

**TOWN OF WOLSELEY  
MINUTES  
OCTOBER 5, 2016**

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A regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on October 5, 2016 at 7:00PM.

**Present:**

Councilor Ron Lyke	Councilor Gerald Hill
Councilor Troy Kyle	Councilor Randy Quintyn
Councilor Larry Hilderman	Mayor Dennis Fjestad
Administrator Candice Quintyn	

**Absent:**

Councilor Dan McKenna

**CALL TO ORDER**

A quorum being present, Mayor Fjestad called the meeting to order at 7:00PM.

**AGENDA**

**318/16** HILDERMAN/LYKE that the agenda be adopted as presented, with the addition of New Business: Glenna Dureau-Sargsyan re: Demolition Permit (204 Garnet Street).

**CARRIED**

**MINUTES**

**319/16** HILL/KYLE that the minutes of the Regular Meeting September 21, 2016 be approved.

**CARRIED**

**ACCOUNTS**

**320/16** QUINTYN/LYKE that cheque #'s 14845 to 14853 totaling \$9,969.97 be ratified.

**CARRIED**

**321/16** LYKE/QUINTYN that cheque #'s 14854 to 14886 totaling \$49,675.56 be approved with the exception of cheque #'s 14863 and 14869.

**CARRIED**

*Councilor Hilderman declares a pecuniary interest and leaves the Council Chamber at 7:05PM*

**322/16** QUINTYN/HILL that cheque # 14863 payable to L. Hilderman Lumber totaling \$2,418.96 be approved.

**CARRIED**

*Councilor Hilderman returns to the Council Chamber at 7:05PM.*

*Councilor Kyle declares a pecuniary interest and leaves the Council Chamber at 7:05PM.*

**323/16** QUINTYN/LYKE that cheque # 14869 payable to Carly Kyle totaling \$675.00 be approved.

**CARRIED**

*Councilor Kyle returns to the Council Chamber at 7:06PM.*

**COURTHOUSE ACCOUNT**

**324/16** HILDERMAN/HILL that cheque # 37 payable to Renway Construction totaling \$16,432.50 be approved.

**CARRIED**

**DELEGATION #1: ALLEN GURTLER re: WHF OFFER TO PURCHASE (FRONT STREET LOTS)**

**325/16** QUINTYN/LYKE to hear Allen Gurtler on behalf of the Wolseley Heritage Foundation at 7:08PM.

**CARRIED**

- Allen starts off stating he represents the Wolseley Heritage Foundation (“WHF”) to present the proposal for the Front Street lots.
- Proposal has a central court that showcases an evergreen tree that would be decorated every Christmas.
- Temporary park area that allows the building of commercial areas on either side.
- Potential affordable rent for small or startup businesses. The proposal has that “mall concept” that allows the building to be developed into a number of units.
- Design supports a lot of flexibility and will always have that option to turn it into commercial space.
- Concept that would be developed by the WHF and would be much more attractive than what is currently there.
- The Offer to Purchase is for a total of \$10,000 plus applicable taxes. WHF requests a tax abatement for the period that WHF has ownership of the property. The expected timeline for completion of the project (WHF portion of the project) would be one year.
- Councilor Quintyn voices that a project of this magnitude should be tabled and discussed after the election, it is just poor timing. Council agrees that for now, the proposal should be but out for public consultation.

**326/16** QUINTYN/LYKE to table Wolseley Heritage Foundation proposal for the Front Street Lots to the next meeting.

**CARRIED**

*Allen Gurtler leaves as a delegation at 7:58PM.*

**ADMINISTRATOR’S REPORT**

1. Bank Reconciliation for the period ending September 30, 2016:

**327/16** LYKE/HILL that the Bank Reconciliation and notes for the period ending September 30, 2016 be approved as presented.

**CARRIED**

2. Auditor Update:

(a) Environmental Liability - According to Section PS 3270 for the Public Sector Accounting Standards, the Town of Wolseley is required to set up a landfill liability in the financial statements as soon as possible in order to be in compliance with the said standards. The Town would have to budget for an engineer to be brought out to the landfill site. In order to set up the said liability, we need to know the closure and post-closure costs, the capacity used to date and ongoing, and the estimated remaining useful life of the landfill.

(b) Audit Engagement Letter - The Audit Engagement Letter is for information purposes. The Auditors from Sensus were in Office on Monday, October 3<sup>rd</sup> to perform an interim audit from January 1 to September 30, 2016.

3. Order to Remedy Issued (202 Water Street): An Order to Remedy (“OTR”) has been issued via Registered Mail for 202 Water Street after an inspection was completed by the Bylaw Enforcement Officer on September 28, 2016. It was made clear that the property was in an unacceptable state (pictures accompanied the report). The yard was found to have an accumulation of refuse of all kinds throughout the rear yard. The OTR’s remedial action is to be completed no later than October 14, 2016.

An email correspondence from an acquaintance of the property owner stated it was their intention to haul away the refuse in the rear yard this past summer or fall; however, both persons have had illness and health concerns that have prevented this cleanup from happening. They’ve asked for an extension of the time period for the refuse to be removed; and, also asked if anyone in Town moves garbage to the Landfill site.

Administrator responded and strongly suggested having the rear yard cleaned up promptly, and that the request for the extension was at the discretion of council. It was noted the yard is in an unacceptable state that would attract rodents and vermin to the area, which makes living in the neighbourhood unpleasant, and potentially unsafe. It was also noted that the Bylaw Enforcement Officer had reason to believe the amount of time indicated on the OTR is more than enough time to have the area remedied accordingly.

*Administrator recommends not giving an extension, as the rear yard is in an unacceptable state of untidiness. The accumulation of refuse needs to be removed promptly. Council agrees with Administrator’s recommendation and does not allow an extension for the cleaning up of the property.*

4. Election 2016 Update:
  - Advance Poll - is set for Monday, October 17 between 5:00PM and 8:00PM at Lakeside Nursing Home (Recreation Room).
  - Election Day - is set for Wednesday, October 26 between 9:00AM and 8:00PM for the Town of Wolseley and Prairie Valley School Division No. 208 (Subdivision No. 4) at the Dr. Isman Elementary School (Gymnasium).
  - The Returning Officer will declare the results of the voting at the Town Office on Thursday, October 27 at the hour of 10:00AM.
  - Election Official Remuneration recommendation: The Administrator recommends the following remuneration for Election Officials: RO and DRO \$250 per day; Poll Clerk \$225 per day; Other Election Officials (Constable - Election Day Only) \$215.

328/16

QUINTYN/HILL to accept the Administrator’s recommendation for remuneration for Election Officials for the 2016 Election as follows:

- Returning Officer and Deputy Returning Officer (per day) \$250
- Poll Clerk (per day) \$225
- Other Election Officials (Constable - Election Day Only) \$215

**CARRIED**

**COMMITTEE REPORTS**

QUINTYN - Fire Department: The Fire Department has been quiet.

Hospital: Colette has a new desk but also requires additional office materials. Council suggests talking to Denton Keating or Norm Hicks re: Hospital Trust Foundation. Councilor Quintyn will also be in touch with Colette.

HILDERMAN - Public Works Employees are picking up debris around town - looking good

- Dam Days meeting tomorrow

LYKE - Garbage truck was in for repairs, needed brakes and tires.

- There isn't much reaction with the plastic vs. paper bags. Councilor Lyke will ask Foreman how it has been working out.
- Stop Logs at the Spillway will need to be lifted, pressure washed to clean and sealed to stop them from leaking in the spring.
- Councilor Lyke will be in touch with Lisa Nehring (Golder Associates) to ask about the silt fencing.
- Councilor Hilderman suggests graveling Birch Street from about Willow Street to Cherry Street as he believes it never was graveled. Another layer of gravel should go by Terry Miller's at the back alley that runs North and South from Garden Street to Thomson Street.

KYLE - Tourist Booth: talked to Zoe Tittle regarding the Tourist Booth Report. She will provide her thesis and recommendations for the Tourist Booth soon.

- Tourist Booth sign is being proofed, and will be put up soon.
- Courthouse request to unregister as Provincial Heritage Property was denied.

HILL - Courthouse: Received letter from Lin Gallagher. The Ministry has accepted in principle for the design the Town of Wolseley sent in. The Ministry is proposing to pay the architect directly for the additional fees. We will look forward to proposal via email. The desired result of the \$30,000 budget for additional engineering will be covered by the Ministry.

- Council discusses other inputs re: floor plan of the Courthouse.
- We will have to concentrate on getting an agreement signed with the Ministry before we move forward with floor plans if there are changes.
- Councilor Hill and Allen Gurtler will look at the Town Shop heaters to see if they would work as temporary heating for the Courthouse. If they are suitable for the courthouse, Public Works will require getting a quote for radiant heaters.

**329/16**

HILL/LYKE to see if the two Public Works shop heaters will be suitable for the courthouse for temporary heating sources; and if suitable move forward to price out and order two radiant heaters for Public Works shop.

**CARRIED**

FJESTAD - Mayor Fjestad and Councilor Hill attended the local school committee meeting. Purpose of the meeting was to present long range planning for both school facilities. No plan to close schools in Wolseley. They are however, looking at combining two facilities into one. The idea is only conceptual and meant to open up a dialogue.

- Beach Development: Lion's committed \$10,000 to SplashPark plus an additional \$8,000. At this present time, the committee is short about \$8,000.

#### **NEW BUSINESS**

1. Bylaw Enforcement Reports - September 21: For information purposes.
2. Howard and Jill Blenkin re: Letter of Objection to Bylaw No. 07-2017: For information purposes. Council directs office to formulate a response letter.

3. Glenna Dureau-Sargsyan re: Demolition Permit (204 Garnet Street):

330/16

KYLE/LYKE to approve demolition permit application for Glenna Dureau-Sargsyan for 204 Garnet Street with the following conditions:

- Haul route: North out of Town by Wolseley Cemetery;
- Demolition not to interfere with school hours of operation;
- Landfill Supervisor to be present when dumping at the Landfill;
- If done on the weekend, the Town will supply barricades if needed, to close a portion of the street off.

**CARRIED****OLD BUSINESS**

1. Bylaw No. 07-2016 - Amendment to Bylaw No. 01-2016 “The Utility Service Management Bylaw” re: Utility Rolls shall be kept in the Property Owner’s name for Rental Properties:

331/16

QUINTYN/LYKE that Bylaw No. 07-2016, a bylaw to amend Bylaw No. 01-2016 “The Utility Service Management Bylaw” be read a third time and adopted this 5<sup>th</sup> day of October, 2016.

**CARRIED**

2. Subdivision Application - Bright Pebane: The potential buyer for the lot wishes to use it as storage. Community Planning Branch has put forth the recommendations that any storage use be added to the district as a discretionary use.

332/16

LYKE/HILL that any storage use be added to the R1 (Residential) District as a discretionary use for this subdivision application (File No. T0729-16R) for Bright Pebane located on 225 Poplar Street.

**CARRIED****CORRESPONDENCE**

1. Robert Taylor re: Fairly Lake Fountain: For information purposes. Council directs office to formulate a response letter.
2. Wolseley Heritage Foundation re: Request to Waive Town Hall Fee for 2016 Fall Supper:

333/16

FJESTAD/HILDERMAN to invoice Wolseley Heritage Foundation for the rental of the Town Hall/Opera House for the Fall Supper on October 23, 2016; and that the Town of Wolseley grant the same amount back to the Wolseley Heritage Foundation as a donation.

**CARRIED**

3. Deanna Fjestad re: Home Based Businesses: For information purposes. Mayor Fjestad states that Deanna would like to see a copy of our Bylaw for Business Licenses. Council requests a copy also be sent to them.
4. Energy East (TransCanada) Pipeline re: Thank You for Letter of Support: For information purposes only.

**DISCUSSION**

Councilor Hilderman addresses if anything has been done with the SGI Risk Evaluation report as there is a deadline. Administrator will get on top of it and get Foreman to assist.

Mayor Fjestad appoints Councilor Gerald Hill as Deputy Mayor for the next Regular Meeting (Wednesday October 19, 2016) as Dennis will be away.

**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wednesday, October 19, 2016.

**334/16**

QUINTYN that the meeting be adjourned at 9:50PM.

**CARRIED**

Dennis Fjestad  
Mayor

Candice Quintyn  
Administrator