

**TOWN OF WOLSELEY
MINUTES
JUNE 21, 2017**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on June 21, 2017 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Troy Kyle (TK)
Councillor Stephen Scriver (SS)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Randy Quintyn (RQ)	Councillor Ken Drever (KD)
Administrator Candice Quintyn (CQ)	Councillor Chris McBride (CM)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor Hill called the meeting to order at 7:00PM.

AGENDA

231/17 CM/KD that the Agenda be adopted as amended. **CARRIED**

MINUTES

232/17 TK/RQ that the minutes of the Special Meeting June 05, 2017 be approved. **CARRIED**

233/17 RQ/KD that the minutes of the Regular Meeting June 07, 2017 be approved. **CARRIED**

ACCOUNTS

234/17 CM/JJM that cheque #'s 15553 to 15562 totaling \$9,783.72 be ratified. **CARRIED**

235/17 TK/SS that cheque #'s 15563 to 15590 totaling \$46,378.00 be approved, with the exception of cheque # 15576. **CARRIED**

Councillor RQ declares a pecuniary interest and leaves the meeting at 7:05PM.

236/17 TK/CM that cheque # 15576 payable to Fran Petrychyn totaling \$150.00 be approved. **CARRIED**

Councillor RQ returns to the meeting at 7:06PM

COURTHOUSE ACCOUNT

237/17 TK/JJM that cheque # 51 payable to Square Root Architecture totaling \$34,476.26 be approved. **CARRIED**

REPORTS OF ADMINISTRATION

1. TAXervice Update: Administrator was contacted by TAXervice regarding three (3) properties that satisfy the criteria for exemption from the requirement to obtain consent from the Provincial Mediation Board, and from the requirement to give 30 day notice.

238/17 JJM/SS that TAXervice, on behalf of the Town of Wolseley, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:
Lot 4 Blk/Par 12 Plan No 101413088 Ext 67, 109143761;
Lot 2 Blk/Par 12 Plan No D5439 Ext 0, 135804348;
Lot 3 Blk/Par 12 Plan No D5439 Ext 66, 109143750. **CARRIED**

MAYOR & COUNCILLOR FORUM**GH** - *Nothing to report.***CM** - Sportsplex Rental Agreement, rate increase review:**239/17**

RQ/KD to approve the new Wolseley Sportsplex Rental Agreement, Fees & Charges, as follows:

FEES & CHARGES

Complete Facility (Area & Upstairs areas, all washrooms, downstairs showers, and kitchen)	\$650.00
Arena & Upstairs areas, including kitchen	\$500.00
Arena & Upstairs areas, excluding kitchen	\$400.00
Hourly Rate for Meetings, Seminar, etc. (Upstairs area, excluding kitchen)	\$50.00/hour
Additional Usage* (<i>see below</i>)	\$60.00
Security Deposit	\$500.00
SOCAN Fee \$25.00 for Public Performances (i.e. cabaret, etc.) or; \$10.00 for other Private functions (i.e. weddings, etc.)	

*If event requires use of the Wolseley Sportsplex (i.e. additional set up time or catering setup) prior to the date preceding the rental's date or the date following the rental.

CARRIED

- Sportsplex continued: The Arena Board has issued a number of keys to access the facility. There are quite a few out there, and there is no control; we are looking at re-keying the facility at a quote of \$50.00

240/17

CM/RQ to approve re-keying the locks at the Wolseley Sportsplex facility.

CARRIED

- Waste Management: suggestion to council that if we receive any precipitation over one inch (1"), that the Landfill would be closed due to the potential for vehicles making ruts, and/or getting stuck. The Wolseley Landfill will be open for July 1st.
- Public Works: SK Ministry of Highways and Infrastructure are paving Highway 1 and needed to do test batches of hot asphalt. The Town received sixty yards of hot mix, FREE of charge. Varennes Street between Sherbrooke and Blanchard received some repairs, as well as a portion of Sherbrooke south of the swinging bridge.
- The Variable Speed Drive pumps are installed at the Water Treatment Plant and are working great! They are very quiet compared to what was running prior to the installation. The Town should see a noticeable difference in the power bill for the treatment plant; the water usage is back to normal due to the rain we received.
- An electric pump was ordered for watering flowers north of the Swinging Bridge. The SplashPark will be getting a water meter installed to see how much water is being used.
- Dust control will be coming Monday
- Golf Club: on Saturday June 17th, a Pest Control Officer ("PCO") was out shooting gophers on the course when people were out golfing. The PCO was asked to leave the course when people are golfing. This incident raised some concern, as it would be deemed reckless use of a firearm. A suggestion was made to perhaps put up signage when Pest Control is on the Golf Course. A policy may have to be drafted for guidelines. Councillor JJM is working on a policy and will work with Councillor CM on this initiative.

RQ - Fire Meeting was had the other night, where maintenance was done around the Fire Hall. It was noted that when we had rain, the roof was leaking around the furnace chimneys about 3 or 4 feet around. The doors need repainting. Right now, the Fire Department is slow on calls, but this is a good thing.

JJM - Councillor JJM has had some inquiries about putting Memorial Benches around the cemetery with plaques and a cement bottom, and placing them near the tree lines. The people inquiring would bear the cost of the benches; however, they need councils permission to place them. They wouldn't interfere with mowing. Councillor JJM will put whoever it was inquiring in touch with Councillors KD and CM, who oversee the cemetery.

- The benches at the Town Hall/Opera House need repainting, as well as the bench north of the Swinging Bridge. Laurie Stringer will paint the Town Hall benches; and Public Works will paint the one bench north of the Swinging Bridge.
- Watering flowers is going good! They are not using as much water as they initially thought. Volunteers are all lined up for watering.

KD - Care Home lot on Poplar Street is backfilled and completed now. Jubilee Court letter will touch on later re: drainage; also, Jubilee Court is getting two boilers and plumbing upgrades.

SS - Ratepayer had contacted Councillor SS with a concern about noise from the grad party; the RCMP was called, everything was ok and they just closed the door to the quonset.

- Councillor SS went to the Potash Open House. The company does not have any locations picked out yet; they will employ 2,500 workers for construction of the mine, and employ 180 full-time when in operation.
- Library anniversary is from 2PM to 4PM; everyone is invited. Mayor GH unable to attend, therefore Councillor SS will bring greetings on behalf of Town.

TK - Councillors JJM and TK met with a university student re: Aging Community, activities for seniors to do in Town.

- Meeting with the Health Care Lobby group was a good meeting; communication needs to improve. The Nurse Practitioner is leaving to BC, so RQHR has her job posted. They discussed the need for a third doctor; however, we do not have enough people to run a Fee-For-Service. We will just have to stay on top of things and keep the lines of communication open.
- They are doing upgrades at the Wolseley Memorial Union Hospital, i.e. new sprinkler system. Councillor JJM reports that they are reworking the downstairs area for a clinic area. Still looking at the idea of a walk-in clinic, RQHR might be receptive to the idea if it works out in Indian Head.
- The 'This Place Matters' competition is still on, there will soon be a mail-out about it.
- Dam Days Chairperson has a letter requesting permission to host Dam Days on August 4th and 5th at the Beach area, to close the street to set up a tent, and extend the hours of the beach washrooms. There will be a parade this year.

241/17 TK/KD that from August 3rd to 6th inclusive, Garnet Street from north end of Dr. Isman Elementary School to Government Road (Varenes St and Garnet Street intersection) be temporarily closed for the Dam Days celebration, to allow for setting up tent on street.

CARRIED

242/17 CM/SS to extend the hours of the Beach Washrooms on August 4th and 5th to 1:00AM each night.

CARRIED

- Courthouse: Councillor TK has two quotes for the painting/staining of the cupola. Beliveau Construction \$2,400 + applicable taxes; and Friswell Construction Inc. \$2,000 + applicable taxes.

243/17 TK/KD to go with Friswell Construction Inc. to re-stain the Courthouse cupola at a quoted price of \$2,000 + applicable taxes

CARRIED

- There is still some stonework to be done at the Courthouse with the coins and lentils. Kurt's Masonry (Heritage Mason) has sourced some stone from Montana for the project. Kurt should be engaged sooner than later. We can see how much the project will cost, and get him to identify which pieces need to be done and he can give us a quote. We will have to check to see how much is left in the inducement fund from Central Services in order to do the work.
- Tourist Booth: Canadian Flag needs to be put up on the west side and tightened.

UNFINISHED BUSINESS

1. Risk Evaluation Report re: SGI Canada: Administrator has compiled a Tender for the Sportsplex Boiler Room Improvements.

244/17 CM/RQ to approve sending out the Sportsplex Boiler Room Improvements invitational tender.

CARRIED

2. Policy No. 22.1 - No Harassment Policy: The No Harassment Policy was tabled from the previous meeting. The Governance Committee hasn't made any headway on reviewing the policy, and therefore will be tabled to the next regular meeting.
3. 2017 Budget Review: Draft 4 was reviewed. Administrator and Foreman went through the Transportation Services function and reviewed/adjusted accounts to find savings to get to a surplus figure. The Gravel/Sand/Slag account was reduced from \$20,000 to \$10,000; the Road Repair account was reduced from \$152,000 to \$143,000; the Asphalt/Surfacing Material was reduced from \$5,000 to \$3,000; and finally, the Crack Sealing/Potholes account was reduced from \$5,000 to \$0 (as this was budgeted for a crew to come in to repair potholes, however, Public Works can do this). If all is satisfactory, council must first pass the 2017 Tax Rates bylaw, then the budget.

NEW BUSINESS

1. Bylaw No. 03-2017, The 2017 Tax Rate Bylaw: The Town of Wolseley is proposing the following Tax Rates in the Tax Rate Bylaw:

Minimum Tax - Land	550.00
Minimum Tax - Property	775.00
Uniform Mill Rate	14.2500 Mills
<u>Mill Rate Factors:</u>	
Agricultural	1.1000 Mills
Residential	0.7600 Mills
Commercial/Industrial - Other	1.0000 Mills
Commercial/Industrial - Resource	1.0000 Mills

245/17 JJM/SS to read Bylaw No. 03-2017, the 2017 Tax Rate Bylaw a first time this 21st day of June, 2017.

CARRIED

246/17 KD/CM to read Bylaw No. 03-2017, the 2017 Tax Rate Bylaw a second time this 21st day of June, 2017.

CARRIED

247/17 RQ/SS that Bylaw No. 03-2017, the 2017 Tax Rate Bylaw be read in three consecutive readings at one duly convened meeting.

CARRIED UNANIMOUSLY

248/17 CM/SS to read Bylaw No. 03-2017, the 2017 Tax Rate Bylaw a third and final time, and adopt this 21st day of June, 2017.

CARRIED

249/17 GH/SS to accept the *2017 Budget - Draft 4* as presented:

Revenues:	1,508,264
Expenses:	
General Government Services	295,959
Protective Services	84,950
Transportation Services	518,500
Environmental Health Services	90,800
Public Health & Welfare Services	2,000
Planning & Development Services	1,500
Recreation & Cultural Services	222,600
Utilities	226,900
Debt Repaid (Short/Long Term)	56,500
Total Expenditures	1,499,709

Net Surplus 8,555

CARRIED

2. Bylaw Enforcement Reports - Mar 8, Apr 11, May 10 & 24, Jun 6: Council reviews bylaw enforcement reports and photos of properties that are in contravention. Questions were asked about the process, Order To Remedy (“OTR”), Fines, etc. The Nuisance Bylaw will be reviewed for the fine amounts.

COMMUNICATIONS

1. Shanay Taylor & Ryan Hazell re: Request to Park RVs for Wedding:

250/17

TK/JJM to grant permission to Shanay Taylor & Ryan Hazell to park RVs for wedding on August 12th weekend at the west (back) of the Wolseley Sportsplex, with condition that no open fires are permitted, and all debris is cleaned after use of the area.

CARRIED

2. Wolfcreek Jubilee Court re: Drainage Concerns at Back Alley: Direct Public Works to grade the area. Foreman can speak with Councillor KD regarding specifics.

3. Ministry of Parks Culture and Sport re: Wolseley Courthouse Addition - Service Agreement with Square Root Architecture: The Agreement has been fulfilled between the Ministry of PCS and Square Root Architecture. Letter for information purposes.

4. Paul & Cheryl Laverdiere re: Request to Combine Lots on Birch Street:

251/17

RQ/JJM that Council of the Town of Wolseley approves combining the following surface parcels for the registered land owners, as per ISC (Land Titles Office):

- Lot 15 Blk/Par 17 Plan 35900 Ext 0, 108675322; and
- Lot 16 Blk/Par 17 Plan 35900 Ext 0, 108689260.

CARRIED

5. Judy Lechowicz re: WHF Memorial Trees Program:

252/17

GH/JJM that Town Council approves the first phase of the Memorial Tree Program, as presented by the Wolseley Heritage Foundation, to rehabilitate the green space on the south side of the new spillway.

CARRIED

6. Judy Lechowicz re: WWMSC Compost Bin Program: Mayor GH and Councillor CM will meet with the Wolseley Waste Management Strategy Committee (“WWMSC”) to see what they can come up with regarding a composting program in the near future.

IN CAMERA

253/17

KD/CM to go In Camera at 9:24PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* regarding Transparency. Parties Present: Mayor GH; Councillors CM, RQ, JJM, KD, SS, and TK; Administrator CQ.

CARRIED

254/17

SS/CM to go out of In Camera at 9:34PM.

CARRIED

Transparency:

255/17

KD/RQ that Councillor KD will handle the noise complaint.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wednesday July 05, 2017 at 7:00PM at the Council Chamber (610 Varennes Street).

256/17

ADJOURNMENT

JJM that the meeting be adjourned at 9:35PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator