

**TOWN OF WOLSELEY  
MINUTES  
JULY 6, 2016**

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A regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on July 6, 2016 at 7:00PM.

**Present:**

Councilor Ron Lyke	Councilor Gerald Hill
Councilor Troy Kyle	Councilor Randy Quintyn
Councilor Larry Hilderman	Mayor Dennis Fjestad
Administrator Candice Quintyn	

**Absent:**

Councilor Dan McKenna

**CALL TO ORDER**

A quorum being present, Mayor Dennis Fjestad called the meeting to order at 7:00PM.

**AGENDA**

**204/16** QUINTYN/LYKE that the agenda be adopted as presented, with the additions of Administrator's Report: Assistant Admin Ad Posted; and Committee Reports: Community Development Consultant Agreement and Potential New Mower from Nick's Service.

**CARRIED**

**MINUTES**

**205/16** QUINTYN/KYLE that the minutes of the Regular Meeting June 15, 2016 be approved.

**CARRIED**

**DELEGATION #1: ROBERT SCHNEIDER, TOWN FOREMAN REPORT**

**206/16** LYKE/HILL to hear Robert Schneider's Town Foreman Report at 7:04PM.

**CARRIED**

- Water Treatment Plant is working well. A new meter was installed at the cost of \$2,000. Readings are now accurate;
- Acme Environmental Services was out to video sewer lines. We will need to do about twenty-five feet (25') of line on Ouimet Street by Lakeside Home, as the aggregate is showing through and some sewage is getting stuck on the sides. Doing Ouimet Street will be cheaper than doing Gordon Street; and Ouimet Street is in worse shape. The Water Street Bridge was also videoed and it was full of grease. Public Works will try to lower the sewer line under the bridge a little bit to make it more level;
- Public Works started to take out some old sidewalk on Richmond Street;
- Mayor Fjestad and Councilor Hilderman talked about taking old bathrooms down. Power and water are disconnected and the washrooms will soon be taken down;
- New Beach Washrooms, Mark plumbed so hot water can be used for caretakers to clean;
- Door at the Sportsplex was fixed;
- Having Acme Environmental Services come in to repair 5-6 curb stops (either Friday or early next week);
- Mower Fire the other day. Administrator has been in touch with our insurance provider and noted the Adjusters have been out and insurance will give us between \$4,100 and \$4,250 for the loss. Our deductible is \$2,500 which will leave us with about \$1,750;
- Foreman worked out at the Lagoon along the bank to make the area between the two cells wider;

- Foreman, Administrator and Councilor Hilderman made decision to remove the fire pit from the beach as there has been evidence of vandalism. Two picnic tables were tossed into the lake and are now destroyed. They will be replaced and new tables will be chained down.
- Councilor Hilderman noted a meeting was held with him, Mayor Fjestad, Administrator and Foreman where a list of concerns was presented, and Public Works has this work completed. Councilor Hilderman commends the crew for their work and assistance with setting up for the mini Dam Days.
- Councilor Lyke questions if something should be done about the weeds in the lake and around the rocks at the west side of Richmond Street Bridge. We will investigate this.

*Robert Schneider leaves the Council Chamber at 7:30PM.*

**ACCOUNTS**

**207/16** HILDERMAN/KYLE that cheque #'s 14548 to 14557 totaling \$9,657.85 be ratified.

**CARRIED**

**208/16** QUINTYN/HILL that cheque #'s 14558 to 14568 totaling \$9,932.89 be ratified.

**CARRIED**

**209/16** LYKE/KYLE that cheque #'s 14569 to 14620 totaling \$162,602.26 be approved, with the exception of cheque #'S 14584, 14591, 14618.

**CARRIED**

*Councilor Hilderman declares a pecuniary interest and leaves the Council Chamber at 7:36PM.*

**210/16** HILL/QUINTYN that cheque # 14584 payable to L. Hilderman Lumber Ltd. totaling \$3,210.88 be approved.

**CARRIED**

*Councilor Hilderman returns to the Council Chamber at 7:36PM.*

*Councilor Kyle declares a pecuniary interest and leaves the Council Chamber at 7:37PM.*

**211/16** LYKE/QUINTYN cheque # 14591 payable to Carly Kyle totaling \$465.00 be approved.

**CARRIED**

*Councilor Kyle returns to the Council Chamber at 7:37PM.*

*Councilor Quintyn declares a pecuniary interest and leaves the Council Chamber at 7:37PM.*

**212/16** KYLE/HILL that cheque # 14618 payable to Wolseley Service Ltd. totaling \$44.20 be approved.

**CARRIED**

*Councilor Quintyn returns to the Council Chamber at 7:38PM.*

**COURTHOUSE ACCOUNT**

**213/16** KYLE/LYKE that cheque # 30 payable to Square Root Architecture Ltd. totaling \$4,652.81 be approved.

**CARRIED**

**ADMINISTRATOR'S REPORT**

1. June 2016 Bank Reconciliation: Administrator prepared Bank Reconciliation and notes for the period ending June 30, 2016.

**214/16**

QUINTYN/HILL to approve the Bank Reconciliation for the period ending June 30, 2016 as presented.

**CARRIED**

2. Auditor Explanation re: 2016 Surplus: A number of items which occurred in 2015 explain the Town's surplus number (i.e. Courthouse, Beach Washrooms, PDAP - Adair Creek Spillway, etc.).
3. Audit Findings Letter: Found as part of the Financial Statement package for the period ending December 31, 2015.
4. Assistant Admin Ad Posted: An ad has been posted for the position of Assistant Administrator as Bev is retiring in the near future. The ad closes at 5:00PM on July 29, with a tentative start date of August 15<sup>th</sup>. The ad has been placed with SUMA Classifieds, SaskJobs, Wolseley's website and Facebook page as well as The Wolseley Bulletin and the Indian Head-Wolseley Newspapers.

**COMMITTEE REPORTS**

QUINTYN - Fire Hall repairs are completed and it looks 100%. Beliveau Construction did a great job; The Town received full payment from Carry the Kettle First Nation, therefore, Fire Services will still respond if required. There is still no agreement in place.

HILDERMAN - 2016 Dam Days not a good turn out - a different weekend was selected rather than the usual weekend, and it just didn't turn out as good as hoped for.

- Councilor Hilderman is more than impressed with the work Public Works is doing around town.
- Administrator reports the area around the Wolseley High School shed has been looked after and tidied up, as this was one area for concern.
- Councilor Hilderman notes the untidy area of the CPR. Administration to send a letter to CPR noting the areas of concern and to see if they would meet with Town Council.

LYKE - Nick's Service Ltd. has a gas powered mower down that Public Works has tried out; seems to be okay and will work well for the Town.

**215/16**

LYKE/QUINTYN that the Town of Wolseley purchase a 2016 Woods Model Zero Turn Mower for \$11,567.60 from Nick's Service Ltd. in Emerald Park, SK.

**CARRIED**

- Councilor Hilderman questions Councilor Lyke how long the plastic fencing has to be up around the Spillway and Channel area. Either Councilor Lyke or Administration will contact Vanessa Pay (Golder) to see when we can take it down, and if she would like to inspect the area to see if it's all stabilized. It was noted earlier that we are going to have to maintain the weeds in that area as well.
- Leighton Baran is doing a great job at the Landfill.

KYLE - The Wolseley Nature Conservation Society (WNCS) was two weekends ago, and Councilor Kyle welcomed everyone as deputy mayor. Councilor Kyle informed the audience about the Town's contribution to the Walking Trails. Everyone was impressed with Wolseley.

- Councilor Kyle presented council with the proposed Tourist Booth sign plans; gathered some great ideas; Councilor Kyle will be in touch with Happy Ad Sign and Design.

HILL - Show 'n Shine coming through Wolseley and spending the weekend here. This will take place July 15, 16 and 17.

- Council received a copy of and was presented the Agreement with Ed Attridge Consulting Services for Community Development Consultant. Agreement states a start date November 1, 2016, ending May 1, 2017.

**216/16**

HILDERMAN/HILL to accept agreement as presented between the Town of Wolseley and Ed Attridge Consulting Services Ltd. (ACS) to contract ACS for the purpose of acting as a Community Development Consultant for \$18,000, effective November 1, 2016 to May 1, 2017.

**CARRIED**

- Courthouse: Interior Structural Repair Project - we can go ahead and look after this. Proceeding with the Tender Package for this component of the project as it falls under repairs; the Minister received our letter regarding the removal of the Provincial Heritage Status. As a result, the minister has ordered a meeting/tribunal and we are hoping to have a good outcome from this.

FJESTAD - A Beach Development Meeting was held on Monday. Wayne Smith, Project Manager for the Splash Park submitted a quote for the entire project, which will be approximately \$120,000. The Committee has money in the bank plus various commitments from others in the community.

#### **NEW BUSINESS**

1. Bylaw No. 06-2016: Tax Exemption Agreement for Economic Development (E. & C. Dureault):

**217/16**

LYKE/KYLE to read for a first time, Bylaw No. 06-2016, a bylaw to provide for entering into a tax exemption agreement for the purpose of economic development for Edward and Catherine Dureault, 302 Cherry Street.

**CARRIED**

**218/16**

HILL/QUINTYN to read for a second time, Bylaw No. 06-2016.

**CARRIED**

**219/16**

HILDERMAN/LYKE that council unanimously agrees to read Bylaw 06-2016 three times in at one meeting.

**CARRIED**

**220/16**

QUINTYN/KYLE to read for a third time and adopt, Bylaw No. 06-2016.

**CARRIED**

2. Bylaw Enforcement Reports - June 7, 15, 20: Council was presented with the reports from June 7, 15 and 20. An Order to Remedy has been issued for one property, and others are being monitored for any changes.

#### **OLD BUSINESS**

#### **CORRESPONDENCE**

1. SaskPower Notification - Installation of Service (FYI): SaskPower notifies the Town regarding lights being installed on the East access on Highway One.

2. Wolseley Nature Conservation Society (WNCS) - Town Hall Rental Fee: discussion re: controversy for hall rental. Administration to draft a letter to WNCS acknowledging their hard work with the Spring Meet and that council is appreciative of their efforts; and to also explain the reasoning behind the Town Hall charges.

221/16

KYLE/LYKE to donate \$75.00 to the Wolseley Nature Conservation Society in lieu of ticket the Town was unable to attain for the Nature Saskatchewan Spring Meet.

**CARRIED**

3. Nicor Developments (Ross Keith) - Response to Town's Letter (Apr21/16): discussion re: the controversy over the unfinished façade of the Perley Building and the abatement of Municipal Taxes. Administration will draft a response.
4. Helen Thompson & Kevin Bonnor re: Noise Complaints: Letters were read regarding a noise complaint in the neighborhood. At this point in time, the Town Office has done all they can do until there is another offence. A Notice of Violation and fine have been issued to the offenders.

**DISCUSSION**

1. Official Re-Opening of Adair Creek Spillway: Councilor Hill suggests inviting Premier and work around his schedule to get a date to do this - perhaps September. We could talk to Stephen Bonk; also invite PDAP, Golder, and Westridge.
2. Scrap Tire Clean-up - R.M. of Wolseley No. 155 (FYI): The R.M. of Wolseley will be doing a Scrap Tire Cleanup, starting July 18 to August 6 - Rimless Tires Only. Drop off location will be the R.M. Shop in the designated area at 208 Elm Street - Wolseley.

**IN CAMERA**

222/16

HILL/LYKE to go In Camera at 9:55PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act*. Parties present: Mayor Dennis Fjestad, Councilors' Randy Quintyn, Larry Hilderman, Ron Lyke, Troy Kyle, Gerald Hill and Administrator Candice Quintyn.

**CARRIED**

*Administrator Quintyn and Councilor Quintyn declare a pecuniary interest at 10:05PM.*

223/16

HILDERMAN/LYKE to go out of In Camera at 10:32PM.

224/16

KYLE/LYKE that effective January 1, 2017, Administrator Candice Quintyn receives a pay increase of \$2,700/year, increasing the Administrator's annual salary to \$56,700/year.

**CARRIED****ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wednesday July 20, 2016 at 7:00PM.

225/16

KYLE that the meeting be adjourned at 10:35PM.

**CARRIED**

Dennis Fjestad  
Mayor

Candice Quintyn  
Administrator