

**TOWN OF WOLSELEY
MINUTES
OCTOBER 03, 2018**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on October 03, 2018 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Chris McBride (CM)	Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)	Councillor Troy Kyle (TK)
Administrator Candice Quintyn (CQ)	Councillor Stephen Scriver (SS)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:01PM.

AGENDA

421/18 TK/CM that the Agenda be adopted as amended.

CARRIED

MINUTES

422/18 KD/JJM that the minutes of the Regular Meeting September 19, 2018 be approved as presented.

CARRIED

ACCOUNTS

423/18 SS/KD that cheque #'s 16805 to 16811 totaling \$8,853.09 be ratified.

CARRIED

424/18 CM/SS that cheque #'s 16812 to 16849 totaling \$181,839.30 be approved, with the exception of cheque # 16847.

CARRIED

Councillor RQ declares a pecuniary interest and leaves the council meeting at 7:09PM.

425/18 CM/SS that cheque # 16847 payable to Wolseley Service Ltd. totaling \$49.54 be approved.

CARRIED

Councillor RQ returns to the council meeting at 7:10PM.

COURTHOUSE ACCOUNT

Councillor JJM requests a recorded vote.

Parties Present: Mayor GH, Councillors TK, SS, KD, JJM, RQ and CM.

426/18 JJM/TK that cheque # 57 totaling \$5,550.00 payable to Kurt's Masonry be approved as presented.

FOR: Mayor GH, Councillors TK, SS, KD, JJM, CM

OPPOSED: ---

ABSTAINED: Councillor RQ

CARRIED

DELEGATION #1: CANADA GOLDEN FORTUNE POTASH CORPORATION re: BROADVIEW PROJECT UPDATE:

427/18 CM/KD to hear Canada Golden Fortune Potash Corporation delegation at 7:11PM.

CARRIED

- Welcome and introductions.
- Canada Golden Fortune Potash Corporation ("CGFPC") gave an update on the project.

- The environmental impact statement was submitted to the Ministry of Environment (“MoE”) regulator at the end of June 2018. The process took longer than expected, but with good feedback.
- There is a mandatory public consultation process CGFPC has to go through. The MoE will post the report on the website for thirty (30) days; CGFPC are visiting each of the surrounding communities for any feedback prior to the report going public.
- CGFPC is currently gathering information regarding roads. Would like to use local resources as much as they can.
- CGFPC requests the Town of Wolseley to send a letter in support of the project to get the project moving forward as quickly as possible.
- Part of the project is constructing a Mineral Spa. CGFPC is seeking suggestions from communities on what to name the Mineral Spa. Whoever’s name gets chosen wins a prize.
- Mayor GH notes he is very excited for the project; if they need anything the Town will accommodate them where we can.
- CGFPC has looked at the possibility of having office space within the community of Wolseley.
- Construction is on schedule to begin once road bans have lifted in Spring 2019.

Canada Golden Fortune Potash Corporation delegation leaves the council meeting at 7:31PM.

- 428/18** JJM/KD to send letter of support to Ministry of Environment regarding Town Council’s support for the Canada Golden Fortune Potash Corporation Broadview Project.

CARRIED

REPORTS OF ADMINISTRATION

1. **SEPTEMBER BANK RECONCILIATION**: Administrator prepared and presented the bank reconciliation and notes for the period ended September 30, 2018.

- 429/18** CM/RQ that the Bank Reconciliation and notes for the period ending September 30, 2018 be approved as presented.

CARRIED

2. **SUMA GROUP BENEFITS PROGRAM - EMPLOYEE AND FAMILY ASSISTANCE PROGRAM (EFAP)**: A new program called the Employee and Family Assistance Program (“EFAP”) has become available to Elected Officials and Employees under SUMA’s Group Benefits Program. The program assists insured individuals who may be seeking resources to help them face life challenges. EFAP is a support system that provides confidential counselling to individuals and their eligible dependents 24 hours a day, 7 days a week. The costs to include Elected Officials and Employees would be an additional \$57.75 per month (\$693/year); the costs to include only Employees would be an additional \$26.25 per month (\$315/year).

- 430/18** KD/TK that the coverage for all eligible employees in the Regular Full-time and Elected Officials class be amended to include: Employee and Family Assistance Program. This change is effective November 1, 2018.

CARRIED

3. **UTILITIES UPDATE**: The 2018 Q3 Utilities have been sent out and are due October 31, 2018. Payments are coming in steadily. Overdue accounts will be reviewed November 1. *No action required at this time.*
4. **TAXervice UPDATE**: The 2016 Arrears matter has moved into service of the six (6) month notice. The 6 month notice has been in effect as of August 31, 2018. The 6 month waiting period will expire on or about February 28, 2019. At that time, TAXervice will be in touch with the Town to obtain consent from the Provincial Mediation Board, as required, and eventually give the thirty-day final notice as necessary.

TAXervice UPDATE continued...

Overall Update:

2013 Arrears matter - 1 property (agreement in place)
 2014 Arrears matter - 2 properties (agreement in place for one property)
 2015 Arrears matter - 1 property (agreement in place)
 2016 Arrears matter - 8 properties

No action required at this time.

5. QUOTE FOR SHIPPING SWINGING BRIDGE PAINTING: The Assistant Administrator has done extensive research on trying to find the most cost-efficient way to ship the Yuen's Swinging Bridge painting from Vancouver, BC to Wolseley, SK. Below are her remarks:

Candice: It is quite likely that this is the ONLY option for transporting the Swinging Bridge painting from Vancouver to Wolseley. No transport company that I contacted (6 separate companies) will transport this painting without a crate due its size and ALL companies I contacted were approximately \$800.00 for the freight alone, so the transportation portion of this price seems very reasonable. Thiessen's Art Services was ALSO the only company I found in Vancouver willing to pick up from a residential residence AND crate the painting. The cheapest option presented is to ship to Regina so I've added that to Flatlander Express' quote of \$40.50 to transport the painting from Regina to Wolseley.

<i>Cost to pick-up & build custom crate</i>	<i>\$ 955.00</i>
<i>Transport from Vancouver to Regina</i>	<i>753.24</i>
<i>Transport from Regina to Wolseley</i>	<i>40.50</i>

TOTAL COST OF PROJECT IS \$ 1,748.74 + GST

431/18

JJM/TK to accept the costs of crating and transporting the Swinging Bridge painting from the Yuen Family, from Vancouver, BC to Wolseley, SK at a cost of approximately \$1,748.74 plus applicable taxes.

CARRIED

MAYOR AND COUNCILLORS FORUM

GH - Communities in Bloom ("CiB"): The Town of Wolseley received five (5) blooms for the 2018 Saskatchewan CiB Provincial Results. We do not have the report back from the judges yet.

- Wolseley Waste Management Strategy Committee ("WWMSC"): Sask Waste Reduction Council is providing a workshop in Weyburn that Penny Miles will attend. WWMSC will continue to work on future programs for implementation such as mulching and composting.
- Budget 2019: Administration will provide budget worksheets; Mayor GH would like to have a budget meeting mid-November. Mayor GH notes his goal is to have 99% of the budget done before the end of the year.

TK - *Nothing to report.*

SS - The expansion tank on the boiler at the Sportsplex sprung a leak. The expansion tank was removed and replaced by Kerr's Plumbing and Heating for a reasonable price.

- Councillor SS has talked to local contractor Beliveau Construction to evaluate the roof of the Town Hall/Opera House as he will be renting a lift suitable for the job.
- The Fountain has been removed from the lake and the duck house has been moved to shore. Straw was placed on shore for the ducks to keep warm. Councillor SS has been contacting Nature Saskatchewan for tips on how to retrieve the ducks. They are not in any danger, and can handle the cold weather we're experiencing.
- Minor Hockey Association met and unanimously voted to not give releases to players who have a home team.

- Councillor SS has been doing some research regarding solar panels being installed in residential areas. He noted he talked to the Vollans' and is quite comfortable knowing their plans of installation will fall within guidelines once we have them set in place. A letter can be sent to the Vollans' residence letting them know to proceed with their solar panel installation project.
- Councillor SS is still investigating a second hand zamboni for the Sportsplex.
- The Wolseley Mustangs home opener is Sunday November 11 at 8:00PM.

- KD** - Councillor KD gave a brief overview of the Curling Rink Financials for year ended June 30 2018. The Curling Club is having a meeting tomorrow, October 4.
- The wiring in the tractor room at the Sportsplex has been repaired and the breaker has been replaced. Kerr's Plumbing and Heating and Positive Plumbing and Heating are working on quotes for gas heat for the north side of the ice surface area (to heat tractor room and address humidity issues).
 - The Rural Municipality of Wolseley, No. 155 has made a commitment to donate \$10,000 (ten thousand dollars) to the Sportsplex Lift Project
 - According to health inspection report at the Sportsplex, the kitchen is required to have a vertical shield that separates the grill from the deep fryer. Councillor KD is looking into this.

- JJM** - Councillor JJM has been working on lighting at the Town Hall/Opera House. Richardson Lighting has provided quotes for lighting the Richmond Street entrance, as well as the wall sconces for the main hall.

432/18 JJM/SS to order one (1) main entrance light at \$766.36 and thirteen (13) sconces at \$247.16 each from Richardson Lighting for a total cost of \$3,979.44 plus applicable taxes for the Town Hall/Opera House.

CARRIED

- RQ** - There was a Fire Board Meeting on September 25 to discuss the future of the pump unit from the old truck. It was decided to tender it. Discussion also took place about the old water tanker. The truck has never been registered in Saskatchewan which means it would have to go through a safety inspection. In the meantime, the unit will have to be stored either in the Town Shop or RM Shop for a spare for the Fire Department. We will have to decide what to do with the truck.
- The Fire Department had one fire call to a stubble fire, the farmer lots a bit of crop.

433/18 RQ/SS to rescind the Fire Ban for the Town of Wolseley.

CARRIED

- New truck photos coming soon. Delivery date is approximately end of October or beginning of November.

- CM** - Quotes were received from Dolter's Electric for additional lighting around the Town Shop. Councillor CM recommends going with the quote for \$1,921.03 for five (5) lights.

434/18 CM/JJM to go with Dolter's Electric quote of \$1,921.03 to install additional lighting at Town Shop.

CARRIED

- Checking Wells; Foreman is waiting to pull Well #4.
- Foreman arranging with Ennis Equipment to haul clay to an area down the Peanut Line where its sluffing away.
- Divers are still planning to come to clean the Water Treatment Plant Reservoir.
- Sewer Line at Gordon Street is still planning to be relined for the end of October.
- Foreman will be ordering sand/salt mixture for roads through the Department of Highways.
- SplashPark, Beach Washrooms, Golf Course, Tourist Booth are all winterized and the fountain is out of the Lake.

- Public Works have been busy with shop maintenance items during the cooler temperatures.

UNFINISHED BUSINESS

1. Sportsplex Fire Alarm Inspection: Councillor CM will touch base with Adam Erickson regarding his findings. During the time Dolter's Electric was repairing the tractor room electrical, he noted the emergency lighting in the whole building is not working and the eye/photocell is not working for the main outdoor light (light is on all the time).

2. Wolseley Landfill: Councillor KD has been working on design and plan costs. The estimated cost for the project (materials) is approximately \$9,000; however, we need costs for labour to do the work. Councillor KD would like to see the holes for the posts drilled and the posts set before freeze up. The quote from Wolseley Home Building Centre is for 6 x 6 posts to be set in the ground approximately seven feet.

435/18 TK/CM to hire Ennis Equipment to install fifty (50) posts at the Wolseley Landfill for the ramp design.

CARRIED

436/18 RQ/CM to purchase materials for constructing ramp at the Wolseley Landfill at an approximate cost of \$9,000 plus applicable taxes.

CARRIED

437/18 CM/SS to send invitational tender for a general contractor to construct Landfill ramp, with a deadline October 16, 2018.

CARRIED

3. Wolseley Cemetery: Administration is working on a Bylaw and has ordered signs for the Cemetery entrances.

4. Town Maintenance Shop Security: Councillor CM and Foreman Schneider are working with Chitronics to get a suitable quote.

NEW BUSINESS

1. Building Permit Application - 112 Cairo Street (Bev Heidt): Permit to construct a car garage.

438/18 RQ/KD to accept the Building Permit Application for 112 Cairo Street to construct a car garage with condition that proper five (5) foot setbacks are adhered to.

CARRIED

2. Ratify Hiring New Public Works Labourer:

439/18 CM/TK to ratify hiring Nicole Crumley for Public Works Labourer starting at \$16.00 per hour, with a three month probationary period. Starting date: October 9, 2018.

CARRIED

COMMUNICATIONS

1. GFL Offer: Town Council is not interested in changing service providers for oil recycling.

2. Dianne Ealey re: Sewer Blockage: Public works will run the Town's snake and camera through the manhole to her sewer service connection to see what is going on and determine the problem. The Town will recommend a remedy based on the findings. Town Council cannot reimburse for the full cost of the sewer job from Mr. T's, as per policy.

3. Vance Thompson re: Tree Incident: Correspondence informing Town Council of an incident that occurred at approximately 1:30PM on Tuesday October 2. As the vehicle was driving west on Front Street, a large tree branch broke off from above and struck the vehicle.

IN CAMERA

440/18 JJM/KD to go In Camera at 9:19PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) Commercial Lot Purchase Inquiry. Parties Present: Mayor GH; Councillors TK, SS, KD, JJM, RQ, CM; and Administrator CQ.

CARRIED

441/18 CM/TK to go out of In Camera at 9:38PM.

CARRIED

1. Commercial Lot Purchase Inquiry:

442/18 GH/JJM that the Town of Wolseley accept the offer of \$12,500.00 (twelve thousand, five hundred dollars) for the lots (606-610 Front Street) as presented by Wolseley Home Building Centre; on condition that the Town of Wolseley accepts no environmental liabilities on said lots legally described below:

- Lot 7 Blk/Par 10 Plan 176 Ext 39, Title No. 140045835, Parcel No. 111495540;
- Lot 8 Blk/Par 10 Plan 176 Ext 35, Title No. 104074499, Parcel No. 111495528;
- Lot 23 Blk/Par 10 Plan 101414258 Ext 34, Title No. 104074488, Parcel No. 111495517.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wed Oct 17, 2018 at 7:00PM at the Council Chamber (610 Varennes Street);

ADJOURNMENT

443/18 JJM that the meeting be adjourned at 9:43PM.

CARRIED

Gerald Hill
Mayor

Candice Quintyn
Administrator