

**TOWN OF WOLSELEY  
MINUTES  
DECEMBER 07, 2016**

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The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on December 07, 2016 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Troy Kyle (TK)
Councillor Chris McBride (CM)	Councillor Randy Quintyn (RQ)
Councillor Stephen Scriver (SS)	Councillor Jacquie Jacobs-Marshall (JJM)
Administrator Candice Quintyn (CQ)	Councillor Ken Drever (KD)
Assist Admin Angela Robertson (AR)	

**ABSENT:**

**CALL TO ORDER**

A quorum being present, Mayor Hill called the meeting to order at 7:00PM.

**AGENDA**

382/16 RQ/KD that the Agenda be adopted as presented.

**CARRIED**

**MINUTES**

383/16 CM/JJM that the minutes of the Regular Meeting November 16, 2016 be approved.

**CARRIED**

**ACCOUNTS**

384/16 RQ/JJM that cheque #'s 15004 to 15011 totaling \$8,854.41 be ratified.

**CARRIED**

385/16 TK/SS that cheque #'s 15012 to 15019 totaling \$9,277.31 be ratified.

**CARRIED**

386/16 RQ/JJM that cheque #'s 15020 to 15065 totaling \$96,146.79 be approved with the exception of cheque # 15061.

**CARRIED**

*Councillor Quintyn declares a pecuniary interest and leaves the Council Chamber at 7:09PM.*

387/16 SS/CM that cheque # 15061 payable to Wolseley Service Ltd. totaling \$1,919.38 be approved.

**CARRIED**

*Councillor Quintyn returns to the Council Chamber at 7:10PM.*

**COURTHOUSE ACCOUNT**

388/16 TK/JJM that cheque #'s 43 to 45 totaling \$21,190.00 be approved.

**CARRIED**

**REPORTS OF ADMINISTRATION**

1. November Bank Reconciliation:

Administrator prepared and presents the Bank Reconciliation and notes for the period ending November 30, 2016.

389/16 KD/RQ that Council of the Town of Wolseley approve the Bank Reconciliation and notes for the period ending November 30, 2016 as presented.

**CARRIED**

2. TD Letter of Direction re: New Account for Reserve:

Administrator has prepared a Letter of Direction to TD Bank for setting up a new account for the purpose of creating a reserve for the Wolseley Dam Days Committee. Paperwork is in the process, and once the account is set up, \$7,500 will be transferred from the general operations account to the reserve account as per council resolution 368/16 of the November 2, 2016 minutes.

3. TAXervice - Update: The 2014 Arrears File had service of the six (6) month notice, which has been effected as of November 7, 2016. The six (6) month waiting period will expire on or about May 7, 2017. At that time, TAXervice will obtain consent from the Provincial Mediation Board (PMB) as required and eventually give the thirty (30) days final notice, if necessary. The properties are as follows:

<u>ROLL NO.</u>	<u>LEGAL ADDRESS</u>
211 000	Lot 08 Blk/Par 16 Plan 35900 Ext 0 Lot 09 Blk/Par 16 Plan 35900 Ext 0 Lot 10 Blk/Par 16 Plan 35900 Ext 0
234 000	Lot 02 Blk/Par 18 Plan 35900 Ext 0
332 100	Lot 10 Blk/Par 35 Plan G5647 Ext 0
455 000	Lot 22 Blk/Par 09 Plan D5439 Ext 0 Lot 29 Blk/Par 09 Plan 101413583 Ext 64
457 000	Lot 04 Blk/Par 12 Plan 101413088 Ext 67
631 000	Lot 02 Blk/Par 12 Plan D5439 Ext 0
632 000	Lot 03 Blk/Par 12 Plan D5439 Ext 66

4. Community Rink Affordability Grant - Update: Ministry of Parks Culture and Sport (PCS) have notified the Town that the Community Rink Affordability Grant has been suspended for this year, due to budget cuts. Administrator will notify both the Wolseley & District Sportsplex as well as the Wolseley Curling Club in writing.
5. Wolseley & District Health Foundation - Trust Fund Update: A Statement has been forwarded to the Town and the RM regarding the Trust Fund. We are just waiting for all the paperwork to be formal so the respective municipalities (Town and RM) can make appointments and move on to the next stage. This will likely occur right in the New Year. More updates will follow upon receiving more information.
6. Retiree Assistant Vacation Payout Request: Bev Hackewich has requested the thirteen (13) days she has left in Vacation Days to be paid out for the next pay period ending December 16, 2016 at her regular wage \$23.00 per hour.

**390/16**

RQ/SS that Bev Hackewich be paid out for her thirteen (13) left over Vacation Days (104 hours) at \$23.00 per hour for the next pay period ending December 16, 2016.

**CARRIED**

*Council discusses options of contracting Bev Hackewich for additional assistance if required to cover sick leave/vacation days in the future. Administrator will look into this.*

7. Snow Removal for December: Due to the unavailability of our current seasonal snow remover for December, Public Works is questioning if Council would seek for further assistance for the areas Brian Blaney was taking care of for the month of December. Council discusses and left some names of individuals to contact. Administrator will address this.
8. Hours of Operations for Holidays:  
Town Office & Public Works:  
 Monday, December 26 - CLOSED (in lieu of Dec 25)  
 Monday, January 2 - CLOSED (in lieu of Jan 1)  
 Regular Hours thereafter...
- Wolseley Landfill:  
 Saturday, December 24 - CLOSED  
 Tuesday, December 27 - OPEN 10AM-4PM (in lieu of Dec 24)  
 Saturday, December 31 - OPEN 10AM-4PM  
 Regular Hours thereafter...

- 391/16** KD/CM that Council approves staff Christmas Gifts as follows:  
 Full Time Staff: \$200.00/each  
 Part Time Staff: \$100.00/each

**CARRIED**

**MAYOR & COUNCILLOR FORUM**

CM - received a quote for new piping at the Sportsplex for the boiler

- 392/16** RQ/JJM to move forward with plumbing repairs in the boiler room at the Sportsplex as per quote from Positive Plumbing and Heating for \$2,315.25.

**CARRIED**

- Dinner Theatre is coming this weekend; the Grenfell Players are putting on a performance.
- Santa Night is happening on Friday, December 16, 2016
- Snowmobile Rally is happening on January 7, 2017
- Seniors Hockey Game is coming to Wolseley Sportsplex on January 13, 2017.
- Public Works is busy clearing snow, the equipment and everything is running smoothly. Foreman is doing a great job with his staff. Councillor McBride suggests for Public Works to flag or put snow fence around the two bridges at the golf course.

RQ - nothing to report.

JJM - Town Hall/Opera House Caretaker Contract is coming up for renewal January 1, 2017. Councillor Jacobs-Marshall recommends renewing the contract at the same contracted price:

- 393/16** JJM/SS that the Town Hall/Opera House Caretaker Contract be renewed for Laurie Stringer at \$880.00/biweekly.

**CARRIED**

- Town Hall ladies washroom renos: need to update the fixtures and will be getting quotes.
- Town Hall got some Christmas lights put on the trees outside.
- Tourist booth light is connected for the sign and it is changed to an LED light. Right now working on a layout design and getting quotes for that.
- Community Development working with Ed Attridge Consulting Services re: Wells; next year Canada 150<sup>th</sup> Birthday looking at getting banners and basket flowers for the light poles downtown, etc. getting quotes together and will put together a package.

KD - There are ten (10) regular curling teams registered this year. The Clinic is postponed to a later date. There were eight (8) rinks in the Community Bonspiel and it was a good turnout.

- Fleury Bus: only used twice this year and the usage will have to be addressed as this bus needs to get used.

SS - Councillor Scriver has quotes coming for downstairs blinds. Mr. T's Plumbing and Heating did an evaluation at the Town Hall/Opera House and found the 30 gal water heater is only working off of one element. Frank Dolter will rewire the heater.

- SUMA Regional Seminar had good discussions and found it helpful.
- The Holiday Train came through town on Sunday December 4. A rough headcount showed approximately 75 people in attendance, but there were lots parked along the road.
- For information purposes, Councillor Scriver declares his resignation from the Wolseley Heritage Foundation board of directors due to potential conflict of interest.
- There was a grant proposal for archives that was submitted for \$5,000 for supplies.
- Councillor Scriver mentions he will miss the next two meetings, as he will be out of Province.
- Councillor Scriver will get Frank Dolter to look at the Town Hall/Opera House Bell/Siren to get it working again.

TK - Ed Attridge Consulting Services (“ACS”) is working on a number of things for community development. Investigating plans for the Bradley Property, Local Improvement Act, etc. ACS is currently looking into ways to get the Water Street Bridge assessed by Sask Polytechnic students. The LED Street Light grant is being held off right now as the Pros and Cons are being investigated.

- Mayor Hill, and Councillors Jacobs-Marshall and Kyle attended a meeting at the Wolseley Hospital which resolved that from 4:00PM December 23<sup>rd</sup> until 8:00AM December 29<sup>th</sup>, the Acute and Emergency Services will be temporarily unavailable due to Doctors being away for the holidays. Councillor Kyle talked to them about having RN/NP Collette Tattman on call. RQHR does not like this, but they will have locum doctors covering this period. Maintenance of the building was also discussed at the meeting. RQHR mentioned they also want to see funds from the Trust Fund for the Nursing Home too, not just the Hospital.
- Courthouse: Councillor Kyle is taking the lead on the courthouse now, as Mayor Hill has stepped back. Kurt’s Masonry was awarded a direct contract to repair the nailer ledges in the lower level (interior brick walls). There is a proposed change notice for the sump pump.

**394/16** KD/SS to ratify the purchase of the sump as described in the proposed change notice PCN 04 from Square Root Architecture dated September 4, 2016, which was purchased from Wolseley Canada Inc.

**CARRIED**

- A re-quote was received from Renway Construction regarding installing the sump and pit at the Courthouse.

*Councillor Drever requests a recorded vote:*

**395/16** TK/JJM to accept quote and contract Renway Construction to install sump and pit at the Courthouse for \$1,750.00 as per requote.

For: JJM, SS, TK, GH

Opposed: CM, KD, RQ

**CARRIED**

- Work needs to be completed on the furnace.
- Council will receive a copy of the architectural plans, as the Ministry of Parks Culture and Sport will be paying the architecture fees up to \$30,000.
- Councillor Drever views that perhaps Council should take a step back from this project and review to see whether we move forward with the Courthouse plans.
- Council discusses the revised main floor plan from Square Root Architecture.

**396/16** CM/JJM that the revised main floor plan provided by Square Root Architecture (see attached in minutes) is approved.

**CARRIED**

GH - Mayor Hill declares he is stepping back from the Courthouse Committee to let Councillors Drever and Kyle handle the project.

- Mayor Hill declares his resignation from the Wolseley Heritage Foundation Board and the Community Development Committee. Also making council aware he is not affiliated with Renway Construction. Mayor Hill would like to set up a meeting with Rob to discuss 2017 Budget.
- Councillor Drever speaks regarding the Rein’s and the Carehome Project. The Carehome needs clay to fill the hole completely. The Rein’s were approached regarding donating clay and being issued a charitable receipt. However, they did not like the approach taken. Council needs to find a resolution. Look at setting up a meeting with Madeline and the Carehome Committee in the New Year.
- *EDIT TO MINUTES per Councillor JJM in December 21<sup>st</sup> Meeting re: Minutes Review - in reference to matters discussed in the December 2015 Minutes - prior to council knowledge, clay from the spillway was arranged to be dropped off at the care home site free of charge, and was then taken away at a cost of \$480.00.*

- 397/16 GH/TK that Ken Drever be appointed to Jubilee Court as Town Representative (Councillor).

**CARRIED**

**UNFINISHED BUSINESS**

1. Risk Evaluation Report re: SGI Canada: Invitation to Tender drafted for approval.

- 398/16 RQ/CM to send invitational Tenders for Water Treatment Plant and Town Hall/Opera House as presented.

**CARRIED**

- 399/16 KD/RQ to accept Ed Attridge Consulting Services proposal to withdraw from the 4<sup>th</sup> Quarter of Project Manager for the Courthouse, providing the items listed in the proposal are completed.

**CARRIED**

2. Wolseley Heritage Foundation re: Front Street Proposal - WHF Withdrew Proposal

**NEW BUSINESS**

1. Bylaw No. 08-2016 re: A Bylaw to Amend Bylaw No. 02-2015 known as The Zoning Bylaw; re: Subdivision Application for Bright Pebane & steps required by the Community Planning Division:

- 400/16 RQ/SS that Bylaw No. 08-2016, a bylaw to amend Bylaw No. 02-2015 known as the Zoning Bylaw be read a first time.

**CARRIED**

- Administrator will prepare the Public Notice and advertise in The Wolseley Bulletin, once a week for two consecutive weeks, as per legislation. Public Hearing to occur December 21, 2016.

**COMMUNICATIONS**

1. Serenity Gardens and Greenhouse re: Hanging Baskets: Councillor Jacobs-Marshall is in discussions with them.

2. RM of Wolseley, No. 155 re: Recreational Facilities Grant 2016: Administrator recommends the funds are split equally between the two rinks, as the Community Rink Affordability Grant has been suspended this year.

- 401/16 JJM/CM that the 2016 Recreational Facilities Grant from the Rural Municipality of Wolseley, No. 155 totaling \$2,000 be split equally between the Wolseley & District Sportsplex and the Wolseley Curling Club.

**CARRIED**

3. Wolseley Housing Authority re: Water Meter Deposits:

- 402/16 RQ/CM to accept Wolseley Housing Authority proposal to waive the Utility Deposits for the eight (8) family units as well as the senior units.

**CARRIED**

4. FYI - SGI Salvage re: Ferris Riding Mower: For information purposes, an individual has purchased, from SGI, the Ferris Riding Mower that had caught fire earlier this summer.

5. RCMP Indian Head re: Seeking Interest for Forum regarding Preventing Crime: Councillors are interested, and would attend. Administrator will get back to them and note there is interest from our Council.

6. Merrylin McCaskell re: Lighting Concerns at West Crossing: Council will investigate further as to what adjustments can be made to add light at this T-intersection.

- Councillor Kyle mentions the car that has been parked in front of Gurtler Parkette for quite some time. Administrator will investigate further.

- Jeffrey Baran had left information re: PVSD with Councillor Scriver for council to review.

**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wednesday December 21, 2016;
- Tentative Special Meeting of Council - Wednesday January 25, 2017 re: Kahkewistahaw 1907 Trust.

**ADJOURNMENT**

403/16

TK that the meeting be adjourned at 9:52PM.

**CARRIED**

*Gerald Hill*  
\_\_\_\_\_  
Mayor

*Candice Quintyn*  
\_\_\_\_\_  
Administrator