look great.

HILDERMAN - Had a mini-meeting with Mayor Fjestad, Administrator Quintyn and Foreman Schneider. About 20 items were identified and everything is done and looking great! Public works has done a wonderful job.

- Curling Rink: façade is in really bad shape and is in need of a paint job. Consult with President at the curling club to let them know, and if they foresee any problems.
- Fire Hall materials are in and Beliveau Construction knows about it and will start on the Fire Hall façade soon.
- Town should review the accepting of credit cards to pay taxes as it is costing the town a lot of bank charges.

QUINTYN - nothing to report.

FJESTAD - Council set a date for Summer BBQ in lieu of 2015 Christmas party - Sunday, August 21st.

NEW BUSINESS

1. **DRAFT 2015 Financial Statements for Review and Approval:**

196/16 HILL/QUINTYN to accept Draft Annual Financial Statement prepared by Sensus, Partnership of Chartered Accountants, for the Year Ended December 31, 2015.

CARRIED

2. **Council Resolution for Letter to Minister - Courthouse:**

197/16 HILDERMAN/LYKE to request Minister to remove the Provincial designation from the Wolseley Courthouse as per letter.

CARRIED

3. **Bylaw Enforcement Reports - May 26 & Jun 2:** Council reviews reports from May 26 and Jun 2. For Information Purposes Only.

4. **Sportsplex Handicap Access Grant Information:** Ed Attridge of Ed Attridge Consulting Services has prepared a proposal for submitting an application to the Federal Government as part of the Canada 150 Infrastructure Granting program for the Sportsplex lift. For Ed's efforts, he is expecting the labour to get the granting completed would be approximately \$1,500.

198/16 HILDERMAN/HILL to apply for the C150 Federal Grant for the Wolseley Sportsplex lift.

CARRIED

OLD BUSINESS

1. **FYI - Project Management Agreement - Beach Development Committee:** Council was briefed and provided a copy of the agreement for the Project Management of the SplashPark. Renway Construction is the Project Manager.

2. **Building/Structural Nuisances:** *(nothing to report, other than Administrator is investigating)*

CORRESPONDENCE

1. Ed Dureault - Property Tax Exemption Request for 2017 and 2018:

199/16

QUINTYN/KYLE to accept request for Tax Exemption for the purpose of economic development for Tax Roll 266 000: 100% abatement for municipal portion of property taxes for Year 2017 and; 50% abatement for municipal portion of property taxes for Year 2018.

CARRIED

2. Shirley Harris - Information on Water and Sewer for 201 Garnet St N: For information purposes only regarding the installation of water and sewer lines for the building known as the Boarding House.

3. Lynn Keating - Information on Anniversary of Wolseley Memorial Union Hospital: For information purposes only. Administration to respond that Council looks forward to any initiative anyone wishes to bring forward for acknowledging the 70th anniversary of the Wolseley Memorial Union Hospital.

4. Chantelle Perigny - Request Permission to Close Streets: Council discusses. Council is okay with closing a portion of Sherbrooke Street for the trade fair; if there are Fireworks, they are to be displayed from the beach ONLY; Council is okay closing that portion of Garnet Street N from approximately Alan Moss' driveway to Government Road to allow access for emergency vehicles to go around to Hospital via Government Road. Tilli-Beans would be responsible for paying \$30.00 to have washrooms open later than 9:00PM. Chantelle to identify times for closure of the streets so both streets are not closed for the duration of the day.

200/16

KYLE/LYKE to close a portion of Sherbrooke Street for the Trade Fair and a portion of Garnet Street North by the beach area for the Canada Day Celebrations that Tilli-Beans is hosting.

CARRIED**201/16**

HILL/LYKE to continue the regular council meeting passed 10:30pm.

CARRIED

5. FYI - Nathan Friesen (Westridge Construction) re: Taylor House: FYI - Insurance company for Westridge will be getting in contact with both Taylor and McLean regarding damages to their properties due to recent construction on the Adair Creek Spillway and Channel Repair project.

6. Golder Associates - Adair Creek Spillway - Road Damage: *Discussed this under Committee Reports - Councilor Lyke.*

IN CAMERA**DISCUSSION**

1. Wolseley Nature Conservation Society - Nature SK Spring Meet and AGM: Conference this weekend and would like council representation.

202/16

HILDERMAN/HILL to purchase one ticket for a full weekend pass for \$75.00 to the Wolseley Nature Conservation Society's hosting of Nature Saskatchewan's Spring Meet and AGM June 17-19.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wednesday July 6, 2016 at 7:00PM.

203/16

KYLE that the meeting be adjourned at 10:40PM.

CARRIED

Dennis Fjestad
Mayor

Candice Quintyn
Administrator