

**TOWN OF WOLSELEY
MINUTES
APRIL 18, 2018**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on April 18, 2018 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Stephen Scriver (SS)	Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)	Councillor Chris McBride (CM)
Administrator Candice Quintyn (CQ)	Councillor Troy Kyle (TK)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

163/18 CM/RQ that the Agenda be adopted as amended.

CARRIED

MINUTES

164/18 TK/KD that the minutes of the Regular Meeting April 04, 2018 be approved as presented.

CARRIED

DELEGATION #1: WOLSELEY LION'S CLUB re: SPORTSPLEX ACCESSIBILITY

165/18 SS/RQ to hear Tim Taylor at 7:06PM on behalf of the Wolseley Lion's Club regarding Wolseley & District Sportsplex Accessibility.

CARRIED

- The Wolseley Lion's Club (hereinafter referred to as the "Lions"), asked Tim to approach the Town on behalf of the club with respect to the project, Accessibility at the Sportsplex.
- The Lions are in the process of looking at this as their project. As the Sportsplex is a Town owned building, in order to move forward the club is in need of the Town's support and buy-in.
- Drawings/Plans/Specs were presented to Council along with a package outlining cost details. The estimated cost is approximately \$111,000.
- The Lions believe this is a long, overdue project that would be very worthwhile. There is a new, enthusiastic group of members that would like to proceed with this project as soon as possible, with council's blessing.
- There is nothing formal for how much the Lions are looking for from the Town. As it is a Town building, the Town should step up (a figure of at least 50% was suggested); the Lions are looking for a partnership on this project.
- The Lion's Club knows that there are financial pressures at council to do projects; in closing, the Lions thank the Town for the opportunity to present this project and thank council for their time.

166/18 KD/SS that the Town of Wolseley support the Wolseley Lion's Club project regarding Accessibility for the Wolseley & District Sportsplex.

CARRIED

Tim Taylor leaves the council meeting at 7:27PM.

ACCOUNTS

167/18 JJM/CM that cheque #'s 16366 to 16372 totaling \$8,063.89 be ratified.

CARRIED

168/18 KD/TK that cheque #'s 16373 to 16392 totaling \$19,229.82 be approved. **CARRIED**

169/18 CM/SS that the Statement of Financial Activities detailed for the period ending March 31, 2018 be approved as presented. **CARRIED**

REPORTS OF ADMINISTRATION

1. Office Repairs and Maintenance: Administrator received quotes from Wolseley Home Building Centre for the materials to shingle the Office roof and, in addition, to replace one window in the Office.

170/18 CM/RQ that Town Council proceed with ordering a new window (\$775) for the Town Office, in addition to materials for shingling the Town Office roof (\$1,821) as per Wolseley Home Building Centre Quote ID 04-860 dated April 05, 2018 for a total of approximately \$2,596 plus applicable taxes. **CARRIED**

MAYOR & COUNCILLOR FORUM

TK - The Postcards are in;
- In talking with Jodi Hilborn re: Band for Wolseley 120 "The Breakdown", they are requiring a deposit to secure them for the celebrations.

171/18 TK/JJM that the Town of Wolseley hires "The Breakdown" band for the Wolseley 120 Celebration August 11, 2018 at a cost of \$2,000; with down payment of \$250 to be paid to Ian Giles.

Councillor KD abstains.

CARRIED

- Looking to do a letter to approach organizations in Town to invite them to participate for the Wolseley 120 and put it on Town Letterhead; Councillor TK presents letter as drafted.
- Councillor TK received quotes for lapel pins to do as a promotional item; For a 1,000 pin quantity, a Canadian company (International Coats of Arms) quoted \$690 and a Chinese company (GS-JJ.com) quoted \$720.

172/18 TK/JJM that the Town of Wolseley purchase 1,000 pins from International Coats of Arms at \$0.69/pin totaling \$690.00 plus applicable taxes. **CARRIED**

- Councillor TK will email the proof of the pin to Administration to put the order through.
- Councillor TK had a discussion with the local campground owner about room at the campground for the August 11th weekend; he has enough room to service large units.

SS - The duck order has been delayed; Jamie St. Jean has offered to voluntarily raise the ducks; he will also build a hutch for \$300 in materials for these ducks.

- A play is being planned for November 2018; rehearsals will start soon; the group is not sure yet where the profits will be donated to; they are talking about doing three (3) nights of shows.

173/18 SS/KD that the Wolseley Players are given free access to the Town Hall upper level/stage for rehearsals for the play "Wolseley Goes to War"; and proceeds go towards Town projects. **CARRIED**

KD - There was a Fire Board meeting where they discussed the dated mutual aid agreements currently in place; EMO Emergency Plan is quite dated as well; EMO will be meeting in the next 2-3 weeks to discuss items.

- Sewer Line Project: currently waiting for the final cost estimate to know where we are at.
- Soccer has enough numbers now for older players.
- Curling Rink and Sportsplex are now shut down for their seasons.

- Councillor KD still awaits response from Wolseley Heritage Foundation regarding the \$6,000 that was issued to them for the 2014 Canada Day Celebrations that did not happen due to flooding. Council discusses what this was about; a suggestion to see if there was correspondence that went along with the cheque that gave clear direction about what the intention of the \$6,000 was. Administration will look into this.

JJM - Nothing to report.

- RQ - Fire Chiefs Conference was last weekend; workshops were a bit dry, but the tradeshow was good; received some quotes for various items the Fire Department is looking for.
- The waterline is frozen at the Fire Hall.
 - The raffle tickets have been distributed to the fire fighters at the last Fire Meeting for the BBQ/Jersey/Cash raffle
 - Redhead Equipment got back to Councillor RQ confirming that they will not be donating to the Fire Truck Fund.

CM - Rink: Bonds for the leagues have been put back in place for the hockey at the Sportsplex; the Sportsplex has been turned back over to the Town.

174/18 CM/JJM to re-key all locks at the Wolseley Sportsplex, effective immediately.

CARRIED

- GH - Public Works: Grower's International has a plugged sewer line that the crew was trying to break free; the water line is froze at the Fire Hall; the Water Break on Water Street has been repaired. Mayor GH has directed Foreman to get pricing for a 3-pt hitch chipper (8"); look at pricing one out rather than leasing to see what we've got.
- Performance Reviews: have a couple of those in, a reminder to councillors to please do them so we can have that done and compiled for the next regular meeting.

UNFINISHED BUSINESS

1. Sportsplex Fire Alarm Inspection - Update: Councillor KD and CM met with Dustin McNeil (Bison Fire Protection) at the Sportsplex; the bell that was painted over will be replaced; solutions were presented for remedying the two pull stations that have frost build-up issues; there is a problem with humidity in the North end; currently working on solutions.

2. 2018 Beach Washrooms/Splash Park Contract Renewal:

175/18 KD/CM to accept contract at \$1,500 per month for Kim and Trevor Baran to do the 2018 Beach Washroom/Splash Park Contract.

CARRIED

3. DRAFT Tourist Information Centre Contract:

176/18 JJM/TK to advertise Tender for Tourist Information Centre Contract for the 2018 season.

CARRIED

Deadline for Tourist Information Centre Contract to close on May 7, 2018

4. Fairly Lake Weed Control Solutions: No further updates

5. Wolseley Court House - Call for Submissions: Mayor GH presents article to council for review.

177/18 GH/TK to advertise call for proposals for Wolseley Court House as per Mayor GH article presented to council.

Councillor CM abstains.

CARRIED

6. Derrel Larson re: 405 Banbury Place Assessment/Taxation: After further investigation regarding school taxes levied on properties, Administrator found that an application to the Provincial Government for an exemption/abatement of Education Property Tax (“EPT”) would only have to occur if the proposed abatement was over 5% of the total EPT for the entire municipality. Therefore, as the application was well below that threshold, the application to abate EPT was withdrawn as it can be handled by council at the local level. Therefore, Administrator recommends abating \$335.30 of EPT on Roll 502.

178/18 RQ/CM to abate \$335.20 on Roll 502 (Education Property Tax portion) due to over-assessed value from 2017 assessment.

CARRIED

179/18 JJM/KD to cancel \$86.11 on Roll 502 for interest accumulated due to over-assessed value from 2017 assessment.

CARRIED

7. Denise Fortin re: Class Reunion: The large formal reunion was cancelled and now does not require the space as originally inquired about.

NEW BUSINESS

1. Application for Building Permit re: 901 Varennes Street/ANDRIE:

180/18 KD/SS that the Application for Building Permit for 901 Varennes Street, to construct a wrap-around open veranda, be approved as presented.

CARRIED

2. Shaw Application to Build Underground Pipe re: Xplornet Communication Tower:

181/18 TK/CM that the Town of Wolseley approve Shaw Communications plans to build pipe and place a grade level box to service an Xplornet tower with fibre optic cable, as presented in the two drawings numbered RPN-776495.

CARRIED

3. DRAFT Drawings for New Fire Truck: Councillor RQ notes that some items need to be tidied up on the specifications sheet; things are coming along.

4. Ratification of Sale of Recycling Baler:

182/18 CM/RQ to ratify the sale of the Recycling Baler to Hyflex Assemblies Ltd. in Saskatoon, SK for purchase price of \$2,500.00, effective April 06, 2018 (RC# 180014-016).

CARRIED

COMMUNICATIONS

1. Bylaw Enforcement Report - April 3, 2018: Final report from Commissionaires South Saskatchewan, for information purposes.

2. Stantec Consulting Ltd. re: Culvert Rehabilitation: Stantec had a few questions regarding culverts as they are compiling historical flood information to rehabilitate a few culverts along Highway 1. Council discusses perhaps inviting Stantec to a council meeting to meet face-to-face and discuss the areas in question.

3. Ron Lyke, Laurie Rein, and Steven Bonk re: Agriculture Taxes: Letter from ratepayers asking council to consider mill rate/mill rate factors for agricultural property taxes. Council discusses and will consider this for when setting the 2018 Tax Rates.

IN CAMERA

183/18 CM/SS to go In Camera at 9:30PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) Commercial Business Proposal; 2) 2018 Wages/Salary Review; 3) 2018 Draft Budget Updates; 4) Office Efficiencies; and 5) Wolseley Sportsplex Contract Agreement. Parties Present: Mayor GH, Councillors TK, SS, KD, JJM, RQ, CM and Administrator CQ.

CARRIED

184/18 SS/KD to go out of In Camera at 10:32PM.

CARRIED

1. Commercial Business Proposal:

185/18 CM/RQ to continue discussions with Commercial Business regarding proposal.

CARRIED

2. 2018 Wages/Salary Review:

186/18 GH/TK to table 2018 Wages/Salary review.

CARRIED

3. 2018 Draft Budget Updates:

187/18 KD/JJM to approve in principle the draft budget that was distributed at the April 4, 2018 council meeting with a surplus figure of \$19,447.

CARRIED

4. Office Efficiencies:

188/18 GH/SS to continue discussions on office efficiencies.

CARRIED

5. Wolseley Sportsplex Contract Agreement:

189/18 CM/RQ to table Wolseley Sportsplex Contract Agreement.

CARRIED

6. Wolseley Landfill Hours Update:

190/18 CM/RQ to change the Wolseley Landfill Hours to Spring/Summer Hours, effective April 25, 2018 to the following:

Wednesdays 12PM to 6PM

Saturdays 10AM to 4PM

CARRIED**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed May 02, 2018 at 7:00PM at the Council Chamber (610 Varennes Street).

ADJOURNMENT

191/18 JJM that the meeting be adjourned at 10:34PM.

CARRIED

Gerald Hill
Mayor

Candice Quintyn
Administrator