

**TOWN OF WOLSELEY
MINUTES
NOVEMBER 15, 2017**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on November 15, 2017 at 7:00PM.

PRESENT:

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|------------------------------------|--|
| Mayor Gerald Hill (GH) | Councillor Jacquie Jacobs-Marshall (JJM) |
| Councillor Stephen Scriver (SS) | Councillor Ken Drever (KD) |
| Councillor Randy Quintyn (RQ) | Councillor Chris McBride (CM) |
| Administrator Candice Quintyn (CQ) | Councillor Troy Kyle (TK) |

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 6:58PM.

AGENDA

432/17 CM/SS that the Agenda be adopted as amended.

CARRIED

MINUTES

433/17 KD/TK that the minutes of the Regular Meeting November 01, 2017 be approved as presented.

CARRIED

ACCOUNTS

434/17 JJM/CM that cheque #'s 15961 to 15969 totaling \$18,762.79 be ratified.

CARRIED

435/17 SS/TK that cheque #'s 15970 to 15993 totaling \$49,642.14 be approved.

CARRIED

**DELEGATION #1: SHERRIE HAZELL, WESTERN FINANCIAL GROUP
re: TOWN INSURANCE POLICY REVIEW**

436/17 RQ/KD to hear Sherrie Hazell, Western Financial Group re: Town Insurance Policy Review at 7:06PM.

CARRIED

- Review of Insurance to make sure everything is satisfactory;
- Town can expect an increase in 2018 premium due to Guaranteed Replacement Cost (GRC) and Replacement Cost (RC) inflations on buildings. We will have to pay PST on the premiums going forward;
- The Town carries \$5,000,000 liability; Sherrie will quote for \$7M and \$10M for the Town to consider;
- Update Equipment and Machinery list to remove old sand spreader and update the Driver's list to current authorized drivers.

Sherrie Hazell leaves the Council Meeting at 7:13PM.

STATEMENT OF FINANCIAL ACTIVITES

437/17 CM/SS that the Statement of Financial Activities detailed for the period ending October 31, 2017 be approved as presented.

CARRIED

REPORTS OF ADMINISTRATION

1. 2018 Budget Worksheets: Administrator prepared and handed out the budget worksheets to council for the next fiscal year. Preliminary budget meeting set for December 7, 2017 (closed meeting).

MAYOR & COUNCILLOR FORUM

TK - Nothing to report.

SS - Town Hall: Electrical is being looked at; as it seems we are way overpowered upstairs and underpowered downstairs. It will be a big job to correct; Councillor SS suggests getting someone in to evaluate; the blinds are ordered, the quote was for six (6) blinds, but turns out there are only five (5) windows downstairs. Expected delivery is the 1st week of December.

- Mustangs Junior C home opener game is scheduled for Friday, November 17 - come out and enjoy some great hockey!
- Councillor SS has been in touch with Mr. Perra re: Order to Remedy issued; Mr. Perra is very ill and seeking medical treatment. Councillor SS suggests when someone is in dire straits, a group should get together and help a person out. Councillor TK has been in touch with Mr. Perra as well. Mayor GH asks about a timeline, as Mr. Perra indicated in his latest correspondence that he needed more time. Councillor SS determined spring would be a better time, once the snow is gone; however, Councillor JJM didn't think this was acceptable as this property shouldn't be on the list for another year. Council agreed spring would be the best time that a group could get together and assist Mr. Perra.

KD - Jubilee Court: had a meeting and discussed the renovations that took place. There are two new boilers, painting completed, sidewalks, which cost approximately \$45K for these improvements. Grading in the back alley is still unfinished. Rent will be going up 5% effective January 1, 2018 (small unit will be \$525; large unit will be \$630).

- Water Street Bridge Sanitary Sewer Line Report: Engineers recommend going with the option of Inverted Siphon system. There are questions with the engineers right now, waiting for their answers. We will have to look for outside funding from different programs.

438/17 KD/RQ that the Town pursues with Associated Engineers recommendation on the Water Street Bridge Sanitary Sewer as per October 31, 2017 report, the Inverted Siphon option quoted at \$130,000.00.

CARRIED

439/17 KD/CM that Associated Engineering investigate outside funding, including the FCM Municipalities for Climate Innovation Program at a cost of \$2,750.00 as per estimate.

CARRIED

- Administration will also be tasked with investigating outside funding options.
- Courthouse: Greg Chatterson has indicated he wants to bid on stonework. To be fair, Council decides to send a letter to both Greg and Kurt so Kurt has the option of re quoting.
- Councillor KD discusses the Courthouse Spreadsheet, whether council wishes to discuss now, or leave until a later date; Mayor GH suggests waiting to pursue into the New Year. Councillor KD agrees to give more time.

JJM - Community Development: working with Public Works; two 10' rebar trees were constructed and rope lights affixed to them for one on each side of the swinging bridge; Plan to put Christmas lights up around the porch of the Courthouse. Councillor JJM and Loree Lawson plan to revamp the wreaths and work with what we have, because to order 22 new wreaths is out of the question for how costly they are.

- Policy #10: Public Works Boulevards Policy and Procedure was brought to Council's attention as the Governance Committee worked countless hours on creating a new policy for the planting of trees on Town property, when the Town had a suitable policy in place already. Councillor JJM notes had council had copies of the town policies, time wouldn't have been wasted. Administrator notes all members of council were given a photocopied package of all the policies at the beginning of the term.

- Tourism: Councillors TK and JJM are putting something together for next year to try and draw people to Town who stop at the Tourist Booth; Mayor GH suggests getting dollar figures together for budget.

RQ - Fire Department: The Fire Board met last Thursday (two reps from RM and two reps from Town) to discuss budgeting for the new fire truck. Look at getting a “form” corporate sponsor letter out to about 10-15 larger companies to help with funding. The Fire Department will have to set a goal for cost, how much we need. \$400K will get us a truck ready-to-go. The corporate sponsor letter will come from the Fire Department, rather than the Town and RM. 2018 timeline for new truck; it would be about mid-summer before we were to get it on hand. Mayor GH questions if we have to put funds down. Fort Garry Industries has different options available for financing and purchasing the truck.

CM - Public Works: crew is ready for winter; the maintenance of the two distribution pumps wasn't completed this year, as budgeted, therefore, Councillor CM proposes to transfer funds into a reserve to use for next year for this project.

440/17

CM/RQ to transfer \$17,000.00 from General Operations account to Utilities Reserve for 2018 Budget year, for maintenance of the distribution pumps at the Water Treatment Plant, as per quote from Municipal Utilities.

CARRIED

- Sportsplex: a new Water Heater was installed at the rink as the old one was unrepairable. Four quotes were received and the heater was picked up at Crane Canada Inc. in Regina thru Kerr's Plumbing and Heating. Bill Kerr did the main plumbing and Frank Dolter had to do a bit of wiring; Positive Plumbing had to do a bit of work from a previous job in order to make the installation work for the new heater; The exterior light on the rink and the Sportsplex sign was found not working. Frank Dolter investigated and found a breaker needs to be replaced; the Arena Board will contact Pepsi to see if they can pay for the sign repair; and the other exterior light has since been repaired. A few of the kitchen lights need new ballasts and will be repaired soon.

GH - Regarding the Water Street Sanitary Sewer Line, Mayor GH suggests sharing with the community what the Town is proposing to do, as discussed in Councillor KD report. Put online, or share with the community somehow;

- Mayor GH suggests sending another reminder letter to Dr. Isman Elementary School re: relocating waste bins;
- Hospital Update: Dr. Bright wrote his exam and is patiently waiting for the results. If all goes well, early January the hospital would be okay.

UNFINISHED BUSINESS

1. Risk Evaluation Report re: SGI Canada: A quote has been received for performing the work at the Sportsplex in the boiler room. The recommendation from Councillor CM is to go with EnviroFoam Insulation from Regina.

441/17

CM/JJM to go with EnviroFoam Insulation quote for \$3,219.00 plus applicable taxes for spraying fire retardant in the Boiler Room at the Sportsplex, as per Risk Evaluation Report from SGI.

CARRIED

2. Order To Remedy - 206 Pine Street: Discussed under Mayor & Councillor Forum, Councillor SS.

NEW BUSINESS

1. GX94 re: Advertising Opportunity: Council is not interested in advertising over the Christmas Season.

COMMUNICATIONS

1. SENSUS Partnership of Chartered Professional Accountants re: Introduction Letter: For information purposes.
2. Brandon Edgar, Richardson Pioneer re: Donation Allocated to New Fire Truck: Discuss this with the RM of Wolseley Administrator to see if we need any resolutions.
3. Wolseley High School Drama Club re: Requesting Assistance Financially:

442/17

TK/JJM that the Town of Wolseley donates \$400.00 to the Wolseley High School Drama Club.

CARRIED

4. Edward Dureault re: Chickens in Residential Zoned Area in Town Limits: Council debates the issue regarding chickens at 802 and 804 Front Street. Arguments whether the chickens are considered livestock or companion animals arose. Administration provided council with the Town of Wolseley Zoning Bylaw (Bylaw No. 02-2015) and Zoning Map. Livestock is defined in the bylaw as “*domesticated animals used primarily as beasts of burden or for the production of fur, hides, meat, milk, eggs or other product, or as breeding stock, though excluding companion animals*”. The Zoning Bylaw references Livestock being permitted in the Future Urban Development (FUD) district, where “*a maximum limit of 15 livestock units per 28 acres of pasture lands shall be permitted in the FUD district*”.

Councillor RQ requests a recorded vote.

Parties present: Mayor GH, Councillors CM, RQ, JJM, KD, SS and TK

443/17

RQ/CM that no poultry or chickens be allowed in residential zoned areas in the Town of Wolseley limits.

FOR: Councillors CM, RQ, and KD;

OPPOSED: Mayor GH, Councillors TK, SS, and JJM.

DEFEATED

5. Prairie Valley School Division re: Requesting Handicap Designated Parking:

444/17

RQ/KD to amend Appendix 5 of The Traffic Bylaw (Bylaw No. 10-2009) to add a handicapped parking sign to 201 Garnet Street to allow for one vehicle bearing a handicap identifier to park on the east side of the street, at the north entrance to Dr. Isman Elementary School.

CARRIED

6. Shirley Harris and Mary Ellen Goslin re: Objection to Xplornet Communications Inc. Lease: Council considers the document, and wishes to thank Shirley and Mary Ellen for their input; as council believes they've done their due diligence.
7. Laurie Stringer re: Town Hall/Opera House Contract: As the current contractor for the Town Hall/Opera House, Laurie suggests adding a clause regarding the communication between the contractor and councillor/portfolio/committee member(s) and administration and to keep everyone informed of what is going on with the facility. Council agrees to amend the contract to add a communication clause.
8. Rose Kelly re: Care Packages for Newcomers: Idea arose regarding getting businesses together to create a care package for any newcomers to Town. Councillor TK will contact Madeline Dunn of the previous Welcome Wagon Committee to get information, and will follow up with Rose Kelly and report back to council. Council is in favor of the principle and support the initiative.

IN CAMERA

445/17 SS/JJM to go In Camera at 9:17PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) Xplornet Communications Inc. re: Lease Proposal/Offer to Purchase - Update and; 2) Gattinger Law Office re: Solomon Properties. Parties present: Mayor GH, Councillors CM, RQ, JJM, KD, SS, TK and Administrator CQ.

CARRIED

446/17 KD/SS to go out of In Camera at 9:47PM.

CARRIED

1. Xplornet Communications Inc. re: Lease Proposal/Offer to Purchase - Update:

447/17 RQ/CM to continue negotiations with Xplornet Communications Inc.

CARRIED

2. Gattinger Law Office re: Solomon Properties:

448/17 GH/KD that the Town of Wolseley reaffirms prior position on the lots.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wed Dec 06, 2017 at 7:00PM at the Council Chamber (610 Varennes Street);
- Preliminary Budget Meeting - Thu Dec 07, 2017 at 7:00PM at the Council Chamber (Closed Meeting).

ADJOURNMENT

449/17 KD that the meeting be adjourned at 9:49PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator