

**TOWN OF WOLSELEY  
MINUTES  
JULY 20, 2016**

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A regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on July 20, 2016 at 7:00PM.

**Present:**

Councilor Ron Lyke	Councilor Gerald Hill
Councilor Troy Kyle	Councilor Randy Quintyn
Councilor Larry Hilderman	Councilor Dan McKenna
Administrator Candice Quintyn	Mayor Dennis Fjestad

**Absent:**

**CALL TO ORDER**

A quorum being present, Mayor Dennis Fjestad called the meeting to order at 7:00PM.

**AGENDA**

**226/16** LYKE/QUINTYN that the agenda be adopted as presented, with the additions of: Committee Reports - Adair Creek Spillway and Channel Repair Project Partial Silt Fence Removal; Sewer Clean-outs after hours, weekends and holidays; and Correspondence - RM Letter added to Denton Keating re: Wolseley & District Health Foundation Trust Declaration.

**CARRIED**

**MINUTES**

**227/16** HILDERMAN/HILL that the minutes of the Regular Meeting July 6, 2016 be approved.

**CARRIED**

**ACCOUNTS**

**228/16** HILDERMAN/QUINTYN that cheque #'s 14621 to 14631 totaling \$22,142.00 be ratified.

**CARRIED**

**229/16** HILDERMAN/MCKENNA that cheque #'s 14632 to 14655 totaling \$43,632.85 be approved with the exception of cheque # 14642.

**CARRIED**

*Councilor Lyke declares a pecuniary interest and leaves the Council Chamber at 7:07PM.*

**230/16** QUINTYN/MCKENNA that cheque # 14642 payable to Lyke Farms totaling \$3,817.43 be approved.

**CARRIED**

*Councilor Lyke returns to the Council Chamber at 7:07PM.*

**231/16** HILDERMAN/HILL that the Statement of Financial Activities detailed for the period ending June 30, 2016 be approved as presented.

**CARRIED**

**COURTHOUSE ACCOUNT**

*No Accounts for approval at this time.*

**DELEGATION #1: MYRNA TUBMAN RE: TOWN HALL/OPERA HOUSE LANDSCAPING**

232/16

HILL/QUINTYN to hear Myrna Tubman at 7:15PM.

**CARRIED**

- re: Landscaping at the Town Hall/Opera House needs some attention, Myrna noted she took photos of the areas that she thought were deficient;
- Noted that the cemetery looks really nice and looked after;
- Town Hall Bell Timer was mentioned to be repaired, as it is a piece of Wolseley's heritage;
- There are little (rogue) maple trees growing in areas not meant to be grown; caraganas growing; weed called "Vetch" that have purple flowers, but it is a weed; clover filled lawn, etc.;
- Suggests if Public Works would spend a day or a half day to get it looked after and cleaned up, as they do such a marvelous job at the cemetery;
- Myrna presents council with photos;
- Mayor Fjestad comments that we could use Myrna's advice; all can go over and take a look together;
- Council thanks Myrna for bringing her concerns to council.

*Myrna Tubman leaves the Council meeting at 7:30PM.*

**ADMINISTRATOR'S REPORT**

1. TAXervice Update: Regarding Tax Roll 461/NASH stale-dated cheque, it was found that Ms. Nash has passed away in September 2015. TAXervice is in the process of located Ms. Nash's daughter.
2. Office Updates: Administrator has been working on reports and getting them done prior to deadlines (i.e. Gas Tax Fund Survey re: Asset Management, 2016 Mill Rate Return, etc.). Year End journal entries from the Auditors still need to be completed; the RM Fire Cost Share for the second quarter still needs to be completed; 2015 Waterworks Information report needs to be completed by September 1.

Utility Bills are coming in nicely; these are due July 31, 2016. While doing adjustments for disconnecting an account, Administrator suggests to council that no refunds shall be made for water meter deposits that are under \$10.00 - any remaining balance under \$10.00 would be classed as an Admin Fee for disconnecting the account. Administrator seeks council's thoughts; if council agrees, this will have to be made into an amendment to the Utility Service Management Bylaw. Council suggests doing research to see what surrounding communities are doing.

Property Taxes are also coming in nicely. Letters for Tax Arrears for prior years (2015, 2014, 2013, etc.) were sent Monday. Another mailing will occur in October 2016 prior to the November cut-off for Tax Enforcement as the Office prepares a list of lands in arrears (which is presented to council) and is then provided to TAXervice for further proceedings.

Landfill will be inspected by the Ministry of Environment Environmental Protection Officer (EPO) next Tuesday, July 26<sup>th</sup> at 8:30am. Leighton and Rob will be notified.

3. Election Day: July 27 is the deadline for Council to appoint a person other than the Administrator as Returning Officer for upcoming General Election. Nomination Day is September 21; Election Day is October 26.

**COMMITTEE REPORTS**

HILL - Courthouse: Courthouse Subcommittee recommendation to move forward with the Foundation Repair and Weep Tile Installation Project.

233/16

HILL/KYLE to advertise the Courthouse Foundation Repair and Weep Tile Installation Project for Tender.

**CARRIED**

- Street Lighting project: Ed Attridge is working with SaskPower and we can look forward to a presentation in this regard.

KYLE - Tourist Booth: Marty Happy is starting to work on the Tourist Booth Sign. Councilor Kyle is hoping to meet with Marty soon;

- Fall Supper: Councilor Kyle believes the Town should have a Fall Supper; however, the committee is in need of volunteers. Those interested can contact Troy or Carly Kyle (306)698-2164.

LYKE - Rob and Mark installed a culvert/drainage ditch by the Richmond Street Bridge so water doesn't cut through the fresh groundwork;

- Silt fence partial removal (*see email from Ross Phillips*). Public Works can remove some of the silt fence, but instructed to call Ron before removing;
- Spillway Stop logs: Council discusses how to stop them from leaking and draining Fairly Lake. Ron will look into this;
- Sewer Jobs: Trevor Baran is now doing a sewer cleaning business. It was suggested that the Town do this during the regular hours of operation of the Town of Wolseley, and Trevor could perhaps do weekends and afterhours. More thought will be given on this, as we need to investigate this more. Council suggests for Rob to talk to Trevor;
- Councilor Hilderman raises an issue where there is a potential for a large amount of grass clippings that could be washed into the storm sewer system as there are large piles of grass near a storm drain. Public works will check into this.

MCKENNA - nothing to report for Curling Rink or Sportsplex;

- Golf Course: every Friday night is Skins night; there is a satellite & big screen TV; the Club is not currently doing the suppers like it had in the past, however, they do burgers and hotdogs every Friday night. Seems to be getting bigger. There is a Darren Gatrell Memorial Tournament on July 30<sup>th</sup>.
- Scrap Tires: the Arena Board collects so much for every tire brought to the RM of Wolseley. They are offering a pick-up service and this money will go towards the Arena Board.

HILDERMAN - Curling Rink: painted up the first 12 feet, Public Works is going to get a lift to finish the rest. Administrator to pass along that Public Works should also give a fresh coat of paint to the plant room on the west side.

QUINTYN - Fire Department: Fire Meeting the other night, new member Dustin McNeil who has a lot of experience in the field; Frank Schneider caught a couple kids climbing up the radio tower on the west side of the Fire Hall. Public Works fixed the tower so this doesn't happen again; the old Siren on top of the Town Hall/Opera House is maybe not working. Need to look and see if there is a breaker off somewhere. Councilor Quintyn suggests we will have to get a hold of Laurie Stringer or Foreman to test.

- Councilor Lyke asks why the Care Home lot is not cutting their grass where the pile of clay once sat. Councilor Quintyn suggests perhaps they're leaving it to spray. Councilor Hilderman offers to talk to Howie Hess as he is in charge of cutting the area, as well to ask about the pile of boards in amongst the trees.

FJESTAD - SplashPark: the controller was just received this week; Wayne Smith is currently waiting for Keith Ennis to start the ground work; Screw piles are supposed to go in next week; Joel Beliveau won the tender to construct the deck. The old washrooms were taken down and the area looks great.

- Wolf Creek Jubilee Court Financial Statements on file at the Town Office for information.

### **NEW BUSINESS**

1. Bylaw Enforcement Reports - June 27, July 6: Council was presented with the reports from June 27 and July 6.
2. Building Permit Application - Wolseley Esso Station: Council was presented the Permit Application for the proposed addition for the Wolseley Esso Station.

**234/16** HILL/KYLE to approve Building Permit Application for the Wolseley Esso Gas Station as proposed.

**CARRIED**

### **OLD BUSINESS**

1. Response Letter to Nicor Group re: Perley Block Building: A draft letter was presented to Council to send to Nicor Group regarding their previous letter with respect to the unfinished façade and the Tax Abatement. As requested by Ross Keith, he wishes to see this published in the paper.

**235/16** HILDERMAN/HILL to reinstate abatement for Nicor Developments properties for 2016 and to send letter as presented.

**CARRIED**

2. Canadian Pacific Railway Update re: Unsightly/Untidy: FYI - The CPR was contacted regarding the untidy/unsightly property adjacent to the railway, as the weeds and grass is really tall. The correspondent will get back to the Administrator with a couple dates that may work to meet with Council regarding this.

### **CORRESPONDENCE**

1. Denton Keating re: Wolseley & District Health Foundation Trust Declaration PLUS Rural Municipality of Wolseley, No. 155 Letter: Council reviews the agreement for the Trust Declaration, in addition to the letter from the RM amending a section. Council further amends the RM's amendment:

**236/16** QUINTYN/LYKE to amend the Rural Municipality of Wolseley, No. 155 amendment to Section 6(a) to state the following:

To be eligible to serve as a Trustee of the Foundation, an individual must be a resident and qualified voter of the Town of Wolseley or the Rural Municipality of Wolseley, No. 155, or any successor(s) thereof. The Town Council of the Town of Wolseley district and Council of the Rural Municipality of Wolseley, No. 155 shall appoint all eligible persons to serve as a Trustee of the Foundation at the pleasure of such Council.

**CARRIED**

2. Stacey Douan re: Basketball/Tennis Court: Council acknowledges the letter of complaint regarding the lack of care and maintenance at the Basketball/Tennis courts by the Wolseley High School. The Town once had a Tennis Club, as well as the Lions' Club who were involved with the construction of the said court. It is unknown if there ever was an agreement between the Tennis Club and, at that point in time, the Local School Board - which has now grown into a substantial School Division. The courts are actually situated on the property of the Board of Education of the Prairie Valley School Division No. 208 of Saskatchewan. More investigation is required, as the courts are on their property, and if the Town were to maintain it, it becomes a liability of the School Division.
3. Judy Lechowicz re: Property Tax Abatement Policy: The Town of Wolseley has a policy and bylaws in place that speak to this letter. Councilor Hill will formulate a response and send to Council for reading.
4. Ed Attridge, Wolseley Heritage Foundation re: Letter of Appreciation: For Council Information
5. FYI - Department of Fisheries and Oceans Canada re: Adair Creek Spillway Incident Reported: During the construction phase of the Spillway, some fish were lost and mitigation measures were not properly in place. The Town was not fined, however, this incident will be on our file for any future workings with DFO and Water Security Agency.
6. FYI - Safe Sidewalks Canada re: Information on Sidewalk Repair: For Council Information - forward to Public Works.

### **DISCUSSION**

1. Official Re-Opening of Adair Creek Spillway: Two proposed dates are in to the Premier. Once we find out we will let Council know.

### **IN CAMERA**

### **ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wednesday August 3, 2016 at 7:00PM.

237/16

LYKE that the meeting be adjourned at 9:35PM.

**CARRIED**

Dennis Fjestad  
Mayor

Candice Quintyn  
Administrator