

**TOWN OF WOLSELEY  
MINUTES  
NOVEMBER 2, 2016**

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The first meeting of newly elected Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on November 2, 2016 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Troy Kyle (TK)
Councillor Chris McBride (CM)	Councillor Randy Quintyn (RQ)
Councillor Stephen Scriver (SS)	Councillor Jacquie Jacobs-Marshall (JJM)
Administrator Candice Quintyn (CQ)	Councillor Ken Drever (KD)

**ABSENT:**

**CALL TO ORDER**

A quorum being present, Mayor Hill called the meeting to order at 7:07PM.

**AGENDA**

**349/16** SS/TK that the Agenda be adopted as presented, with the addition to Communications: #4 Barry Malo re: Wolseley Beach Development Committee Financial Update.

**CARRIED**

**MINUTES**

**350/16** RQ/JJM that the minutes of the Regular Meeting October 19, 2016 be approved.

**CARRIED**

**ACCOUNTS**

**351/16** RQ/CM that cheque #'s 14916 to 14924 totaling \$10,022.90 be ratified.

**CARRIED**

**352/16** TK/SS that cheque #'s 14925 to 14969 totaling \$87,880.06 be approved with the exception of cheque # 14967.

**CARRIED**

*Councillor Quintyn declares a pecuniary interest and leaves the Council Chamber at 7:23PM.*

**353/16** KD/JJM that cheque # 14925 payable to Wolseley Service Ltd. totaling \$1,515.74 be approved.

**CARRIED**

*Councillor Quintyn returns to the Council Chamber at 7:24PM.*

**COURTHOUSE ACCOUNT**

**354/16** TK/SS to accept the Change Order for the Wolseley Courthouse Civic Renewal project for Foundation Repairs. Reference PCN's 01, 02, and 03. The contract price is increased by the sum of \$10,710.00.

**DEFEATED**

**355/16** TK/SS that cheque #38 payable to Wolseley Canada Inc. in the amount of \$3,228.33 be approved.

**CARRIED**

**356/16** CM/JJM that cheque #39 payable to Renway Construction in the amount of \$58,833.60 less \$10,710.00 (amount of change order) totaling \$48,123.60 to be approved.

**CARRIED**

*Council direction - talk to Jurgen regarding change of scopes and seek clarification on change of scope PCN's 01, 02, 03. Also talk to Project Manager.*

**REPORTS OF ADMINISTRATION**

1. **Bank Reconciliation for the Period Ending October 31, 2016:**

**357/16** RQ/JJM to approve the Bank Reconciliation for the period ending October 31, 2016 as presented.

**CARRIED**

2. 2016 Election re: Declaration of Results:

358/16

KD/JJM that the Declaration of Results for the 2016 Election for the office of Councillor be acknowledged as follows:

▪ Chris McBride	217
▪ Randy Quintyn	211
▪ Stephen Scriver	200
▪ Troy Kyle	175
▪ Ken Drever	164
▪ Jacquie Jacobs-Marshall	164
▪ Wayne Smith	156
▪ Kelly McCall	153
▪ Larry Hilderman	147
▪ Ron Lyke	147
▪ Loree Lawson	126
▪ Larry Tittle	106
▪ Curtis Douan	88
▪ Judy Lechowicz	70

**CARRIED**

3. Council Housekeeping Items:

- a. Code of Ethics for Members of Council
- b. Oath or Affirmation - Member of Council
- c. Public Disclosure Statement  
*(Form 1 for New Members and Form 2 for Re-elected Members)*
- d. SUMA Application For Coverage Group Benefits & Insurance Services *(New Members)*
- e. Municipal Leaders' Roles and Responsibilities Workshop Information
- f. Council Procedures Bylaw
- g. Statement of Policy and Procedure - Purchasing Policy
- h. Statement of Policy and Procedure - New Residential Construction

4. Administrative Recommendations:

- a. Deputy Mayor - Troy Kyle
- b. Signing Authority - Gerald Hill, Ken Drever and Stephen Scriver
- c. Recommended Council Portfolios:

Finance/Governance/Audit	Drever/Hill
Public Communications	McBride/Scriver
Protective Services	Drever/Quintyn
Transportation Services	Drever/Quintyn
Waste Management	Drever/Hill
Cemetery	McBride/Jacobs-Marshall
Planning & Development Services	Hill/McBride
Tourism/Economic Development/Community	Kyle/Scriver
Town Hall/Opera House	Jacobs-Marshall/Scriver
Courthouse	Hill/Kyle
Library	Jacobs-Marshall/Scriver
Senior Services (Jubilee Court)/Fleury Bus	Drever/Kyle
Wolseley Curling Rink/Wolseley Sportsplex	Drever/McBride
Utilities	Drever/Quintyn

Administrator Quintyn provided the above recommendations for Councillor Portfolios.

Mayor Gerald Hill presents his recommendations to council regarding Deputy Mayor, Signing Authorities and Councillor Portfolios.

Deputy Mayor - Troy Kyle  
 Signing Authority - Gerald Hill, Troy Kyle, and Stephen Scriver  
 Recommended Council Portfolios Continued...

## Mayor Hill Recommendations for Council Portfolios:

Finance/Governance/Audit	Drever/Hill/Kyle
Public Communications/Marketing	Jacobs-Marshall/Scriver
Transportation Services	Hill/McBride/Scriver
Public Works	
Watershed Management	
Waste Management	Hill/McBride/Scriver
Protective Services	Drever/Quintyn
Police/Fire/First Responders	
Emergency Measures Organization	
Community/Economic Development	Drever/Hill/Jacobs-Marshall
Senior Housing	Drever/Kyle
Fleury Bus	Drever/Kyle
Public Health	Kyle/Jacobs-Marshall/Quintyn
Wolseley Memorial Integrated Care Centre (Lakeside Nursing Home & Wolseley Memorial Union Hospital)	
Wolseley & District Health Foundation (Wolseley Hospital Trust Foundation)	
Tourism/Culture/Town Hall/Opera House	Jacobs-Marshall/Kyle/Scriver
Library	Drever/Scriver
Parks/Cemetery/Recreation	Drever/McBride
Utilities	Hill/McBride/Scriver
Courthouse	Drever/Hill/Kyle

Councillor Quintyn opposed to idea to create committees for portfolios within council.

**359/16** RQ/KD to go with the Administrator's recommendations for councillor portfolios.

**DEFEATED**

**360/16** TK/SS to go with the Mayor's recommendations for councillor portfolios.

**CARRIED**

**361/16** GH/JJM to appoint Troy Kyle as Deputy Mayor.

**CARRIED**

**362/16** GH/JJM to have Mayor Gerald Hill, Councillor Troy Kyle, and Councillor Stephen Scriver as signing authorities, effective November 7, 2016.

**CARRIED**

**363/16** TK/JJM to remove Beverly Hackewich and add Angela Robertson to signing authority.

**CARRIED**

**MAYOR & COUNCILLOR FORUM**

**GH** - MLA Stephen Bonk and Health Minister will look at attending a council meeting in the first week of December to discuss issues with Wolseley Healthcare

Courthouse: Mayor Hill received a call from Scott Brown, Assistant Deputy Minister at the Ministry of Parks, Culture and Sport (MPCS) regarding MPCS discussions with the Town's Architect.

Community: Ed Attridge Consulting Services contract began November 1, 2016 for Community Economic Development Consultant. Administrator to forward council a copy of the contract and invite Ed to next meeting.

**TK** - Councillor Kyle received a letter from Dam Days Chairperson, Helen Thompson, with respect to her concerns regarding the diving board left out in the water. Mayor Hill, and Councillors Quintyn and Kyle discussed draining the PFRA dam and Fairly Lake and asked Ron Lyke (sitting in Public Area) for his views. Councillor Kyle agrees with Councillor Quintyn on draining the lake. Council agrees we have to make sure the diving board/dock is flagged appropriately.

**364/16** TK/CM to drain Fairly Lake and PFRA Dam to a reasonable level with permission from the RM of Wolseley, No. 155 and landowner.

**CARRIED**

**RQ** - nothing to report

SS - Councillor Scriver would like to see the Town Hall/Opera House utilized more. He will work towards starting ads for getting more use for the hall i.e. bridge, chess, movie night, bingo, etc.

KD - The Wolseley Curling Club has started up, the ice is expected to be in by mid-November. Brad Law will be doing a FREE Curling Clinic this season, watch for more information.

CM - The Wolseley & District Sportsplex has started up, the ice is in. Indian Head was using rink while theirs was being repaired. There is a Regina tournament booked in November/December and a Senior game in January.

JJM - nothing to report

#### **UNFINISHED BUSINESS**

1. Risk Evaluation Report re: SGI Canada:  
Administrator will prepare a tender for work yet to be completed.
2. Subdivision Application re: Bright Pebane & Community Planning Division:  
Administrator must do the next steps required by the Community Planning Division to amend the Zoning Bylaw before any subdividing can occur.
3. Wolseley Heritage Foundation re: Front Street Proposal:

TABLE

#### **COMMUNICATIONS**

1. Rebecca Teske re: Town Hall/Opera House Rental Waive Request for Fundraiser:

**365/16**

SS/JJM that Rebecca Teske rent the Town Hall/Opera House for \$165.00 for the Friswell Family Brunch Fundraiser and that the Town donate the rent back to the Friswell family.

**CARRIED**

2. Wolseley Curling Club re: Ice Advertisement

*Councillor Drever declares a pecuniary interest and leaves the Council Chambers at 9:34 pm.*

**366/16**

RQ/JJM that the Town of Wolseley purchase an Ice Advertisement for the Wolseley Curling Club for the price of \$75.00.

**CARRIED**

*Councillor Drever returns to council chambers at 9:35 pm.*

3. Wolseley Sportsplex Board re: Town Hall/Opera House Rental Waive Request for Fundraiser:

**367/16**

TK/SS that the Wolseley Sportsplex Board rent the Town Hall/Opera House for \$415.00 for the Grenfell Players Fundraiser and that the Town donate the rent back to the Wolseley Sportsplex Board.

**CARRIED**

4. Barry Malo re: Wolseley Beach Development Committee Financial Update:

**368/16**

TK/CM that the Town of Wolseley forward \$7,500.00 to the Wolseley Beach Development Committee and set aside the other \$7,500.00 into a reserve for the Wolseley Dam Days Committee.

**CARRIED**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wednesday November 16, 2016.

**ADJOURNMENT**

369/16

KD that the meeting be adjourned at 9:53PM.

**CARRIED**

*Gerald Hill*  
\_\_\_\_\_  
Mayor

*Candice Quintyn*  
\_\_\_\_\_  
Administrator