

**TOWN OF WOLSELEY
MINUTES
SEPTEMBER 7, 2016**

A regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on September 7, 2016 at 6:30PM.

Present:

Councilor Ron Lyke	Councilor Gerald Hill
Councilor Troy Kyle	Councilor Randy Quintyn
Councilor Larry Hilderman	Mayor Dennis Fjestad
Administrator Candice Quintyn	

Absent:

Councilor Dan McKenna

CALL TO ORDER

A quorum being present, Mayor Fjestad called the meeting to order at 6:37PM.

DELEGATION #1: MINISTRY OFFICIALS FROM MINISTRY OF PARKS, CULTURE AND SPORT re: WOLSELEY COURTHOUSE

279/16

HILL/KYLE to hear delegation at 6:40pm. Parties present: Mayor Fjestad, Councilors' Lyke, Kyle, Hilderman, Hill, Quintyn, Administrator Quintyn, Deputy Minister Lin Gallagher, Assistant Deputy Minister Scott Brown, Heritage Conservation Branch Carlos Germann and Brant Hryhorczuk.

CARRIED

- Lin Gallagher starts the meeting off by stating the Wolseley Courthouse is a very important building, as it has provincial significance. It was noted that we need to or hope to come to a resolution together.
- Brant Hryhorczuk continues by presenting council with a slideshow that reinforces the Ministry's position on how they handle applications with additions and the Statement of Significance. After the presentation, Brant opens the floor for questions and discussion.
- Once council makes a decision with regard to which route they wish to explore, the Town will inform the ministry officials.

Delegation: Lin Gallagher, Scott Brown, Carlos Germann, and Brant Hryhorczuk leaves at 8:06PM.

AGENDA

280/16

QUINTYN/KYLE that the agenda be adopted as presented, with the exception of the change to New Business #3 from Application for Building Permit - Ennis Equipment (518 Garnet Street) to Application for Building Permit - Bev Heidt (112 Cairo Street).

CARRIED

MINUTES

281/16

LYKE/QUINTYN that the minutes of the Regular Meeting August 17, 2016 be approved.

CARRIED

ACCOUNTS

282/16

QUINTYN/KYLE that cheque #'s 14747 to 14756 totaling \$10,623.18 be ratified.

CARRIED

283/16 KYLE/HILL that cheque #'s 14748 to 14816 totaling \$218,096.26 be approved with the exception of cheque #'s 14777, 14780, 14785, 14788, 14797, 14812.

CARRIED

Councilor Quintyn declares a pecuniary interest and leaves the Council Chamber at 8:20PM.

284/16 HILDERMAN/KYLE that cheque #'s 14777, 14797, and 14812 payable to Greyhound Courier Express, Wanda Quintyn and Wolseley Service Ltd. respectively, totaling \$2,114.23 be approved.

CARRIED

Councilor Quintyn returns to the Council Chamber at 8:23PM.

Councilor Hilderman declares a pecuniary interest and leaves the Council Chamber at 8:23PM.

285/16 HILL/LYKE that cheque # 14780 payable to L. Hilderman Lumber Ltd. totaling \$33,449.57 be approved.

CARRIED

Councilor Hilderman returns to the Council Chamber at 8:24PM.

Councilor Kyle declares a pecuniary interest and leaves the Council Chamber at 8:24PM.

286/16 HILL/QUINTYN that cheque # 14785 payable to Carly Kyle totaling \$450.00 be approved.

CARRIED

Councilor Kyle returns to the Council Chamber at 8:25PM.

Councilor Lyke declares a pecuniary interest and leaves the Council Chamber at 8:25PM.

287/16 QUINTYN/HILDERMAN that cheque # 14788 payable to Lyke Farms totaling \$2,217.08 be approved.

CARRIED

Councilor Lyke returns to the Council Chamber at 8:25PM.

COURTHOUSE ACCOUNT

288/16 KYLE/QUINTYN that cheque #'s 31 - 33 totaling \$8,436.09 be approved.

CARRIED

ADMINISTRATOR'S REPORT

1. Bank Reconciliation for the Period Ending August 31, 2016:
Administrator prepared and presented the August 31, 2016 Bank Reconciliation and notes to council.

289/16 HILDERMAN/QUINTYN that the Bank Reconciliation for the period ending August 31, 2016 be approved as presented.

CARRIED

2. Call for Nominations Posted: The Administrator has posted the Call for Nominations for the upcoming election. Once nominations are received at the Town Office, they are put in a file folder for Public Inspection.

3. Employee Review Procedure - Town Foreman: The Administrator compiled ratings and comments into one report giving Town Foreman, Robert Schneider an outstanding 4.57/5.00 rating. Rob has received and reviewed the review and is very pleased with the review!
4. Rail Crossing Proposal: The Administrator consulted with the Administrator for the Rural Municipality of Wolseley, No. 155 (“RM”) regarding the recent Rail Crossing Proposal that came across our table. As there is much more to the information reporting (which is due December 2016) that it is beyond Administration and Public Works personnel capabilities. This is why the RM came to the conclusion to hire a company to do the work. We do not have a choice but to comply with the regulations. The \$600 quote is a good price, the RM received two quotes and Zacaruk Consulting was significantly cheaper. Therefore, the Administrator recommends going forward with the Zacaruk Consulting proposal.

290/16

HILDERMAN/HILL that that Town of Wolseley authorize Zacaruk Consulting, Inc. at their quoted price of \$600.00 to inspect, identify and document information for the Town of Wolseley’s two CP Rail Crossings as required for Canadian Pacific Railway.

CARRIED

5. SGL Inspection Results: SGI has released the inspection results from the Town buildings they recently inspected. Administrator has provided council with a copy of the Risk evaluation recommendations letter. SGI has also completed a Replacement Cost evaluation for the Workshop at 507 Garnet Street. SGI needs confirmation that they can increase the value to \$978,000 from \$917,000. If we do not increase it, we will lose the Guaranteed Replacement Cost. This increase will increase the premium by \$56 for the whole year.

Therefore, the Administrator recommends increasing the value of the Town Shop.

291/16

LYKE/KYLE that after a replacement cost evaluation was completed, in order to retain the Guaranteed Replacement Cost of the Workshop (“Town Shop”) on 507 Garnet Street, the Town of Wolseley authorizes Saskatchewan Government Insurance to increase the value of the Town Shop to \$978,000, which in effect, will increase the annual premium by \$56.00.

CARRIED

6. Adair Creek Spillway and Channel Repair Project - Update: After a discussion with Lisa Nehring from Golder Associates, the amount of the holdback payment council approved at the previous meeting was in fact the entire holdback payment. However, Lisa has informed me that Westridge Construction has about \$35,000 worth of work that has not yet been submitted and billed for. She was unsure at that point if they were still going to submit and bill.

As noted in the List of Accounts for Approval, Mobile Paving has submitted two separate invoices for the paving done on Richmond Street. Westridge Construction has agreed to pay \$6,500 of the cost of the Town’s Portion of the repaving leading up to the Richmond Street Bridge abutments. The invoice for the Richmond Street Bridge Abutments will be sent to the Provincial Disaster Assistance Program (“PDAP”) for reimbursement.

7. IN CAMERA - Taylor Land Purchase re: Lawyer Update

292/16 KYLE/HILL to go In Camera at 8:40PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act*. Parties present: Mayor Dennis Fjestad, Councilors' Randy Quintyn, Larry Hilderman, Ron Lyke, Troy Kyle, Gerald Hill and Administrator Candice Quintyn.

CARRIED

293/16 QUINTYN/KYLE to go out of In Camera at 8:50PM.

CARRIED

294/16 HILL/KYLE to follow the Town Solicitor's advice/recommendation regarding the Taylor Land Purchase.

CARRIED**COMMITTEE REPORTS**

HILL - Courthouse: Council will look at the West entrance the Ministry has provided. Council would be interested if they are willing to come to the table with some sort of granting, as this option would be more costly. The South entrance is not in the discussions any more.

295/16 HILL/HILDERMAN to explore the feasibility of a West entrance for the Wolseley Courthouse as proposed by the Heritage Conservation Branch.

CARRIED

KYLE - Tourist Booth Map: Council was provided with the latest copy of the map for the Tourist Booth.

- The Wolseley Heritage Foundation ("WHF") is hosting the Community Fall Supper on October 23, and preparations are coming along great. It will be partially catered. The WHF will be doing a 50/50 draw.

LYKE - Spillway: The silt fence is being removed partially except near the steep banks.

- Repairs on the Lagoon bank are completed now;
- Public Works are done with sidewalk repairs for the year;
- Discussion regarding Craig Bieber's sidewalk/driveway.

HILDERMAN - Beach Washrooms:

Councilor Kyle declares a pecuniary interest and leaves the Council Chamber at 9:40PM.

- Carly Kyle and Krista Johnson are experiencing more cleaning due to the SplashPark being open and sand being all over the facility. The two caretakers are requesting \$150/week from August 26th until September 15th for the extra work required to clean the facility.
- Council will need to include the duties to maintain and upkeep the SplashPark area in the contract for the Beach Washrooms for next year.

296/16 HILDERMAN/LYKE that Town Council pay Carly Kyle and Krista Johnson \$150.00 per week total (\$75.00 each) for extra duties to maintain and upkeep the SplashPark area.

CARRIED

Councilor Kyle returns to the Council Chamber at 9:50PM.

QUINTYN - nothing to report.

FJESTAD - The SplashPark is a huge success, getting lots of compliments. Beach Committee is planning for Canada Day next summer for the official opening. Beach Committee is also planning to have a concession stand open. The SplashPark was a bit over budget.

- 297/16** FJESTAD/HILL to forward \$20,000.00 to the Wolseley Beach Development Committee as budgeted.

CARRIED

NEW BUSINESS

1. 1991 Chev “Old Blue” - Tender Offer:

- 298/16** LYKE/QUINTYN to accept Basil Banbury’s tender for 1991 Chevrolet “Old Blue” for \$325.00 + GST.

CARRIED

2. Application for Building Permit - Blake Dureault (91 Cedar Street):

- 299/16** HILDERMAN/LYKE to approve the Application for Building Permit for Blake Dureault to construct a garage on 91 Cedar Street.

CARRIED

3. Application for Building Permit - Bev Heidt (112 Cairo Street):

- 300/16** HILL/QUINTYN to approve the Application for Building Permit for Bev Heidt to construct an addition at 112 Cairo Street.

CARRIED

4. Bylaw No. 07-2016 - Amendment to Bylaw No. 01-2016 “The Utility Service Management Bylaw” re: Utility Rolls shall be kept in the Property Owner’s name for Rental Properties:

- 301/16** HILL/QUINTYN to read Bylaw No. 07-2016, an amendment to The Utility Service Management Bylaw, a first time.

CARRIED

- 302/16** LYKE/QUINTYN to read Bylaw No. 07-2016, an amendment to The Utility Service Management Bylaw, a second time.

CARRIED

5. Draft Letter - Notice Utility Holder Changes: Administrator has drafted a letter to send to rental property owners. Council recommends doing a Public Notice for the bylaw prior to giving a third reading.

6. Bylaw Enforcement Reports: Administrator presents council with August 10, 15 and 22 Bylaw Enforcement Reports.

OLD BUSINESS

1. Basketball/Tennis Courts at Wolseley High School: Administrator informed Prairie Valley School Division that the Town would maintain going forward.

2. Subdivision Application - Bright Pebane: Nothing to report.

3. Regina Qu’Appelle Health Region - Water Line to 801 Ouimet Street: Nothing to report.

CORRESPONDENCE

1. Myrna Tubman re: Letter of Appreciation for Town Hall/Opera House: Myrna Tubman forwards a letter of appreciation to the Town with respect to the clean-up around the Town Hall/Opera House facility.

2. Loree and Kent Lawson re: 609 & 611 Poplar Street Tax Abatement Reconsideration: Council stands by their initial decision, as going forward with the abatement would set a very danger precedent. Council directs Administration to write a letter to this effect.

3. Judy Lechowicz re: Immediate Family Relationships between Public Elected Officials and Public Servants: Mayor Fjestad has drafted a letter to send to Ms. Lechowicz and send to The Wolseley Bulletin.

DISCUSSION

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wednesday, September 21, 2016.

303/16

KYLE that the meeting be adjourned at 10:40PM.

CARRIED

Dennis Fjestad
Mayor

Candice Quintyn
Administrator