

**TOWN OF WOLSELEY  
MINUTES  
OCTOBER 04, 2017**

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The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on October 04, 2017 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Stephen Scriver (SS)	Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)	Councillor Chris McBride (CM)
Administrator Candice Quintyn (CQ)	Councillor Troy Kyle (TK)

**ABSENT:**

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

**AGENDA**

360/17 SS/CM that the Agenda be adopted as amended.

**CARRIED**

**MINUTES**

361/17 KD/RQ that the minutes of the Regular Meeting September 20, 2017 be approved as amended.

**CARRIED**

**ACCOUNTS**

362/17 TK/CM that cheque #'s 15840 to 15847 totaling \$8,638.35 be ratified.

**CARRIED**

363/17 CM/RQ that cheque #'s 15848 to 15884 totaling \$41,137.18 be approved, with the exception of cheque # 15880.

**CARRIED**

*Councillor RQ declares a pecuniary interest and leaves the council meeting at 7:11PM.*

364/17 KD/SS that cheque # 15880 payable to Wolseley Service Ltd. totaling \$986.81 be approved.

**CARRIED**

*Councillor RQ returns to the council meeting at 7:12PM.*

**REPORTS OF ADMINISTRATION**

1. September Bank Reconciliation: Administrator prepared and presented council with the bank reconciliation and notes for the period ending September 30, 2017.

365/17 CM/RQ that the bank reconciliation and notes for the period ending September 30, 2017 be approved as presented.

**CARRIED**

2. TAXervice Update: The registrations have been completed in connection with the following properties: Roll 457/Beauchemin; Roll 631/Banbury; Roll 632/Banbury. Title has been issued in the name of the Town of Wolseley on all three (3) properties. The titles are free and clear of all registered encumbrances, liens and charges.

*Next Steps*: Now that the title is transferred to the Town, the Administrator must immediately remove all arrears and taxes, current year taxes to date of the title transfer (in these cases, Sep19/17/Beauchemin; and Sep28/17/Banbury) and other charges from the tax roll respecting the property and record this amount. The balance

of taxes owing to the end of the current year should be cancelled through council resolution.

The land must be offered for sale within one (1) year by public auction or tender. TAXervice can provide assistance regarding the sale of the property and/or dealing with surplus proceeds.

Administrator has not had a chance to remove said taxes from the properties. Once this is completed it will be brought back to council for resolution.

3. SaskAlert - October Training: Saskatchewan Emergency Public Alerting System is available for municipalities to participate. SaskAlert provides jurisdictions the opportunity to have your own trained users, who will be able to access a centralized alerting system and create and issue an alert of an emergency situation in real-time. This alert can provide critical information to your residents and those travelling in the area to take the actions to protect themselves when an emergency is occurring or about to occur. Examples: Flooding, fires, dangerous animals, drinking water, school lockdowns, evacuations, or declarations of local emergencies.

A training session has been set for October 30, 2017 from 3:30pm to 7:30pm at the Wolseley High School. An Authorized User Designation Form must be filled out for registering for this training. Administrator has contacted the SaskAlert Manager to see if this training is FREE or if there is a cost.

Administrator recommends that the Town of Wolseley should participate in the SaskAlert program. The Administrator should attend the training, in addition to other authorized users such as EMO Coordinator, Fire Department, and other emergency personnel if required.

- 366/17** GH/KD that Administrator and Assistant Administrator register and attend the SaskAlert training session at Wolseley High School October 30, from 3:30pm to 7:30pm, FREE of charge.

**CARRIED**

#### **MAYOR & COUNCILLOR FORUM**

**CM** - Golf Course is done for the season. The cup and flags will be left out weather permitting for anyone still wishing to golf.  
 - Skating Rink: ice is in the process of getting put in; there are a lot of volunteers helping. Ice rentals are in place for the season already. Junior C team camp is coming up October 14-15.  
 - Public Works: There was a water break last week on a 6" main on Poplar Street; a 20 foot length was replaced. The Water Treatment Plant is still having some issues with a valve. Well #4 is repaired. Flower pots have been removed from the light poles for the season. The fountain will be removed next week. The SplashPark has been winterized. Dolter's Electric quote to replace lights in shop was presented to council.

- 367/17** CM/RQ to go with Dolter's Electric quote to replace light fixtures for quoted price \$1,653.40 at the Town Maintenance Shop.

**CARRIED**

- Heaters: there were two quotes received at budget time for radiant tube heaters for the Town Maintenance Shop. Positive Plumbing & Heating Opt#1 for \$7,170; and Mr. T's Plumbing & Heating \$12,495. Foreman recommends Opt#1 from Positive Plumbing & Heating.

- 368/17** GH/SS to go with Option #1 Positive Plumbing & Heating quote for \$7,170.00 plus applicable taxes for radiant tube heaters for the Town Maintenance Shop.

**CARRIED**

- Siding for Town Maintenance Shop: Quote was received from Beliveau Construction. Councillor CM recommends putting \$5,000 in a reserve for 2018 budget for siding the exterior of the Town Maintenance Shop. Beliveau will honor the labour portion of the quote; however, materials are subject to change.

369/17

GH/CM to transfer \$5,000.00 from General Operations Account to the Transportation Services Reserve for 2018 Budget to use for exterior renovations to the Town Maintenance Shop.

**CARRIED**

RQ - Fire Department: Council was provided information on new fire truck pricing. On behalf of the Town and RM, Brandon Edgar has applied for a grant from Richardson Pioneer for \$25,000 to put towards a new fire truck.

- There is a pancake breakfast Saturday, October 14 from 8:00-11:00AM at the Wolseley Fire Hall in recognition of Fire Prevention Week. Bison Fire Protection has sponsored a fire extinguisher simulator to show how to use a Fire Extinguisher. Also, BFP has donated fire extinguishers and CO<sub>2</sub>/Smoke alarm combos to raffle off.
- There have been 5-6 calls recently for accidents and fires.
- Councillor RQ will be helping Frank Dolter put lights up on Friday, Oct 6 at the Fire Hall by donating time and a lift to use for the installation.

JJM - Flower baskets are down and emptied out by Public Works.

- With regard to the leg-hold trap that is coming up later on the agenda, the Assistant Administrator is working on finding information and will pass out this information to everyone in due course.

KD - Fleury Bus: Doug Andrie from the WMICC has been contacted to see how we can utilize the Fleury Wagon more, rather than have appointments tie up an Ambulance service.

- Associated Engineers have updated regarding the Water Street Bridge Sanitary Line. They are working on it and will have something to council by next meeting.
- It is hopeful that the Curling Club will have an organizational meeting in the next two weeks.
- The Wolseley Library will be doing quite a bit of programs in the near future. Some of these include author readings, viewing the night sky, "My Trip to Vimy" presented by Laurie and Kyle Stringer, computer classes for seniors, passport clinic, etc. They are keeping fairly busy there.

SS - the Lake Committee met and had some discussions regarding aeration for our lake. A discussion was had regarding "Bring Back the Ducks" to help deter geese. The Lake Committee will hopefully have a full report coming in the near future.

- Mr. T gave his diagnosis on the boiler at the Town Hall, stating the Pressure Relief Valve is worn and required replacement. This will be looked after.
- Town Hall dishwasher saga; since 220V power is supplied already, they will wire the current dishwasher properly and see if it works before looking at new.
- Town Hall roof: Councillor SS will see if there is an easier way to get an evaluation of the roof
- The first skate for the Junior C Mustangs team was last Friday and went well. Camp is coming up on Oct 14-15 and the sweaters will be here soon.

TK - Courthouse: Councillor TK declares he is stepping back from the Courthouse subcommittee as he has lots on his plate.

- GH** - Mayor GH first asks if anyone else is willing to assist Councillor KD with the Courthouse. As no one is interested, Mayor GH will assist KD. The project is going to be re-evaluated. Mayor GH provides council with a copy of the Central Services Agreement to review, in particular section 19 and 23. The Town needs to have a plan; how are we to pay for it?
- Mayor GH discusses community development and having Assistant Administrator target grants for projects.
  - Mayor GH talked to Dean Ollenberg re: Temporary Gas Permit at the Courthouse. Dean cannot get in touch with any of his contacts yet. The Sump Pump/Eaves troughs at the courthouse will need to be reviewed.
  - RQHR meeting involved the Town, RM and Grenfell. As it turns out the SIPPA doctor that was slated to come to Wolseley is unable to now do to examinations. There is a new Nurse Practitioner hired Full Time. The work upstairs has been completed and offices have moved to the basement. Mental Health services are getting set up again very soon; it was a good meeting. No one will know anything until about November with regard to Dr. Bright's examinations.
  - Lakeside roof tender has been awarded and the shingles will be replaced next spring.

### **UNFINISHED BUSINESS**

1. Risk Evaluation Report re: SGI Canada: Nothing to report.
2. Policy No. 22.1 - No Harassment Policy: Mayor GH provided council with a new draft Harassment Policy to review for next meeting.
3. Bylaw No. 04-2017, The Smoking Bylaw:

**370/17**

CM/JJM to read Bylaw No. 04-2017, The Smoking Bylaw, a second time this 4<sup>th</sup> day of October, 2017.

### **DEFEATED**

4. Kurt's Masonry Quote: Mayor GH will contact to see what work is to be done. No further updates.
5. Pat Pedersen re: Erosion Concerns: Foreman placed clay there as a temporary fix. It is believed that vegetation has to be established to hold everything together. Town will monitor into next year.

### **NEW BUSINESS**

1. Zoe Tittle re: 2017 Tourist Booth Report: Councillor TK speaks to Zoe's report, stating that quite a bit was done this summer. Videos were made for a virtual tour and a tourism website. A chalk wall was created to showcase visitors from across the globe. The Tourist Centre was a pit-stop for over 6,200 people this season! A big thank you goes out to Zoe for her dedication to Wolseley's tourism.
2. Launie Rein re: Charitable Receipt Request: Launie Rein has donated 1,200 cubic yards of clay fill for the Wolseley & District Care Home site for a valuation totaling \$5,040.00. Mr. Rein writes to request a charitable receipt for this work.

**371/17**

RQ/CM to issue a charitable receipt to Launie & Sharon Rein for 1,200 cubic yards of clay fill used at the Wolseley & District Care Home Project lots for a total of \$5,040.00.

### **CARRIED**

**COMMUNICATIONS**

1. Ron Lyke re: Unauthorized Planting of Trees on Town Property: Council discusses and does not see any issue with where the said trees have been planted. The individual who planted the trees visited the office and said he was going to plant trees; the Administrator didn't have anything saying the owner couldn't and therefore gave the impression to go ahead. In the future, council will develop a policy where if there are requests to plant on Town property, they must be approved at council.

372/17 JJM/TK to accept where the trees have been planted on the north boulevard of 901 Varennes Street.

**CARRIED**

2. Alec Robertson re: Water Line Proposal: Alec Robertson asks council's permission to tie into town water with a 1 ½" plastic line on south side of Thompson Street between the cemetery and Banbury Place. This would run directly north through private land, where verbal permission was granted to cross, to Alec's land where he has recently constructed a shop in the Rural Municipality of Wolseley (the "RM"). The RM is aware of this proposal as well.

373/17 CM/SS to accept Alec Robertson's proposal to tie in to the water line at Thompson Street at his expense.

**CARRIED**

3. Wolseley Heritage Foundation re: Town Hall Rental Waive Request for Fall Supper: Council discusses whether to waive the rental of the Town Hall for the Wolseley Heritage Foundation ("WHF") Fall Supper or not. It was mentioned that WHF raises money for community enhancement projects, and towards heritage buildings; why should the Town forgo the rental when the rental is what helps the upkeep of the Town Hall?

*Councillor JJM requests a recorded vote;*

*Council Members Present:*

*Mayor GH, Councillors TK, SS, KD, JJM, RQ, and CM*

374/17 GH/JJM whereas the proceeds of the Fall Supper, being presented by Wolseley Heritage Foundation ("WHF"), are being raised for charitable purposes, moved that the Town of Wolseley charge WHF the regular fee for Town Hall usage, and donate the equivalent amount to them as a charitable donation. WHF will designate the Town of Wolseley as a sponsor of the event.

FOR: Mayor GH, Councillors TK, SS, and JJM

AGAINST: Councillor KD

ABSTAINED: Councillors CM and RQ

**CARRIED**

4. Simon Wareing re: Cat Caught in Trap: Simon's cat went missing and came back several days later with its hind leg caught in a leg-hold trap. This leg-hold trap would have been set in a private yard. Councillor JJM has done some investigating and has noted the Assistant Administrator is also working on gathering information regarding the use of such traps.

**IN CAMERA**

375/17 CM/SS to go In Camera at 9:10PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) Request Acknowledgement - Schedule A filed March 31, 2017; 2) Xplornet Communications Inc. re: Offer to Purchase; 3) Douglas & Rosalee Solomon re: Relinquish Lots to Town; and 4) Staff Service Achievement Awards. Parties Present: Mayor GH, Councillors CM, RQ, JJM, KD, SS, TK and Administrator CQ.

**CARRIED**

376/17 GH/SS to go out of In Camera at 9:40PM.

**CARRIED**

(1) Request of Acknowledgement - Schedule A filed March 31, 2017:

**377/17** GH/RQ to send acknowledgement letter to complainant re: Schedule A filed March 31, 2017.

**CARRIED**

(2) Xplornet Communications Inc. re: Offer to Purchase:

**378/17** JJM/TK to contact Xplornet Communications Inc. with revisions to the Offer to Purchase agreement.

**CARRIED**

(3) Douglas and Rosalee Solomon re: Relinquish Lots to Town:

**379/17** TK/KD to accept offer of Doug and Rosalee Solomon's lots for price of taxes and cost to transfer the lots.

**DEFEATED**

(4) Staff Service Achievement Awards:

**380/17** TK/JJM to accept policy for Staff Service Achievement Awards, as presented.

**CARRIED**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wednesday October 18, 2017 at 7:00PM at the Council Chamber (610 Varennes Street).

**ADJOURNMENT**

**381/17** CM that the meeting be adjourned at 9:45PM.

**CARRIED**

*Gerald Hill*

Mayor

*Candice Quintyn*

Administrator